

AMENDED AGENDA



Stephanie Boardingham, Mayor
Keith R. Smith, Mayor Pro Tem
Carlie Jones, Deputy Mayor Pro-Tem
Anthony Cook, Place 2
Timey Boardingham, Place 3
Janet Carpenter, Place 4
Sonja Coleman, Place 6

Venus Wehle, City Manager
Amy Anderson, City Secretary
Courtney Goodman-Morris, Asst. City Attorney

Agenda Regular City Council Meeting July 1, 2025 - 6:00 PM

Notice is hereby given that on July 1, 2025, the City Council of the City of Forest Hill will hold a Regular Meeting at 6:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

2. Presentations, Proclamations, and Recognitions

- a) Presentation by District 95 State Representative Nicole Collier.
- b) Presentation by Commissioner Roderick Miles' office on redistricting.
- c) Presentation by the Parks, Recreation, and Clean City Commission for Yard of the Month.
- d) Proclamation honoring Volunteerism.

3. Citizen Testimony

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

4. Mayor and Council Reports

- a) Report on the Taste of Eastside Cops vs. Community Cook-off event.
- b) Report on the 89th Legislative Session and how it affects our community.

- c) Report on Citizens' Testimony from the June 10, 2025 Council meeting.

5. Departmental Updates

- a) Update on the Mansfield Highway lighting project through ONCOR.
- b) Report on the Tarrant County Sheriff's Office assisting the City of Forest Hill Police Department.

6. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the June 10, 2025 meeting.
- b) Consider approval of the meeting minutes from the June 17, 2025 Special Called meeting.

7. Public Hearing

8. Deliberation Agenda

- a) Discuss and consider action on appointing a Mayor Pro Tem.
- b) Discuss and consider action on appointing a Deputy Mayor Pro Tem.
- c) Discuss and consider action on setting the date of September 2, 2025 for the public hearing on the budget for fiscal year 2025-2026.
- d) Discuss and consider action on setting the date of September 16, 2025 for the public hearing on the Ad Valorem tax rate for fiscal year 2025-2026.
- e) Discuss and consider approval of Resolution 2025-30, a resolution of the City of Forest Hill, Texas, recommending Tarrant County award a contract to Gomez Brothers Construction, Inc. for an amount not to exceed \$128,345.00 for construction of water line improvements for the 7300 block of Woodbridge Drive through the 50th CDBG Grant Project No. B-24-UC-48-001-32-15, and authorizing the City Manager to negotiate and execute any and all necessary documents.
- f) Discuss and consider approval of Resolution 2025-31, a resolution of the City of Forest Hill, Texas, establishing a temporary program for the payment of a monetary recruitment incentive for TCOLE-Certified Police Officer New Hires and setting forth criteria for the incentive.
- g) Discuss and consider approval of Resolution 2025-32, a resolution of the City of Forest Hill, Texas, authorizing an advanced funding agreement for State (TxDOT) funding and performance of a project regarding railroad pavement markings and signs and City of Forest Hill maintenance of railroad pavement markings and signs (off-system). Authorizing the City Manager to execute such agreement.
- h) Discuss and consider approval of Resolution 2025-33, a resolution of the City of Forest Hill, Texas, authorizing acceptance of a 0.413-acre sanitary sewer easement from C5LC at East Hill I-20, LLC.
- i) Discuss and consider approval of Resolution 2025-34, a resolution of the City of Forest Hill, Texas, approving the 2025 Title VI Administration Policy and Program regarding Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act.

- j) Discuss and consider action on appointments to the Community Development Corporation for Citizen members Places 2 and 3.
- k) Discuss and consider approval of hosting a Town Hall meeting.
- l) Discuss and consider action on scheduling a date for City Council training.
- m) Discuss and consider approval of excusing the absence of Mayor Pro Tem Keith R. Smith from the June 10, 2025 meeting.
- n) Discuss and consider approval of Resolution 2025-35, a resolution of the City of Forest Hill, Texas, suspending the July 31, 2025 effective date of ONCOR Electric Delivery Company's requested rate change to permit the City time to study the request and to establish reasonable rates; and approving cooperation with the Steering Committee of Cities serviced by ONCOR to hire legal and consulting services and to negotiate with the Company and direct any necessary litigation and appeals.

9. Executive Session

- a) Pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Manager.

10. Next Regular Meeting

- a) August 5, 2025

11. Adjournment

Right to Convene Into Executive Session:

*If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Sections 551.071 – consultation with an attorney; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; 551.089 – deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed in the Closed or Executive session.

Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the July 1, 2025 City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: June 27, 2025

TIME OF POSTING: 3:30 p.m.

Amy L. Anderson, TRMC, CMC
City Secretary

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.



Mayor and Council Communication Consent Agenda 6a

DATE: July 1, 2025

FROM: Amy L. Anderson, City Secretary

ITEM: **Consider approval of the meeting minutes for the June 10, 2025 meeting.**

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. June 10, 2025 meeting minutes

MOTION: Motion to approve under Consent Agenda



Stephanie Boardingham, Mayor
 Keith R. Smith, Mayor Pro-Tem
 Carlie Jones, Deputy Mayor Pro Tem
 Anthony Cook, Place 2
 Timey Boardingham, Place 3
 Janet Carpenter, Place 4
 Sonja Coleman, Place 6

Venus Wehle, City Manager
 Amy Anderson, City Secretary
 Courtney Goodman-Morris, Asst. City Attorney

**MINUTES
 REGULAR COUNCIL MEETING
 June 10, 2025 - 6:00 P.M.**

The City Council of the City of Forest Hill met on the above date at 6:00 p.m., with Mayor Boardingham presiding. The following Council members and Officials were present: Carlie Jones, Anthony Cook, Timey Boardingham, Janet Carpenter, Sonja Coleman, City Manager Venus Wehle, Asst. City Attorney Courtney Goodman-Morris, and City Secretary Amy Anderson.

Mayor Pro Tem Keith R. Smith was absent.

Mayor Boardingham read a statement regarding the Tarrant County Sheriff's Office.

1. Call to Order

With a quorum present, Mayor Boardingham called the meeting to order at 6:00 p.m.

Invocation – led by Deputy Mayor Pro Tem Jones

Pledge of Allegiance to the U.S Flag and the Texas Flag led by Mayor Boardingham

Oaths of Office for the Police and Fire Departments

Amy Anderson, City Secretary, administered the Oaths of Office to Fire Lieutenant Jaren Gentry, Fire Engineer Kristopher Bowles, and Police Officer Israel Baldenegro.

2. Presentations, Proclamations, and Recognitions:

- a) Presentation from Parks, Recreation, and Clean City Commission for Yard of the Month.
- b) Proclamation honoring Juneteenth.
- c) Proclamation honoring Pride Month.

All presentations, proclamations, and recognitions were presented in their entirety.

3. Citizen Testimony:

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

Kenneth Williams-6924 Windward Way, Forest Hill, TX

- Provided the Council with handouts and addressed the Council on the sign placement at Slappy's Car Wash and the City's sign ordinance.

Beckie Duncan Hayes-7317 Woodbridge Drive, Forest Hill, TX

- Addressed the Council on election integrity, voter suppression, and polling place location.
- Thanked the candidates who won the election.

Lyndia Thomas-6941 Windy Hill Road, Forest Hill, TX

- Addressed the Council on impartial laws, candidate parking at the polling place, 18-wheeler parking, disparity of treatment, polling place location, and voter suppression.

4. Mayor and Council Reports: None

5. Departmental Updates:

- a) Update on the Wichita Street Widening project.
- b) Update on the Southeast Connector project.
- c) Report on Family Fun Day 2025.
- d) Report on the 2025 Mayor's Back-to-School event.
- e) Report on office closure on Thursday, June 19, 2025 in observance of the Juneteenth holiday.
- f) Report on office closure on Friday, July 4, 2025 in observance of the 4th of July holiday.

All reports were provided in their entirety.

6. Consent Agenda:

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the May 6, 2025 meeting.
- b) Consider approval of the meeting minutes for the May 13, 2025 Special Called Meeting.

Deputy Mayor Pro Tem Jones made a motion to approve Consent Agenda Items 6a through 6b.

Mayor Boardingham seconded the motion.

Motion passed with the following vote:

4 Ayes Jones, Cook, T. Boardingham, Boardingham
0 Nays
2 Abstain Capenter, Coleman
1 Absent Smith

7. Public Hearing: None

8. Deliberation Agenda:

- a) Discuss and consider approval of the Quarterly Investment Report for the period ending March 31, 2025.

Deputy Mayor Pro Tem Jones made a motion to approve the Quarterly Investment Report for the period ending March 31, 2025.

Councilwoman Coleman seconded the motion.

Sharon Jungman, Finance Director, presented the report to the Council. The City's total investments are \$43,704,105.30.

With no further discussion, the motion passed with the following vote.

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- b) Discuss and consider approval of Ordinance 2025-14, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances Chapter 6 "Fire Prevention and Protection", Article 6.01 "General Provisions", by repealing and replacing in its entirety Section 6.01.001, "Numbers of Firefighters".

Mayor Boardingham made a motion to approve Ordinance 2025-14, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances Chapter 6 "Fire Prevention and Protection", Article 6.01 "General Provisions", by repealing and replacing in its entirety Section 6.01.001, "Numbers of Firefighters".

Deputy Mayor Pro Tem Jones seconded the motion.

Councilwoman Coleman inquired about the position of Captain.

Chief Gutierrez stated that the position of Captain was never funded and presented the prior classifications and the new classifications based on Civil Service Chapter 143.

