



Pearl Jones, Place 1  
Larry Taylor Place 2  
Albert Harris, Place 3  
Darryl Givens, Place 4  
Rayford Johnson, Place 5  
Quincy Wallace, Place 6  
Brian King, Place 7

Venus Wehle, City Manager  
Amy L. Anderson, City Secretary

**Agenda**  
**Regular Parks, Recreation, and Clean City Commission Meeting**  
**June 9, 2025 - 5:00 PM**

Notice is hereby given that on June 9, 2025, the Parks, Recreation, and Clean City Commission of the City of Forest Hill will hold a Regular Meeting at 5:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

**1. Call to Order**

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

**2. Citizen Testimony**

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Commission. Citizens are to refrain from personal attacks and the use of profane language.

**3. Consent Agenda**

All matters listed under the Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be separate discussion of these items unless a member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the May 12, 2025 meeting.

**4. Deliberation Agenda**

- a) Discussion on Yard of the Month 2025.
- b) Discussion on Family Fun Day 2025.

**5. Next Regular Meeting**

a) July 14, 2025

**6. Adjournment**

**Certificate**

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the June 9, 2025 Parks, Recreation, and Clean City Commission agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: June 5, 2025

TIME OF POSTING: 1:45 p.m.

Amy L. Anderson, TRMC, CMC  
City Secretary

**Notice of Possible Quorum**

Notice is hereby given that a possible quorum of the Forest Hill City Council may attend this meeting. While there may be an incidental discussion of City business, the City Council will not be deliberating as a governing body of the City of Forest Hill. Any discussion of public business is purely incidental. No action will be taken by the governing body.

**Notice of Accommodations**

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.



# ***Parks, Recreation, and Clean City Commission Communication Consent Agenda 3a***

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**DATE:** June 9, 2025

**FROM:** Amy L. Anderson, City Secretary

**ITEM:** Consider approval of the meeting minutes for the May 12, 2025 meeting.

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**BACKGROUND:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. May 12, 2025 meeting minutes

**MOTION:** Motion to approve under Consent Agenda



Pearl Jones, Place 1  
 Larry Taylor, Place 2  
 Albert Harris, Place 3  
 Darryl Givens, Place 4  
 Rayford Johnson, Place 5  
 Quincy Wallace, Place 6  
 Brian King, Place 7

Venus Wehle, City Manager  
 Roberto Duenes, Director of PW  
 Amy Anderson, City Secretary

**MINUTES  
 PARKS, RECREATION, AND CLEAN CITY COMMISSION  
 May 12, 2025**

The Parks, Recreation, and Clean City Commission met on the above date at 5:00 p.m. with Chairwoman Pearl Jones presiding. The following Commissioners and Officials were present: Darryl Givens, Rayford Johnson, Quincy Wallace, Brian King, Public Works Director Robert Duenes, and City Secretary Amy Anderson.

Commissioner Larry Taylor and Commissioner Albert Harris had excused absences.

**1. Call to Order**

With a quorum present, Chairwoman Jones called the meeting to order at 5:04 p.m.

**Invocation** – Commissioner Johnson led the invocation.

**Pledge of Allegiance to the U.S. Flag and the Texas Flag** – led by Chairwoman Jones

**2. Citizens Forum:** At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission, provided that a “Speaker’s Request Form” has been completed and provided to the City Secretary prior to the start of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the Chairperson of the Commission. Citizens are to refrain from personal attacks.

None.

**3. Consent Agenda:**

All matters listed under Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be a separate discussion of these items unless a member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a) Consider approval of meeting minutes for the April 14, 2025 meeting.

Commissioner Givens made a motion to approve Consent Agenda Item 3a. Commissioner Wallace seconded the motion. The motion carried unanimously.

**4. Deliberation Agenda:**

a) Discussion on Yard of the Month 2025.

Commissioner Johnson discussed the procedural change to the program. Commissioners are to send the addresses to the City Secretary, and the Staff will be responsible for taking the photos.

Addresses must be submitted to the City Secretary no later than the 20<sup>th</sup> of the month. Each Commissioner will be responsible for submitting two (2) addresses for a total of fourteen (14) addresses for the month. The Commissioners are to look at all four (4) quadrants of the City.

The first YOM winners for 2025 will be awarded at the June Council meeting.

Discussion only item. No motion required.

**b) Discussion on Family Fun Day 2025.**

The event will be held on Saturday, July 19, 2025, at Griggs Park.

Commissioner Givens provided a layout of the event.

The Commission discussed volunteers, tables and chairs, prizes, music, food, games, races, a bike raffle, and a water slide bounce house with arm bands and waivers to participate.

Mayor Boardingham was in attendance and stated she will contact the vendors for the sno-cones, ice cream, face painting, balloon artists, and petting zoo.

Chairwoman Jones will facilitate the contact of local churches to participate and announce the event.

Discussion only item. No motion required.

**5. Meeting:** Next regular meeting will be June 9, 2025

**6. Adjournment**

Chairwoman Jones adjourned the meeting at 6:04 p.m.

**ATTEST:**

**APPROVED:**

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**Amy L. Anderson, TRMC, CMC**  
**City Secretary**

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**Pearl Jones, Chairwoman**



# ***Parks, Recreation, and Clean City Commission Communication Deliberation Item 4a***

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**DATE:** June 9, 2025  
**FROM:** Commissioner Rayford Johnson  
**ITEM:** Discussion on Yard of the Month 2025

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**BACKGROUND:**

Commissioner Johnson will present the Yard of the Month 2025 program.

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:** N/A

**MOTION:** No motion is required. Discussion only item.



# ***Parks, Recreation, and Clean City Commission Communication Deliberation Item 4b***

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**DATE:** June 9, 2025  
**FROM:** Commissioner Darryl Givens  
**ITEM:** Discussion on Family Fun Day 2025 event planning.

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**BACKGROUND:**

Commissioner Givens will provide information on the Family Fun Day 2025 event and planning needs.

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:** N/A

**MOTION:** No motion is required. Discussion only item.