



Pearl Jones, Place 1
Larry Taylor, Place 2
Albert Harris, Place 3
Darryl Givens, Place 4
Rayford Johnson, Place 5
Quincy Wallace, Place 6
Brian King, Place 7

Venus Wehle, City Manager
Roberto Duenes, Superintendent
Amy Anderson, City Secretary

**MINUTES
PARKS, RECREATION, AND CLEAN CITY COMMISSION
March 17, 2025**

The Parks, Recreation, and Clean City Commission met on the above date at 5:00 p.m. with Chairwoman Pearl Jones presiding. The following Commissioners and Officials were present: Larry Taylor, Albert Harris, Darryl Givens, Rayford Johnson, Quincy Wallace, Brian King, and City Secretary Amy Anderson.

1. Call to Order

With a quorum present, Chairwoman Jones called the meeting to order at 5:04 p.m.

Invocation – Commissioner Johnson led the invocation.

Pledge of Allegiance to the U.S. Flag and the Texas Flag – led by Chairwoman Jones

- 2. Citizens Forum:** At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission, provided that a “Speaker’s Request Form” has been completed and provided to the City Secretary prior to the start of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the Chairperson of the Commission. Citizens are to refrain from personal attacks.

None

3. Consent Agenda:

All matters listed under Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be a separate discussion of these items unless a member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of meeting minutes for the February 10, 2025 meeting.

Commissioner Johnson made a motion to approve the Consent Agenda. Commissioner Givens seconded the motion. The motion carried unanimously.

4. Deliberation Agenda:

- a) Discussion on the City’s tiny libraries.

Mayor Boardingham provided an update on the completion of the tiny libraries. Partnerships responsible for the libraries are the Community Learning Center, Forest Hill Lumber, City of Forest Hill, and the Parks, Recreation, and Clean City Commission.

The goal is to have the libraries placed at each park, City Hall and the Forest Hill Civic and Convention Center with the possibility of more locations that will be determined by the Parks, Recreation, and Clean City Commission.

The libraries will be mounted on metal poles and concreted in the ground. Plaques will also be placed on each library.

The libraries will have books in English and Spanish, City literature, and possibly food pantry items.

Discussion only item. No motion required.

b) Discussion on the Spring Citywide Cleanup event.

Commissioner Taylor presented the event to the Commission. The event will be held on Saturday, April 12, 2025 from 8:00 a.m. to 1:00 p.m. in the parking lot of Fitness Connection.

The event is open to all Forest Hill residents with proof of residency.

Volunteers are needed as the Spring Cleanup is the busiest.

City Secretary, Amy Anderson, provided flyers to the Commission to hand out to local churches.

Discussion only item. No motion required.

c) Discussion on Yard of the Month program 2025.

Commissioner Johnson presented the Yard of the Month criteria to the Commission. The first award will be at the June City Council meeting.

The Commission needs to start taking pictures now in order to submit on time. Pictures need to be quality pictures with correct addresses.

Chairwoman Jones requested magnetic signs for their vehicles so that citizens understand why pictures are being taken of the homes.

Discussion only item. No motion required.

d) Discussion on the new equipment at Hangar Park.

On behalf of City Manager Venus Wehle, City Secretary Amy Anderson provided an update on new equipment at Hangar Park.

There are two (2) new benches, and two (2) new trash containers. A new canopy will be ordered and installed along with new led lighting.

All of the items have been funded by the Community Development Corporation.

Discussion only item. No motion required.

5. Meeting: Next regular meeting will be April 14, 2025

6. Adjournment

Chairwoman Jones adjourned the meeting at 6:00 p.m.

ATTEST:



Amy L. Anderson, TRMC, CMC
City Secretary

APPROVED:



Pearl Jones, Chairwoman