With no further discussion, the motion passed with the following vote.

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- c) Discuss and consider approval of Resolution 2025-26, a resolution of the City of Forest Hill, Texas, authorizing the City Manager to submit an application to the Motor Vehicle Crime Prevention Authority for award of a grant under the SB224 Catalytic Converter Grant Program.

Councilman Boardingham made a motion to approve Resolution 2025-26, a resolution of the City of Forest Hill, Texas, authorizing the City Manager to submit an application to the Motor Vehicle Crime Prevention Authority for award of a grant under the SB224 Catalytic Converter Grant Program.

Deputy Mayor Pro Tem Jones seconded the motion.

Chief Hernandez presented the grant information that will allow the City to place approximately 12-16 Flock cameras around the City. Flock cameras are a license plate reader system shared with all

law enforcement agencies. The grant is a matching grant, with the City responsible for 20% (\$12,000.00), which is available in the Police Department's budget. The notice of approval will take 45-60 days. The Chief further stated that the camera locations have already been chosen.

Chief Hernandez announced that Fort Worth is moving forward with a \$5.7 million real-time crime center. The City will be part of the TRIDENT Agency and have 24/7 access to crime data.

If the grant is not awarded to the City, a few cameras can be purchased through the Police Department budget, and the Chief will apply again next year.

With no further discussion, the motion passed with the following vote.

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham

0 Nays

0 Abstain

1 Absent Smith

- d) Discuss and consider approval of Resolution 2025-22, a resolution of the City of Forest Hill, Texas, endorsing and approving the Chief of Police's adoption of a Wellness Program Policy.

Councilman Boardingham made a motion to approve Resolution 2025-22, a resolution of the City of Forest Hill, Texas, endorsing and approving the Chief of Police's adoption of a Wellness Program Policy.

Councilman Cook seconded the motion.

Chief Hernandez presented the program to the Council. It is a state-mandated program.

Councilwoman Coleman inquired about the program's name, as wellness is a broad statement. The Chief stated that the State named the program and is mandated, and provided additional information on the type of leave allowed by the program.

With no further discussion, the motion passed with the following vote.

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham

0 Nays

0 Abstain

1 Absent Smith

- e) Discuss and consider approval of Resolution 2025-23, a resolution of the City of Forest Hill, Texas, approving an amendment to the City of Forest Hill Employee Personnel Policies and Procedures Manual.

Councilman Boardingham made a motion to approve Resolution 2025-23, a resolution of the City of Forest Hill, Texas, approving an amendment to the City of Forest Hill Employee Personnel Policies and Procedures Manual.

Deputy Mayor Pro Tem Jones seconded the motion.

Lyndia Thomas-6941 Windy Hill Road, Forest Hill, TX

- Addressed the Council on parliamentary procedure, stating that discussion must come first before calling for the motion.
- Further addressed policy change for the employee manual when there are new council members.

Courtney Goodman-Morris, Assistant City Attorney, addressed parliamentary procedure. An item is not properly before the governing body until a motion is made and seconded. Discussion happens after that.

Venus Wehle, City Manager, stated that the Wellness Policy's adoption requires amending the Employee Personnel Policies and Procedures Manual so that it includes it.

With no further discussion, the motion passed with the following vote.

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- f) Discuss and consider approval of Ordinance 2025-12, an ordinance of the City of Forest Hill, Texas, amending Chapter 8, "Offenses and Additional Provisions," Article 8.08, "Abandoned or Junked Vehicles, Division 3, "Abandoned Vehicles," by amending Section 8.08.061, "Definitions."

Deputy Mayor Pro Tem Jones made a motion to approve Ordinance 2025-12, an ordinance of the City of Forest Hill, Texas, amending Chapter 8, "Offenses and Additional Provisions," Article 8.08, "Abandoned or Junked Vehicles, Division 3, "Abandoned Vehicles," by amending Section 8.08.061, "Definitions."

Councilwoman Coleman seconded the motion.

Chief Hernandez presented the ordinance. The ordinance adds correct definitions of "Abandoned Vehicles", which will help the Police Department with enforcement.

With no further discussion, the motion passed with the following vote.

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- g) Discuss and consider approval of Resolution 2025-27, a resolution of the City of Forest Hill, Texas, approving a second amendment to the Facilities Development Agreement with PR III/HCLI Wichita Street, LP for the installation of pavement, drainage, and traffic signals at the intersection of Wichita Street and Forest Hill Circle and surrounding area and authorizing the City Manager to execute the second amendment.

Councilman Cook made a motion to approve Resolution 2025-27, a resolution of the City of Forest Hill, Texas, approving a second amendment to the Facilities Development Agreement with PR III/HCLI Wichita Street, LP for the installation of pavement, drainage, and traffic signals at the intersection of Wichita Street and Forest Hill Circle and surrounding area and authorizing the City Manager to execute the second amendment.

Deputy Mayor Pro Tem Jones seconded the motion.

Venus Wehle, City Manager, stated that the agreement needs to be extended in conjunction with the Wichita Street Widening Project and will expire in June 2027.

Deputy Mayor Pro Tem Jones inquired about the redistricting and the impact it may have on the City.

Courtney Goodman-Morris, Assistant City Attorney, stated that this project has already been approved and funded, and the redistricting should not affect it. The project is funded by transportation money.

With no further discussion, the motion passed with the following vote.

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham

0 Nays

0 Abstain

1 Absent Smith

- h) Discuss and consider approval of Resolution 2025-28, approving a first amendment to the Escrow Agreement between the City of Forest Hill and PR III/HLCI Wichita Street, LP, and authorizing the City Manager to execute the first amendment.

Deputy Mayor Pro Tem Jones made a motion to approve Resolution 2025-28, approving a first amendment to the Escrow Agreement between the City of Forest Hill and PR III/HLCI Wichita Street, LP, and authorizing the City Manager to execute the first amendment.

Councilwoman Coleman seconded the motion.

Venus Wehle, City Manager, clarified the agreement. It is set to expire and needs to be amended to reflect the expiration date of June 2027.

With no further discussion, the motion passed with the following vote.

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham

0 Nays

0 Abstain

1 Absent Smith

- i) Discuss and consider action to rescind Council action taken on April 9, 2025 thereby reinstating Chapter V. City Council Meeting Information, Item B, Section 2 (c) Preparation of the Agenda in the City Council Relations Policy and Code of Ethics to read as follows: Any Council member may request in writing one agenda item per meeting. If additional agenda items are requested, the requestor must have the support of the Mayor and one other Council member. Written requests under this provision must be submitted by noon the Wednesday prior to the Council meeting for discussion and action. No items can be added after the deadline time and date. The Mayor, Council members, or Staff do not have the authority to add, remove, or change an agenda item other than their own. The Mayor and Council members have no clerical duties, so agendas are prepared by the City Administration.

This item was pulled from the agenda.

9. Executive Session: Council convened into Executive Session at 7:28 p.m.

- a) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending litigation, to wit: Eddie Burns vs. City of Forest Hill, Cause No. 450-2024-03841/450-2024-07400.
- b) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney, to receive legal advice with regard to pending litigation, to wit: New Spirit of Prayer Ministries vs. City of Forest Hill, Cause No. 017-348994-23 in the 17th Judicial District Court of Tarrant County.
- c) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding Tarrant County redistricting and potential resulting legal actions.

10. Reconvene into Regular Session: Council reconvened into Regular Session at 8:09 p.m.

11. Take any action necessary pursuant to Executive Session.

- a) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending litigation, to wit: Eddie Burns vs. City of Forest Hill, Cause No. 450-2024-03841/450-2024-07400.
- b) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney, to receive legal advice with regard to pending litigation, to wit: New Spirit of Prayer Ministries vs. City of Forest Hill, Cause No. 017-348994-23 in the 17th Judicial District Court of Tarrant County.
- c) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding Tarrant County redistricting and potential resulting legal actions.

No action taken.

12. Next Meeting: July 1, 2025

13. Adjournment:

Mayor Boardingham adjourned the meeting at 8:09 p.m.

ATTEST:

APPROVED:

Amy L. Anderson, TRMC, CMC
City Secretary

Stephanie Boardingham, Mayor



Mayor and Council Communication Consent Agenda 6b

DATE: July 1, 2025

FROM: Amy L. Anderson, City Secretary

ITEM: **Consider approval of the meeting minutes for the June 17, 2025
Special Called meeting.**

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. June 17, 2025 Special Called meeting minutes

MOTION: Motion to approve under Consent Agenda



Stephanie Boardingham, Mayor
 Keith R. Smith, Mayor Pro-Tem
 Carlie Jones, Deputy Mayor Pro Tem
 Anthony Cook, Place 2
 Timey Boardingham, Place 3
 Janet Carpenter, Place 4
 Sonja Coleman, Place 6

Venus Wehle, City Manager
 Amy Anderson, City Secretary
 Courtney Goodman-Morris, Asst. City Attorney

**MINUTES
 SPECIAL CALLED COUNCIL MEETING
 June 17, 2025 - 6:00 P.M.**

The City Council of the City of Forest Hill met on the above date at 6:00 p.m. with Mayor Boardingham presiding. The following Council members and Officials were present: Carlie Jones, Anthony Cook, Timey Boardingham, Janet Carpenter, Keith R. Smith, Sonja Coleman, City Manager Venus Wehle, and City Secretary Amy Anderson.

1. Call to Order

With a quorum present, Mayor Boardingham called the meeting to order at 6:00 p.m.

