



Pearl Jones, Place 1
Larry Taylor Place 2
Albert Harris, Place 3
Darryl Givens, Place 4
Rayford Johnson, Place 5
Quincy Wallace, Place 6
Brian King, Place 7

Venus Wehle, City Manager
Amy L. Anderson, City Secretary

Agenda
Regular Parks, Recreation, and Clean City Commission Meeting
April 14, 2025 - 5:00 PM

Notice is hereby given that on April 14, 2025, the Parks, Recreation, and Clean City Commission of the City of Forest Hill will hold a Regular Meeting at 5:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

2. Citizen Testimony

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Commission. Citizens are to refrain from personal attacks and the use of profane language.

3. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be a separate discussion of these items unless a Commissioner requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the March 17, 2025 meeting.

4. Deliberation Agenda

- a) Discussion on the Spring Citywide Cleanup event held on Saturday, April 12, 2025.
- b) Discussion on Family Fun Day 2025 event planning.
- c) Discussion on car magnets for the Commission members.

5. Next Regular Meeting

- a) May 12, 2025

6. Adjournment

Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the April 14, 2025 Parks, Recreation, and Clean City Commission agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: April 11, 2025

TIME OF POSTING: 1:00 p.m.

Amy L. Anderson, TRMC, CMC
City Secretary

NOTICE OF POSSIBLE QUORUM

Notice is hereby given that a possible quorum of the Forest Hill City Council may attend this meeting. While there may be an incidental discussion of City business, the City Council will not be deliberating as a governing body of the City of Forest Hill. Any discussion of public business is purely incidental. No action will be taken by the governing body.

NOTICE OF ACCOMMODATION

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.



Parks, Recreation, and Clean City Commission Communication Consent Agenda 3a

DATE: April 14, 2025

FROM: Amy L. Anderson, City Secretary

ITEM: Consider approval of the meeting minutes for the March 17, 2025 meeting.

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. March 17, 2025 meeting minutes

MOTION: Motion to approve under Consent Agenda



- Pearl Jones, Place 1
- Larry Taylor, Place 2
- Albert Harris, Place 3
- Darryl Givens, Place 4
- Rayford Johnson, Place 5
- Quincy Wallace, Place 6
- Brian King, Place 7

Venus Wehle, City Manager
 Roberto Duenes, Superintendent
 Amy Anderson, City Secretary

**MINUTES
 PARKS, RECREATION, AND CLEAN CITY COMMISSION
 March 17, 2025**

The Parks, Recreation, and Clean City Commission met on the above date at 5:00 p.m. with Chairwoman Pearl Jones presiding. The following Commissioners and Officials were present: Larry Taylor, Albert Harris, Darryl Givens, Rayford Johnson, Quincy Wallace, Brian King, and City Secretary Amy Anderson.

1. Call to Order

With a quorum present, Chairwoman Jones called the meeting to order at 5:04 p.m.

Invocation – Commissioner Johnson led the invocation.

Pledge of Allegiance to the U.S. Flag and the Texas Flag – led by Chairwoman Jones

2. Citizens Forum: At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission, provided that a “Speaker’s Request Form” has been completed and provided to the City Secretary prior to the start of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the Chairperson of the Commission. Citizens are to refrain from personal attacks.

None

3. Consent Agenda:

All matters listed under Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be a separate discussion of these items unless a member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a) Consider approval of meeting minutes for the February 10, 2025 meeting.

Commissioner Johnson made a motion to approve the Consent Agenda. Commissioner Givens seconded the motion. The motion carried unanimously.

4. Deliberation Agenda:

a) Discussion on the City’s tiny libraries.

Mayor Boardingham provided an update on the completion of the tiny libraries. Partnerships responsible for the libraries are the Community Learning Center, Forest Hill Lumber, City of Forest Hill, and the Parks, Recreation, and Clean City Commission.

The goal is to have the libraries placed at each park, City Hall and the Forest Hill Civic and Convention Center with the possibility of more locations that will be determined by the Parks, Recreation, and Clean City Commission.

The libraries will be mounted on metal poles and concreted in the ground. Plaques will also be placed on each library.

The libraries will have books in English and Spanish, City literature, and possibly food pantry items.

Discussion only item. No motion required.

b) Discussion on the Spring Citywide Cleanup event.

Commissioner Taylor presented the event to the Commission. The event will be held on Saturday, April 12, 2025 from 8:00 a.m. to 1:00 p.m. in the parking lot of Fitness Connection.

The event is open to all Forest Hill residents with proof of residency.

Volunteers are needed as the Spring Cleanup is the busiest.

City Secretary, Amy Anderson, provided flyers to the Commission to hand out to local churches.

Discussion only item. No motion required.

c) Discussion on Yard of the Month program 2025.

Commissioner Johnson presented the Yard of the Month criteria to the Commission. The first award will be at the June City Council meeting.

The Commission needs to start taking pictures now in order to submit on time. Pictures need to be quality pictures with correct addresses.

Chairwoman Jones requested magnetic signs for their vehicles so that citizens understand why pictures are being taken of the homes.

Discussion only item. No motion required.

d) Discussion on the new equipment at Hangar Park.

On behalf of City Manager Venus Wehle, City Secretary Amy Anderson provided an update on new equipment at Hangar Park.

There are two (2) new benches, and two (2) new trash containers. A new canopy will be ordered and installed along with new led lighting.

All of the items have been funded by the Community Development Corporation.

Discussion only item. No motion required.

5. Meeting: Next regular meeting will be April 14, 2025

6. Adjournment

Chairwoman Jones adjourned the meeting at 6:00 p.m.

ATTEST:

APPROVED:

Amy L. Anderson, TRMC, CMC
City Secretary

Pearl Jones, Chairwoman



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4a

DATE: April 14, 2025
FROM: Commissioner Larry Taylor
ITEM: Discussion on the Spring Citywide Cleanup event held on Saturday, April 12, 2025.

BACKGROUND:

The Commission will discuss the Spring Citywide Cleanup event held on Saturday, April 12, 2025.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4b

DATE: April 14, 2025
FROM: Commissioner Darryl Givens
ITEM: Discussion on Family Fun Day 2025 event planning.

BACKGROUND:

Commissioner Givens will provide information on the Family Fun Day 2025 event and planning needs.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4c

DATE: April 14, 2025
FROM: Chairwoman Pearl Jones
ITEM: Discussion on car magnets for the Commission members.

BACKGROUND:

Chairwoman Jones will provide information on the need for car magnets for the Commission members.

The magnets are needed to identify the Commission when taking pictures for the Yard of the Month program.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.