Invocation – Councilwoman Coleman led the invocation

Pledge of Allegiance to the U.S Flag and the Texas Flag led by Mayor Boardingham

2. Election Canvass

- a) Discuss and consider approval of Resolution 2025-29, a resolution of the City of Forest Hill, Texas, canvassing the results of the June 7, 2025 Runoff Election.

City Secretary Amy Anderson read Resolution 2025-29 in its entirety.

The official results were as follows:

<u>City Council Place 5</u>	<u>Total Number of Votes</u>	<u>Vote Percentage</u>
Keith R. Smith	240	50.31%
Brigitte Mathis	237	49.69%
Total votes for Place 5	477	100%

Councilman Boardingham made a motion to approve Resolution 2025-29, a resolution of the City of Forest Hill, Texas, canvassing the results of the June 7, 2025 Runoff Election.

Deputy Mayor Pro Tem Jones seconded the motion.

With no further discussion, the motion passed with the following roll call vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

3. Citizen Testimony:

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

None

3. Next Meeting: July 1, 2025

4. Adjournment:

Mayor Boardingham adjourned the meeting at 6:05 p.m.

ATTEST:

APPROVED:

Amy L. Anderson, TRMC, CMC
City Secretary

Stephanie Boardingham, Mayor



Mayor and Council Communication Deliberation Item 8a

DATE: July 1, 2025
FROM: Mayor Boardingham
ITEM: Discuss and consider action on appointing a Mayor Pro Tem.

BACKGROUND:

Per the City Charter, Article III, Section 3.06

The City Council shall annually, at the first meeting in June, or as soon as practicable, elect from among its members a Mayor Pro Tempore who shall act as Mayor during the absence or disability of the Mayor; additionally, the City Council shall annually, at the first meeting in June, or as soon as practicable, elect from among its members a Deputy Mayor Pro Tempore who shall act as Mayor during the absence or disability of the Mayor and the Mayor Pro Tempore.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION:

Motion to appoint _____ as Mayor Pro Tem.



Mayor and Council Communication Deliberation Item 8b

DATE: July 1, 2025

FROM: Mayor Boardingham

ITEM: Discuss and consider action on appointing a Deputy Mayor Pro Tem.

BACKGROUND:

Per the City Charter, Article III, Section 3.06

The City Council shall annually, at the first meeting in June, or as soon as practicable, elect from among its members a Mayor Pro Tempore who shall act as Mayor during the absence or disability of the Mayor; additionally, the City Council shall annually, at the first meeting in June, or as soon as practicable, elect from among its members a Deputy Mayor Pro Tempore who shall act as Mayor during the absence or disability of the Mayor and the Mayor Pro Tempore.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION:

Motion to appoint _____ as Deputy Mayor Pro Tem.



Mayor and Council Communication Deliberation Item 8c

DATE: July 1, 2025
FROM: Venus Wehle, City Manager
ITEM: Discuss and consider action on setting the date of September 2, 2025 for the public hearing on the budget for fiscal year 2025-2026.

BACKGROUND:

City Charter, Article VI, Section 6.05 City Council Action on Budget

At the time that the budget and budget message are submitted to the City Council, the City Manager shall determine the place and time of the public hearing on the budget and cause to be published in the officially designated newspaper of the City of Forest Hill.

Local government code, paragraph 102.006

- (a) The governing body of a municipality shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing.
- (b) The governing body shall set the hearing date occurring after the 15th day after the date the proposed budget is filed with the municipal clerk, but before the date the governing body makes its tax levy.
- (c) The governing body shall provide for public notice of the date, time, and location of the hearing. This notice must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under Section 102.005 (b).

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION:

Motion to approve or deny the date of September 2, 2025 for the public hearing on the budget for fiscal year 2025-2026.



Mayor and Council Communication Deliberation Item 8d

DATE: July 1, 2025

FROM: Venus Wehle, City Manager

ITEM: **Discuss and consider action on setting the date of September 16, 2025 for the public hearing on the Ad Valorem tax rate for fiscal year 2025-2026.**

BACKGROUND:

Per Tax Code 26.05(d), “The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the voter-approval tax rate or the no-new-revenue tax rate calculated as provided by this chapter until the governing body has held a public hearing on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065.”

When the proposed rate exceeds the voter-approval tax rate or the no-new-revenue tax rate, whichever is lower, the City Council must vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. This vote must be recorded. The proposal must specify the desired rate.

If the motion passes, the City Council must schedule a public hearing on the proposal. This hearing must take place within the boundaries of the City; on a weekday that is not a holiday; and in a public building or, if a public building is not available, in a building normally open to the public. The public hearing must afford adequate opportunity for proponents and opponents of the tax increase to present their views.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION:

Motion to approve or deny the date of September 16, 2025 for the public hearing on the Ad Valorem tax rate for fiscal year 2025-2026.



Mayor and Council Communication Deliberation Item 8e

DATE: July 1, 2025

FROM: Venus Wehle, City Manager

ITEM: Discuss and consider approval of Resolution 2025-30, a resolution of the City of Forest Hill, Texas, recommending Tarrant County award a contract to Gomez Brothers Construction, Inc. for an amount not to exceed \$128,345.00 for construction of water line improvements for the 7300 block of Woodbridge Drive through the 50th CDBG Grant Project No. B-24-UC-48-001-32-15, and authorizing the City Manager to negotiate and execute any and all necessary documents.

BACKGROUND:

The bid opening for the 50th Year CDBG Community Development Block Grant Project for the 7300 block Woodbridge Drive Water Line Improvement project was held at the offices of Tarrant County Community Development on May 28, 2025. Six responsive bids were received.

Based on experience with the low bidder on projects of similar scope and size, the City of Forest Hill engineers Teague, Nall, and Perkins (TNP), advise the City Council to recommend that Tarrant County award the contract for construction to Gomez Brothers Construction, Inc. for the total base bid of \$128,345.00. With this award, the Woodbridge Drive water line will be replaced within the 7300 Block.

Included in this packet is the Recommendation of Award letter from TNP along with the bid tabulations. Since the bid came in lower than the funding (which was allocated at approximately \$170,000), the city does not have any required contribution for the project.

A representative from TNP will be available to answer any questions.

FISCAL IMPACT: N/A

LEGAL REVIEW: Reviewed by the City Attorney as to form and legality.

ATTACHMENTS:

1. Resolution 2025-30
2. Recommendation Letter
3. Bid Tabulation

MOTION:

Motion to approve or deny Resolution 2025-30, a resolution of the City of Forest Hill, Texas, recommending Tarrant County award a contract to Gomez Brothers Construction, Inc. for an amount not to exceed \$128,345.00 for construction of water line improvements for the 7300 block of Woodbridge Drive through the 50th CDBG Grant Project No. B-24-UC-48-001-32-15, and authorizing the City Manager to negotiate and execute any and all necessary documents.

CITY OF FOREST HILL, TEXAS

RESOLUTION NO. 2025-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS RECOMMENDING TARRANT COUNTY AWARD A CONTRACT TO GOMEZ BROTHERS CONSTRUCTION, INC., IN AN AMOUNT NOT TO EXCEED \$128,345.00 FOR THE CONSTRUCTION OF WATER LINE IMPROVEMENTS FOR WOODBRIDGE DRIVE (7300 BLOCK), 50TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT NO. B-24-UC-48-0001-32-15; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ANY AND ALL NECESSARY DOCUMENTS; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Tarrant County sought bids for the Water Line Improvements for Woodbridge Drive (7300 Block), 50th Year Community Development Block Grant Project Number B-24-UC-48-0001-32-15 (the "Project"); and

WHEREAS, the engineers have determined that Gomez Brothers Construction, Inc. met all bid specifications and is the lowest responsible bidder and thus recommended the award of the contract to Gomez Brothers Construction, Inc; and

WHEREAS, Gomez Brothers Construction, Inc.'s bid for the Project was in an amount not to exceed \$128,345.00; and

WHEREAS, the City Council has determined that the award of the contract for the Project to Gomez Brothers Construction, Inc. in an amount not to exceed \$128,345.00 serves the public health, safety and welfare and is in the best interest of the citizens of Forest Hill;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS:

Section 1. The City Council does hereby approve the Construction of Water Line Improvements for Woodbridge Drive (7300 Block), 50th Year Community Development Block Grant Project No. B-24-UC-48-0001-32-15, with CDBG funding of sufficient to cover the contract maximum price and recommends that Tarrant County award the contract for \$128,345.00 to Gomez Brothers Construction, Inc. in conformance with the RFP and Gomez Brothers Construction, Inc.'s bid response, attached hereto and incorporated herein by this reference as Exhibit "A," and further authorizes the City Manager to execute, on behalf of the City, any necessary, related documents.

Section 2. All resolutions of the City of Forest Hill heretofore adopted which are in conflict with the provisions of this resolution be, and the same are hereby repealed, and all resolutions of the City of Forest Hill not in conflict with the provisions hereof shall remain in full force and effect.

Section 3. If any article, paragraph, subdivision, clause, or provision of this resolution, as hereby amended, be adjudged invalid or held unconstitutional for any reason, such judgment or holding shall not affect the validity of this resolution as a whole or any part or provision thereof, as amended hereby, other than the part declared to be invalid or unconstitutional.

Section 4. This resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED ON THIS THE 1st DAY OF JULY 2025, BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS.

APPROVED:

Stephanie Boardingham, Mayor

ATTEST:

APPROVED AS TO FORM:

**Amy L. Anderson, TRMC, CMC
City Secretary**

**Courtney Goodman-Morris,
Asst. City Attorney**

EXHIBIT A

RFP Documents and Gomez Brothers Construction, Inc. Bid Response

June 17, 2025

Ms. Venus Wehle, PCED
City Manager
City of Forest Hill
3219 E California Parkway
Forest Hill, TX 76119

RE: 50th Year CDBG – Forest Hill
Project # B-24-UC-48-0001-32-15
Woodbridge Dr. Water Line (7300 Block)
Recommendation of Award
TNP Project # TAR 24401

Dear Ms. Wehle,

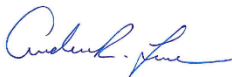
The bid opening for the Woodbridge Dr Water Line Improvements project was held at the offices of Tarrant County Community Development on May 28, 2025. Six responsive bids were received and are provided in the attached bid tabulation.

Please note there were math errors on the bids received by Gomez Brothers Construction, Inc., Harris Road Company, and BCAC Underground that caused the bid totals to be different than those originally read at the opening. The math errors did not affect Gomez Brothers Construction, Inc. standing as the low bidder.

Based on experience with the low bidder on projects of similar scope and size, we recommend that the City of Forest Hill recommend that Tarrant County award the contract for construction of the Woodbridge Dr Water Line Improvements project to Gomez Brothers Construction, Inc. for the Total Base Bid of \$128,345.00. With this award, the Woodbridge Dr water line will be replaced within the 7300 Block.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,
tnp



Andrew Luce, P.E.

cc: Wren Davis, Tarrant County CDBG
Roberto Duenes, City of Forest Hill

BID TABULATION REPORT

TEAGUE NALL AND PERKINS, INC.
CONSULTING ENGINEERS

CLIENT: CITY OF FOREST HILL, TARRANT COUNTY
 DESCRIPTION: 50th YR CDBG - WATER LINE
 WOODBRIDGE DRIVE
 (7300 Block)

TNP JOB NO: TAR 24401
 BID DATE: May 28, 2025
 BID TIME: 10:00 a.m
 ENGINEER'S ESTIMATE: \$ 187,672.00

**BASE BID - WOODBRIDGE DRIVE
 WATER LINE- (7300 Block)**

BIDDERS

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	Gomez Brothers Construction, Inc.		Atkins Bros. Equipment Co., Inc.	
				UNIT COST	TOTAL	UNIT COST	TOTAL
1	Remove & Salvage Exist Fire Hydrant-Return to City	1	EA	\$350.00	\$350.00	\$500.00	\$500.00
2	Abandon Exist Gate Valve in Place	1	EA	\$350.00	\$350.00	\$100.00	\$100.00
3	6" DR- C900 PVC Water Line	25	LF	\$75.00	\$1,875.00	\$50.00	\$1,250.00
4	8" DR-18 C900 PVC Water Line	560	LF	\$85.00	\$47,600.00	\$59.00	\$33,040.00
5	6" Gate Valve, Box & Conc Pad	1	EA	\$1,900.00	\$1,900.00	\$1,000.00	\$1,000.00
6	8" Gate Valve, Box & Conc Pad	1	EA	\$2,800.00	\$2,800.00	\$2,000.00	\$2,000.00
7	Fire Hydrant with 3'-6" Bury	1	EA	\$5,800.00	\$5,800.00	\$7,500.00	\$7,500.00
8	Mechanical Joint Ductile Iron Fittings	0.4	TON	\$2,000.00	\$800.00	\$3,000.00	\$1,200.00
9	1" Water Service from Main to Meter (Short Bore)	8	EA	\$1,700.00	\$13,600.00	\$1,300.00	\$10,400.00
10	1" Water Service from Main to Meter (Long Bore)	8	EA	\$1,900.00	\$15,200.00	\$1,600.00	\$12,800.00
11	Single Water Meter Box	16	EA	\$350.00	\$5,600.00	\$150.00	\$2,400.00
12	Cut, Plug & Abandon Existing Water Line	3	EA	\$350.00	\$1,050.00	\$1,000.00	\$3,000.00
13	HMAC Permanent Pavement Repair	595	LF	\$30.00	\$17,850.00	\$88.00	\$52,360.00
14	Concrete Curb & Gutter	5	LF	\$30.00	\$150.00	\$100.00	\$500.00
15	Block Sod Parkway Repair	130	SY	\$10.00	\$1,300.00	\$30.00	\$3,900.00
16	Trench Safety	560	LF	\$2.00	\$1,120.00	\$1.00	\$560.00
17	Connect to Existing System	2	EA	\$3,000.00	\$6,000.00	\$4,000.00	\$8,000.00
18	Miscellaneous Utility Allowance	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL BASE BID					\$128,345.00		\$145,510.00

BID TABULATION REPORT

TEAGUE NALL AND PERKINS, INC.
CONSULTING ENGINEERS

CLIENT: CITY OF FOREST HILL, TARRANT COUNTY
 DESCRIPTION: 50th YR CDBG - WATER LINE
 WOODBRIDGE DRIVE
 (7300 Block)

		BIDDERS					
		Bristow Contracting, LLC			Harris Road Company		
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL
BASE BID - WOODBRIDGE DRIVE WATER LINE- (7300 Block)							
TNP JOB NO:	TAR 24401						
BID DATE:	May 28, 2025						
BID TIME:	10:00 a.m						
ENGINEER'S ESTIMATE:	\$ 187,672.00						
1	Remove & Salvage Exist Fire Hydrant-Return to City	1	EA	\$650.00	\$650.00	\$3,200.00	\$3,200.00
2	Abandon Exist Gate Valve in Place	1	EA	\$750.00	\$750.00	\$2,200.00	\$2,200.00
3	6" DR- C900 PVC Water Line	25	LF	\$75.00	\$1,875.00	\$60.00	\$1,500.00
4	8" DR-18 C900 PVC Water Line	560	LF	\$85.00	\$47,600.00	\$70.00	\$39,200.00
5	6" Gate Valve, Box & Conc Pad	1	EA	\$3,600.00	\$3,600.00	\$2,000.00	\$2,000.00
6	8" Gate Valve, Box & Conc Pad	1	EA	\$4,200.00	\$4,200.00	\$3,000.00	\$3,000.00
7	Fire Hydrant with 3'-6" Bury	1	EA	\$6,300.00	\$6,300.00	\$6,200.00	\$6,200.00
8	Mechanical Joint Ductile Iron Fittings	0.4	TON	\$11,000.00	\$4,400.00	\$2,671.93	\$1,068.77
9	1" Water Service from Main to Meter (Short Bore)	8	EA	\$1,300.00	\$10,400.00	\$4,091.50	\$32,732.00
10	1" Water Service from Main to Meter (Long Bore)	8	EA	\$1,800.00	\$14,400.00	\$4,837.50	\$38,700.00
11	Single Water Meter Box	16	EA	\$250.00	\$4,000.00	\$400.00	\$6,400.00
12	Cut, Plug & Abandon Existing Water Line	3	EA	\$2,500.00	\$7,500.00	\$3,000.00	\$9,000.00
13	HMAC Permanent Pavement Repair	595	LF	\$80.00	\$47,600.00	\$25.21	\$14,999.95
14	Concrete Curb & Gutter	5	LF	\$250.00	\$1,250.00	\$700.00	\$3,500.00
15	Block Sod Parkway Repair	130	SY	\$25.00	\$3,250.00	\$39.00	\$5,070.00
16	Trench Safety	560	LF	\$10.00	\$5,600.00	\$6.75	\$3,780.00
17	Connect to Existing System	2	EA	\$2,200.00	\$4,400.00	\$5,000.00	\$10,000.00
18	Miscellaneous Utility Allowance	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL BASE BID					\$172,775.00		\$187,550.72

BID TABULATION REPORT

TEAGUE NALL AND PERKINS, INC.
CONSULTING ENGINEERS

CLIENT: CITY OF FOREST HILL, TARRANT COUNTY
 DESCRIPTION: 50th YR CDBG - WATER LINE
 WOODBRIDGE DRIVE
 (7300 Block)

TNP JOB NO: TAR 24401

BID DATE: May 28, 2025

BID TIME: 10:00 a.m

ENGINEER'S ESTIMATE: \$ 187,672.00

**BASE BID - WOODBRIDGE DRIVE
 WATER LINE- (7300 Block)**

BIDDERS

Excel 4 Construction, LLC

BCAC Underground LLC

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL
1	Remove & Salvage Exist Fire Hydrant-Return to City	1	EA	\$700.00	\$700.00	\$4,000.00	\$4,000.00
2	Abandon Exist Gate Valve in Place	1	EA	\$500.00	\$500.00	\$3,200.00	\$3,200.00
3	6" DR- C900 PVC Water Line	25	LF	\$90.00	\$2,250.00	\$90.00	\$2,250.00
4	8" DR-18 C900 PVC Water Line	560	LF	\$93.00	\$52,080.00	\$102.50	\$57,400.00
5	6" Gate Valve, Box & Conc Pad	1	EA	\$2,550.00	\$2,550.00	\$5,000.00	\$5,000.00
6	8" Gate Valve, Box & Conc Pad	1	EA	\$3,600.00	\$3,600.00	\$6,500.00	\$6,500.00
7	Fire Hydrant with 3'-6" Bury	1	EA	\$7,100.00	\$7,100.00	\$12,500.00	\$12,500.00
8	Mechanical Joint Ductile Iron Fittings	0.4	TON	\$9,000.00	\$3,600.00	\$17,500.00	\$7,000.00
9	1" Water Service from Main to Meter (Short Bore)	8	EA	\$2,100.00	\$16,800.00	\$1,900.00	\$15,200.00
10	1" Water Service from Main to Meter (Long Bore)	8	EA	\$3,300.00	\$26,400.00	\$2,150.00	\$17,200.00
11	Single Water Meter Box	16	EA	\$250.00	\$4,000.00	\$1,250.00	\$20,000.00
12	Cut, Plug & Abandon Existing Water Line	3	EA	\$1,500.00	\$4,500.00	\$2,000.00	\$6,000.00
13	HMAC Permanent Pavement Repair	595	LF	\$75.00	\$44,625.00	\$66.00	\$39,270.00
14	Concrete Curb & Gutter	5	LF	\$102.00	\$510.00	\$65.00	\$325.00
15	Block Sod Parkway Repair	130	SY	\$17.00	\$2,210.00	\$82.50	\$10,725.00
16	Trench Safety	560	LF	\$1.00	\$560.00	\$12.00	\$6,720.00
17	Connect to Existing System	2	EA	\$6,500.00	\$13,000.00	\$5,500.00	\$11,000.00
18	Miscellaneous Utility Allowance	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL BASE BID					\$189,985.00		\$229,290.00

Andrew P. Lane

6-17-2025



Mayor and Council Communication Deliberation Item 8f

DATE: July 1, 2025

FROM: Venus Wehle, City Manager

ITEM: **Discuss and consider approval of Resolution 2025-31, a resolution of the City of Forest Hill, Texas, establishing a temporary program for payment of a monetary recruitment incentive for TCOLE-Certified Police Officer New Hires; setting forth criteria for the incentive.**

BACKGROUND:

In the competitive arena of recruiting Police Officers, many municipalities are offering sign-on incentives for new hires. In reviewing options with Chief David Hernandez for the hiring of officers, it would be in the best interest of the City for our recruitment efforts to offer a sign-on incentive for new hire Police Officers. This is a temporary agreement.

To be eligible for this \$9,000 sign-on incentive, a Peace Officer would be required to remain employed by the City for at least three years, and:

- (1) To be eligible to participate, the TCOLE-certified Police Officer must be hired on or after the date of this resolution and before the date the City reaches the desired staffing level in its Police Department;
- (2) To be eligible to participate, the TCOLE-certified Police Officer must successfully complete any Forest Hill Police Department Field Training Program prior to receiving any incentive payment;
- (3) The Probationary TCOLE-certified Police Officer must execute an agreement with the City prior to receiving the monetary recruitment incentive, which will require that the incentive must be repaid to the City under certain circumstances where the employee does not remain employed by the City for at least three years;
- (4) The monetary incentive payout will be, at the Police Officer's option, either (1) in three (3) installments of \$3,000 each at completion of three months, six months, and nine months of employment or (2) in one (1) payment of \$9,000 at nine months of employment;
- (5) The temporary program for the payout of a monetary recruitment incentive for TCOLE-certified Police Officer hires shall cease to be offered when the City reaches the desired staffing level at the Police Department.

Funding is available in the FY25 budget; Chief Hernandez will budget for this incentive in the department's FY26 budget. He will be available to answer any questions.

FISCAL IMPACT: N/A

LEGAL REVIEW: Reviewed by the City Attorney as to form and legality.

ATTACHMENTS:

1. Resolution 2025-31

MOTION:

Motion to approve or deny Resolution 2025-31, a resolution of the City of Forest Hill, Texas, establishing a temporary program for payment of a monetary recruitment incentive for TCOLE-Certified Police Officer New Hires; setting forth criteria for the incentive.

CITY OF FOREST HILL, TEXAS

RESOLUTION NO. 2025-31

A RESOLUTION OF THE CITY OF FOREST HILL, TEXAS, ESTABLISHING A TEMPORARY PROGRAM FOR THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR TCOLE-CERTIFIED POLICE OFFICER NEW HIRES; SETTING FORTH CRITERIA FOR THE INCENTIVE, FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Forest Hill is facing a shortage of TCOLE-certified police applicants due in part to the availability of other types of employment and other employers' willingness to provide signing bonuses or other hiring incentives; and

WHEREAS, the City Council believes that offering a financial incentive to new hire TCOLE-certified and qualified police candidates will benefit the City by making it competitive in recruiting and retaining police officers; and

WHEREAS, the City Council believes that increasing recruitment of qualified and certified police officers serves an important public purpose; and

WHEREAS, the City Council, in order to protect the public's funds, authorizes the establishment of a mechanism for a return of the monetary recruitment incentive under certain circumstances where the employee does not remain employed by the City for at least three years; and

WHEREAS, the City Council finds it to serve the public health, safety and general welfare to implement and provide for a temporary program for the payment of monetary recruitment incentive for TCOLE-certified police officer new hires;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS, THAT:

SECTION 1. The City Council hereby finds the statements made in the preamble are true and correct.

SECTION 2. The City Council hereby authorizes a temporary program for the payment of a monetary recruitment incentive in the amount of \$9,000 to each TCOLE-certified police officer newly hired on or after the date of this resolution and before the date that the City reaches the desired staffing level in its Police Department.

- (1) To be eligible to participate, the officer must be TCOLE-certified and the TCOLE-certified Police Officer must be hired on or after the date of this resolution and before the date the City reaches the desired staffing level in its Police Department (an offer of employment conditioned on TCOLE-certification does not constitute employment for purposes of this program until the TCOLE-certification is obtained);

- (2) The Probationary TCOLE-certified Police Officer must execute an agreement with the City prior to receiving the monetary recruitment incentive, which will require that the incentive must be repaid to the City under certain circumstances where the employee (i) does not successfully complete the Forest Hill Police Department Field Training, (ii) does not successfully complete the required probationary period, or (iii) does not remain employed by the City for at least three years;
- (3) The monetary Incentive payout will be, at the TCOLE-certified Police Officer's option, either (1) in three (3) installments of \$3,000 each at completion of three months, six months, and nine months of employment or (2) in one (1) payment of \$9,000 at completion of nine months of employment;
- (4) Any re-hire shall have a two (2) year break in service to be eligible for incentive pay; and
- (5) The temporary program for the payout of a monetary recruitment incentive for TCOLE-certified police Officer New Hires shall cease to be offered when the City reaches the desired staffing level at the Police Department; and

SECTION 3. It is hereby officially found and determined that the meeting at which this resolution was passed was properly noticed and open to the public as required by law.

SECTION 4. This resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED ON THIS THE 1st DAY OF JULY 2025, BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS.

APPROVED:

Stephanie Boardingham, Mayor

ATTEST:

APPROVED AS TO FORM:

Amy L. Anderson, TRMC, CMC
City Secretary

Courtney Goodman-Morris,
Asst. City Attorney



Mayor and Council Communication Deliberation Item 8g

DATE: July 1, 2025

FROM: Venus Wehle, City Manager

ITEM: Discuss and consider approval of Resolution 2025-32, a resolution of the City of Forest Hill, Texas, authorizing an advanced funding agreement for State (TxDOT) funding and performance of a project regarding railroad pavement markings and signs and City of Forest Hill maintenance of railroad pavement markings and signs (off-system). Authorizing the City Manager to execute such agreement.

BACKGROUND:

TXDOT staff has contacted City staff regarding a project to provide required and recommended railroad warning signage and railroad pavement markings to every grade crossing (Anglin Drive, Hartman Road, Crawford Lane, Cardinal Ridge Road, Shackelford Street, Forest Hill Drive and Wichita Street), both active warning controlled, and passive warning controlled, within Forest Hill. This project would be entirely funded by Federal Highway Administration Section 130 funding administered by the TXDOT Rail Division. The only cost to the City would be work conducted by the Public Works Director for review and inspection pertaining to the project.

Once the AFA is complete, the TxDOT District office will coordinate design, let the project, and select a contractor. The contractor will install signage and pavement markings; the TxDOT local district will provide a construction inspector to monitor the work in progress.

Upon completion of the installation of the signing and pavement markings, as outlined in the executed AFA the installed signing and pavement markings will become locally owned by the City of Forest Hill. The City will maintain the installed items to City's standard as long as the items are maintained to the Texas Manual on Uniform Traffic Control Devices (TMUTCD).

FISCAL IMPACT: N/A

LEGAL REVIEW: Reviewed by the City Attorney as to form and legality.

ATTACHMENTS:

1. Resolution 2025-32
2. Advance Funding Agreement

MOTION:

Motion to approve or deny Resolution 2025-32, a resolution of the City of Forest Hill, Texas, authorizing an advanced funding agreement for State (TxDOT) funding and performance of a project regarding railroad pavement markings and signs and City of Forest Hill maintenance of railroad pavement markings and signs (off-system). Authorizing the City Manager to execute such agreement.

CITY OF FOREST HILL, TEXAS

RESOLUTION NO. 2025-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS AUTHORIZING ADVANCE FUNDING AGREEMENT FOR STATE (TXDOT) FUNDING AND PERFORMANCE OF A PROJECT REGARDING RAILROAD PAVEMENT MARKINGS AND SIGNS AND CITY OF FOREST HILL MAINTAINANCE OF RAILROAD PAVEMENT MARKINGS AND SIGNS (OFF-SYSTEM); AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation (TxDOT) has identified the highway-rail grade crossings within the jurisdiction of the City of Forest Hill that must be brought into compliance with Federal and State regulatory standards: and

WHEREAS, TxDOT has initiated a project and will seek funding for the project to bring the highway-grade crossing approaches into compliance with Federal and State regulatory standards; and

WHEREAS, at the completion of the project, the City of Forest Hill shall receive from TxDOT at no cost, the installed roadway signage and pavement markings that were installed on locally owned roadways and facilities as a part of the project, as locally owned facilities; and

WHEREAS, after accepting the installed roadway signage and pavement markings as locally owned facilities, the City of Forest Hill will, by agreement, maintain the roadway signage and pavement markings to the standards of the City and in compliance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD); and

WHEREAS, the City Council finds that it benefits the public health, safety and welfare of the citizens of Forest Hill to approve and authorize an Advance Funding Agreement for Local Government Maintenance of Railroad Pavement Markings and Signs (Off-System) with Texas Department of Transportation, which agreement will require the City of Forest Hill to maintain the installed and dedicated roadway signs, sign supports, and pavement markings to the standards of the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS, THAT:

SECTION 1. The Advance Funding Agreement with the State of Texas for the maintenance of roadway signage and pavement markings for the highway-rail grade crossings, attached hereto and incorporated herein by this reference as Exhibit "A," is hereby approved and the City Manager is hereby authorized to execute said Agreement in substantially the

SECTION 2. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

SECTION 3. This resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED ON THIS THE 1st DAY OF JULY 2025, BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS.

APPROVED:

Stephanie Boardingham, Mayor

ATTEST:

APPROVED AS TO FORM:

**Amy L. Anderson, TRMC, CMC
City Secretary**

**Courtney Goodman-Morris,
Asst. City Attorney**

EXHIBIT A
**Advance Funding Agreement for Local Government Maintenance of Railroad
Pavement Markings and Signs (Off-System) with the State of Texas (TxDOT)**

TxDOT:				Federal Highway Administration:	
CCSJ #	0902-00-414	AFA ID	Z00011871	CFDA No.	20.205
AFA CSJs	0902-00-414			CFDA Title	Highway Planning and Construction
District #	02	Code Chart 64#	14800		
Project Name	Signs and Striping Project			<i>AFA Not Used For Research & Development</i>	

STATE OF TEXAS §

COUNTY OF TRAVIS §

**ADVANCE FUNDING AGREEMENT FOR
LOCAL GOVERNMENT MAINTENANCE OF
RAILROAD PAVEMENT MARKINGS AND SIGNS
(OFF-SYSTEM)**

THIS AGREEMENT is made by and between the State of Texas (“State”), acting by and through the Texas Department of Transportation (“TxDOT”), and the City of Forest Hill, acting by and through its duly authorized officials (“**Local Government**”).

WITNESSETH

WHEREAS, 23 U.S.C. § 302 provides that a state desiring to avail itself of the provisions of Title 23 of the United States Code shall have a department of transportation with adequate powers to discharge to the duties required by Title 23.; and,

WHEREAS, 23 U.S.C. § 106 and the Stewardship and Oversight Agreement between the Federal Highway Administration (“**FHWA**”) and TxDOT provide that TxDOT must provide adequate oversight of any sub-recipients.; and,

WHEREAS, 23 U.S.C. § 130 (“**Section 130**”) provides for the federal funding of construction of projects for the elimination of hazards of railway-highway crossings; and,

WHEREAS, TxDOT has identified Union Pacific Railroad (“**Railroad**”) highway-rail grade crossings in the City of Forest Hill, that is located as shown in Attachment A; and

WHEREAS, TxDOT has initiated a **Section 130 project** with the Railroad(s) to bring the highway-grade crossing into compliance with federal, state, and industry regulatory standards; and

WHEREAS, Transportation Code, §201.209 allows TxDOT to enter into an agreement with the Local Government; and,

WHEREAS, providing adequate oversight, as it relates to a **Section 130 project**, requires TxDOT to gain a commitment from the Local Government that it will maintain signs and pavement markings installed or upgraded on a Local Government facility as part of a **Section 130 project**; and,

WHEREAS, the Local Government desires a **Section 130 project** within its jurisdiction consisting of upgrade and installation of traffic signage and pavement markings (“**Section 130 Project**”) and understands that the **Section 130 Project** will upgrade or install new signs and pavement markings, which are identified and provided in Attachment B, that the Local Government will be responsible for maintaining; and

TxDOT:				Federal Highway Administration:	
CCSJ #	0902-00-414	AFA ID	Z00011871	CFDA No.	20.205
AFA CSJs	0902-00-414			CFDA Title	Highway Planning and Construction
District #	02	Code Chart 64#	14800		
Project Name	Signs and Striping Project			<i>AFA Not Used For Research & Development</i>	

WHEREAS, the Governing Body of the Local Government has approved entering into this agreement by resolution, ordinance, or commissioners court order dated [select date here.], which is attached to this agreement as Attachment C.

WHEREAS, TxDOT has determined that such participation is in the best interest of the citizens of the State;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

AGREEMENT

1. Period of the Agreement

This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed. This agreement shall remain in effect unless terminated as provided below.

2. Scope of Work

TxDOT will fund, undertake, and complete the Section 130 Project and, upon completion, will dedicate the improvements to the Local Government. Upon completion and dedication of the Section 130 Project, the Local Government will, ~~at Local Government expense~~, maintain the items as listed in Attachment B in accordance with applicable standards of the Local Government and in compliance with the TMUTCD.

3. Termination of this Agreement

This agreement shall remain in effect unless:

- A. The agreement is terminated in writing with the mutual consent of the parties;
- B. The agreement is terminated by one party because of a breach, in which case any cost incurred because of the breach shall be paid by the breaching party; or

4. Amendments

Amendments to this agreement due to changes in the character of the work, terms of the agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment.

5. Remedies

This agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this agreement and shall be cumulative.

6. Compliance with Accessibility Standards

The Local Government shall ensure that maintenance is in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (“**TDLR**”) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

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7. Notice

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to such party at the following addresses:

Local Government:	State:
City Manager	Director of Contract Services
City of Forest Hill	Texas Department of Transportation
3219 E. California Parkway	125 E. 11 th Street
Forest Hill, Texas 76119	Austin, Texas 78701

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided by this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that such notices shall be delivered personally or by certified U.S. mail and such request shall be honored and carried out by the other party.

8. Legal Construction

This document does not convey any real property interests. In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions and this agreement shall be construed as if it did not contain the invalid, illegal or unenforceable provision.

9. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

10. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

11. Sole Agreement

This agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the agreement's subject matter.

12. State Auditor

The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an

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District #	02	Code Chart 64#	14800		
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audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

13. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

14. Recitals and Exhibits Incorporated. The recitals set forth above and the exhibits attached referenced herein and attached hereto are incorporated herein by this reference as a part of this agreement.

Each party is signing this agreement on the date stated under that party's signature.

THE LOCAL GOVERNMENT

 DRAFT - DO NOT SIGN
Signature

 DRAFT - DO NOT SIGN
Typed or Printed Name

 DRAFT - DO NOT SIGN
Title

 DRAFT - DO NOT SIGN
Date

THE STATE OF TEXAS

Signature

Typed or Printed Name

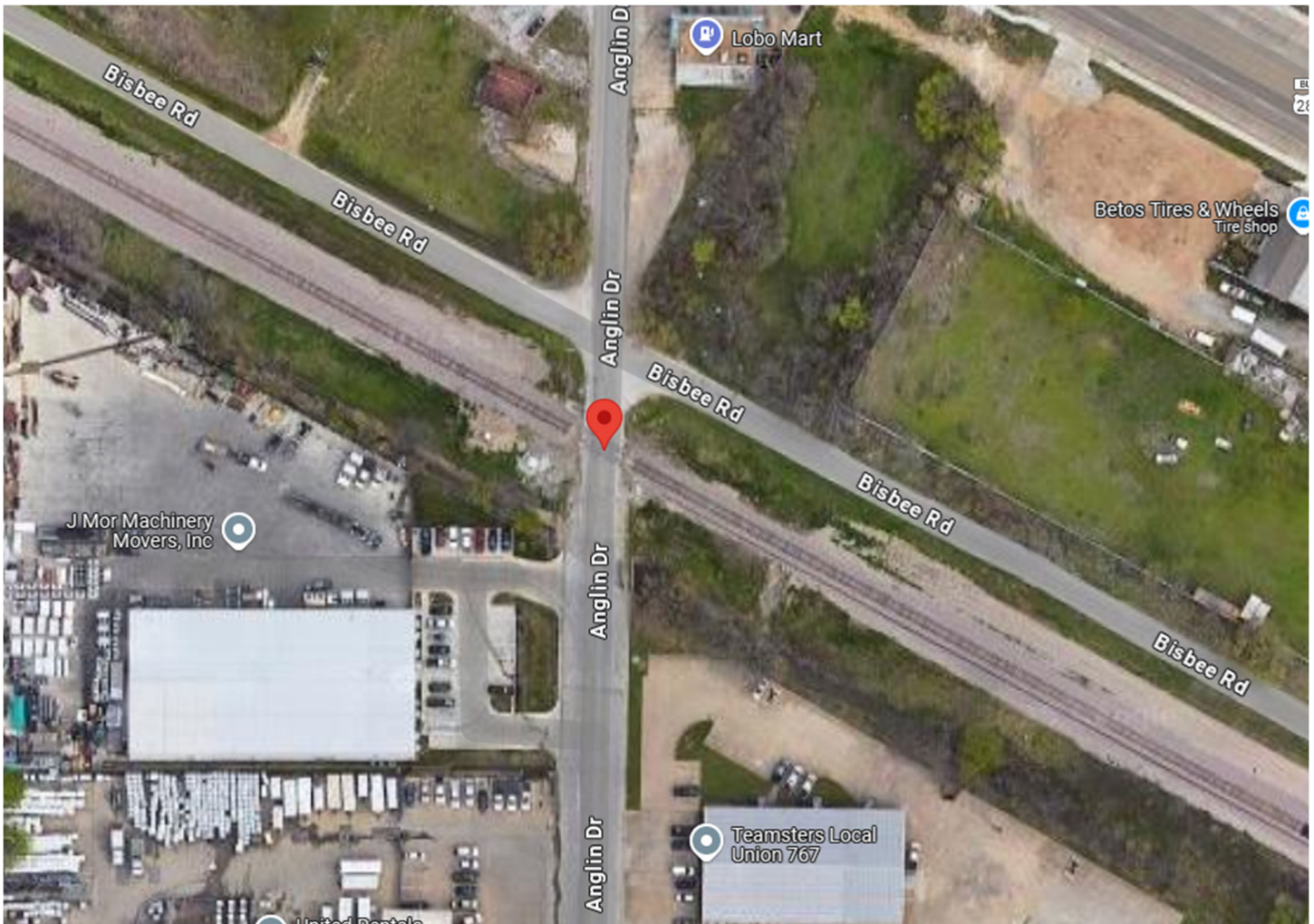
Title

Date

TxDOT:				Federal Highway Administration:	
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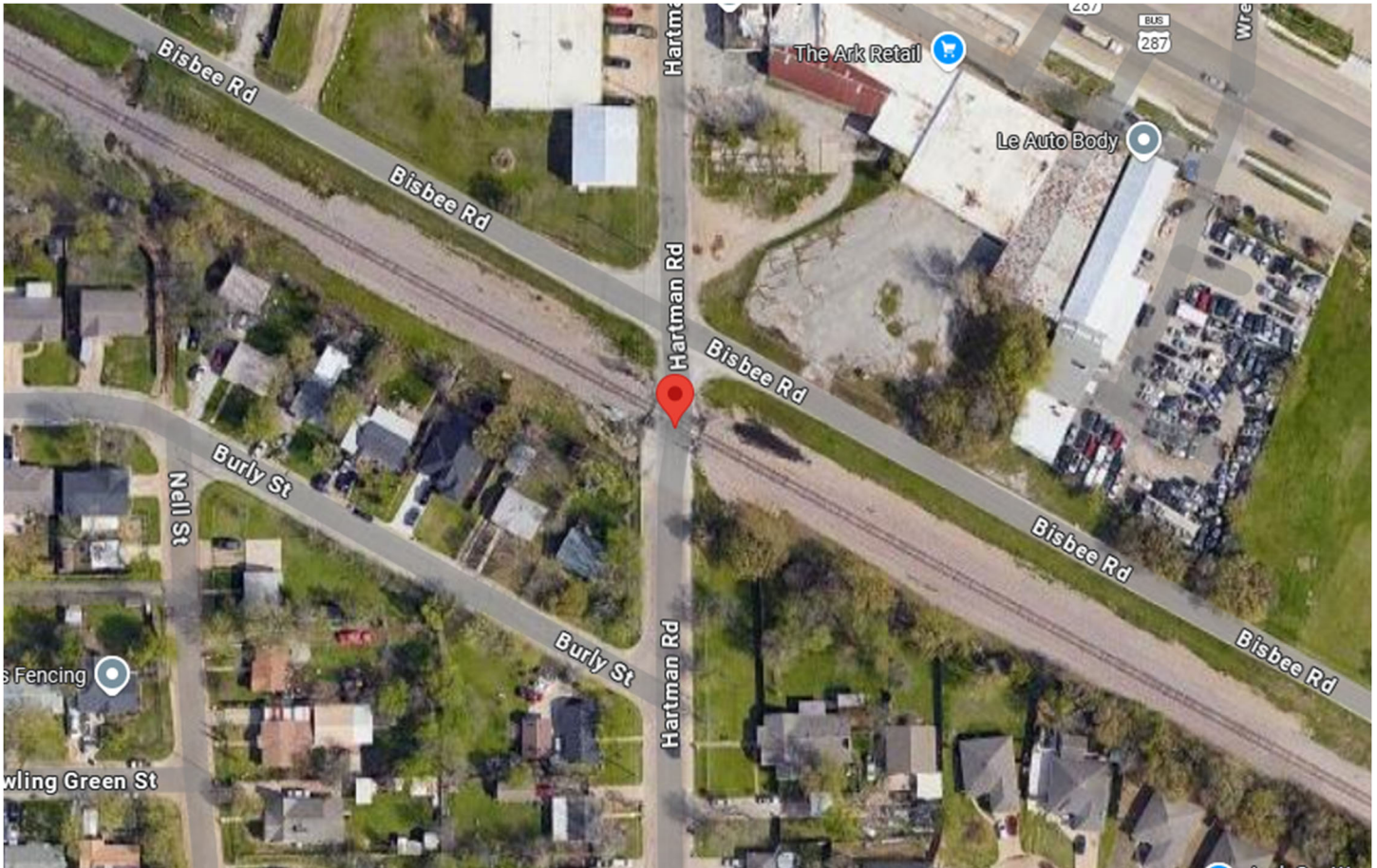
Attachment A
LOCATION MAP SHOWING PROJECT

DOT 765245E



TxDOT:				Federal Highway Administration:	
CCSJ #	0902-00-414	AFA ID	Z00011871	CFDA No.	20.205
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District #	02	Code Chart 64#	14800		
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DOT 765246L



TxDOT:				Federal Highway Administration:	
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AFA CSJs	0902-00-414			CFDA Title	Highway Planning and Construction
District #	02	Code Chart 64#	14800		
Project Name	Signs and Striping Project			<i>AFA Not Used For Research & Development</i>	

DOT 765247T



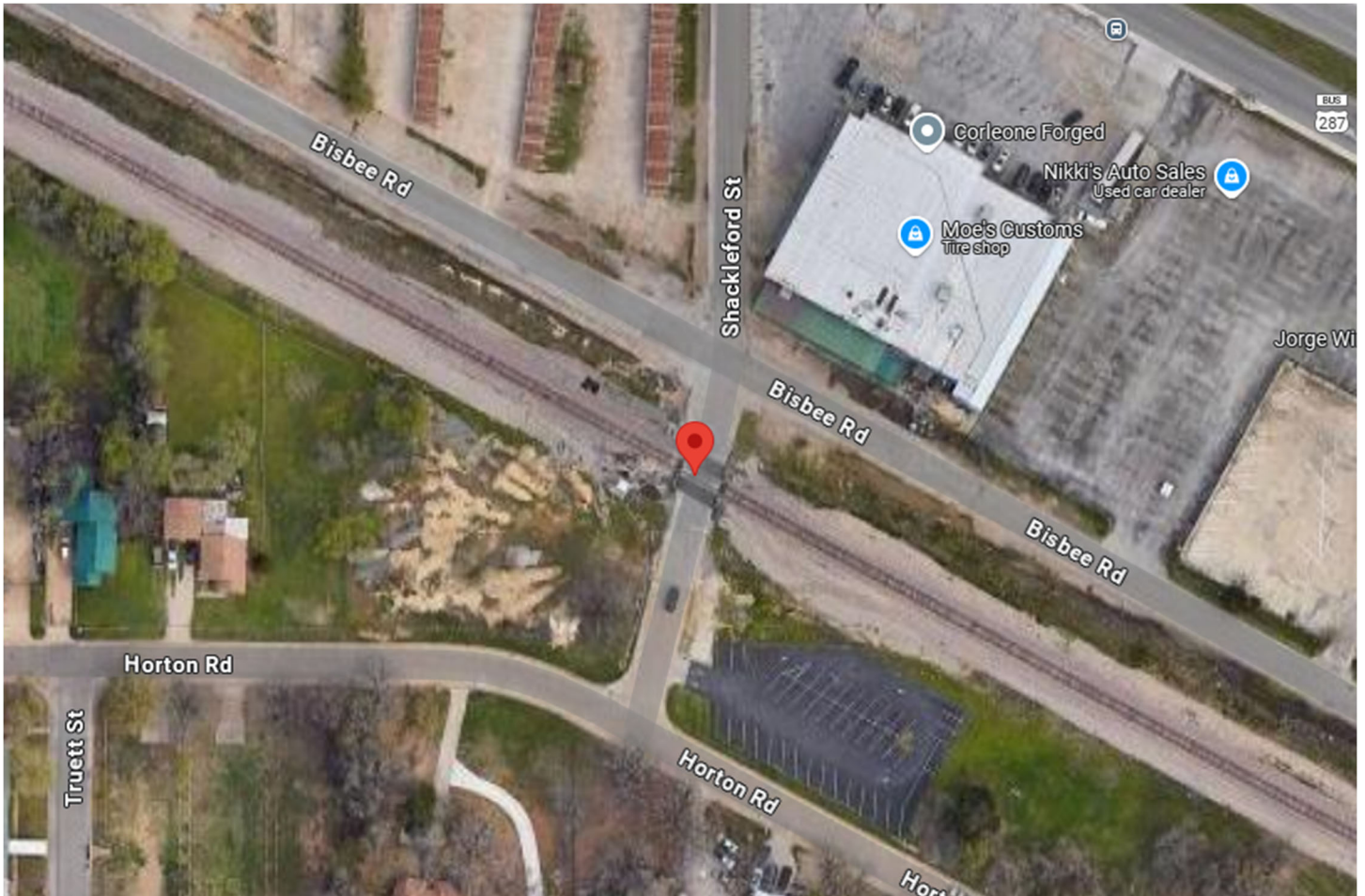
TxDOT:				Federal Highway Administration:	
CCSJ #	0902-00-414	AFA ID	Z00011871	CFDA No.	20.205
AFA CSJs	0902-00-414			CFDA Title	Highway Planning and Construction
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DOT 765248A



TxDOT:				Federal Highway Administration:	
CCSJ #	0902-00-414	AFA ID	Z00011871	CFDA No.	20.205
AFA CSJs	0902-00-414			CFDA Title	Highway Planning and Construction
District #	02	Code Chart 64#	14800		
Project Name	Signs and Striping Project			<i>AFA Not Used For Research & Development</i>	

DOT 765249G



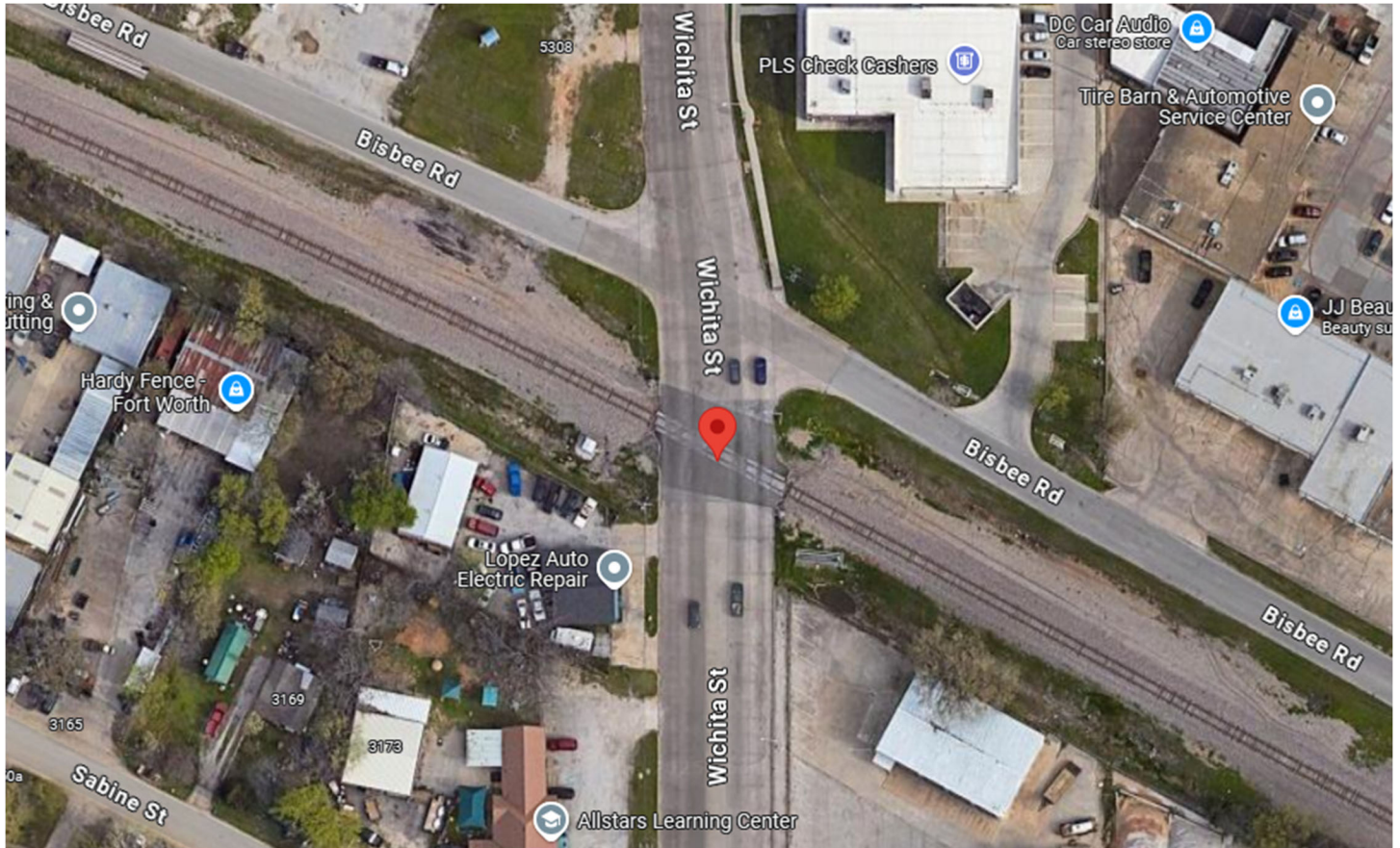
TxDOT:				Federal Highway Administration:	
CCSJ #	0902-00-414	AFA ID	Z00011871	CFDA No.	20.205
AFA CSJs	0902-00-414			CFDA Title	Highway Planning and Construction
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DOT 765250B



TxDOT:				Federal Highway Administration:	
CCSJ #	0902-00-414	AFA ID	Z00011871	CFDA No.	20.205
AFA CSJs	0902-00-414			CFDA Title	Highway Planning and Construction
District #	02	Code Chart 64#	14800		
Project Name	Signs and Striping Project			<i>AFA Not Used For Research & Development</i>	

DOT 765251H



TxDOT:				Federal Highway Administration:	
CCSJ #	0902-00-414	AFA ID	Z00011871	CFDA No.	20.205
AFA CSJs	0902-00-414			CFDA Title	Highway Planning and Construction
District #	02	Code Chart 64#	14800		
Project Name	Signs and Striping Project			<i>AFA Not Used For Research & Development</i>	

**ATTACHMENT B
SCOPE OF WORK (SOW)**

- The State or its Contractor to furnish, install and/or replace the appropriate pavement markings on roadway approaches to highway rail-grade crossings in accordance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD) and the attached standard sheets.
- The State or its Contractor to furnish, install and/or replace the appropriate signs on roadway approaches to highway rail-grade crossings and/or parallel roadways within 100 feet of the highway rail-grade crossing, as required, in accordance with the TMUTCD and the Standard Highway Signs Design Manual (SHSD).
- The State to provide traffic control in accordance with the guidelines in the TMUTCD and the attached standard sheets for the installation of signage and/or pavement markings.
- The City to maintain pavement markings and advance warning signs under their jurisdiction in accordance with the TMUTCD and as shown on the attached standard sheets.

Location List:

DOT	Railroad	Crossing Street		DOT	Railroad	Crossing Street
765245E	UPRR	Anglin Drive		765246L	UPRR	Hartman Road
765247T	UPRR	Crawford Lane		765248A	UPRR	Cardinal Ridge Road
765249G	UPRR	Shackleford Street		765250B	UPRR	Forest Hill Drive
765251H	UPRR	Wichita Street				

TxDOT:			
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CFDA No.	20.205
CFDA Title	Highway Planning and Construction
AFA Not Used For Research & Development	

TWO-WAY, MULTIPLE LANES EACH DIRECTION

TWO LANES, TWO-WAY

ONE-WAY STREET WITH CURB

CALLOUTS:

A: Center of RR must be center of rail: 12 ft. minimum, 15 ft. typical.
 B: Center of RR must be center of gate: 12 ft. minimum, 15 ft. typical.
 C: Center of RR must be center of cabinet: 12 ft. minimum, 15 ft. typical.
 D: Center of RR must be center of cabinet: 12 ft. minimum and 2 ft. upstream of active traffic control device, if present.
 E: Near edge of detectable warning surface to nearest rail: 12 ft. minimum and 2 ft. upstream of active traffic control device, if present.
 F: Center of gate must be center of cabinet: 12 ft. minimum and 2 ft. upstream of front of behind gates.
 G: Edge of median or curb to center of track: 10 ft. typical. NOTE: Design median edge to be parallel with rail.
 H: Edge of RR must be edge of sidewalk: 3 ft. minimum. NOTE: Field panels need not be in line with main panels.
 I: Length of panel along rail: 8 ft. typical.
 J: Width of field panel: 2 ft. typical (check with railroad company).
 K: Distance between rails: 4 ft. 8 1/2 in.
 L: Tip of gate to tip of gate: 2 ft. maximum.
 M: Distance from center of RR to center of gate: 10 ft. minimum.
 N: Nearest edge of RR cabinet from edge of pavement: 30 ft. typical. NOTE: Cabinet not required to be parallel to edge of pavement.
 O: Nearest edge of RR cabinet from nearest rail: 25 ft. typical.
 P: Center of RR must be edge of sidewalk: 3 ft. minimum median, 100 ft. minimum to qualify as a Quiet Zone SSM. NOTE: 60 ft. will suffice if there is a street intersection within the 100 ft. and all street intersections within 60 ft. are closed.
 Q: Width of median for RR gate assembly: 12 ft. typical (face of curb to face of curb) when using median gates. NOTE: Center of RR must be 5 ft. 3 in. minimum from face of curb of pavement (with shoulder) 7 ft. minimum. Center of RR must be edge of pavement (no shoulder): 9 ft. 3 in. minimum. NOTE: Final location determined by the railroad company.
 R: Gate length: 28 ft. or less typical, but railroad company may allow up to 32 ft. under special circumstances.
 S: Crossing transverse line (bicycle lane): 50 ft. typical.
 T: See the SHSD for bicycle lane railroad crossing symbol details.
 U: Stop line to edge of Crossing Advance RR Crossing pavement markings. See Table 1. See RCD(2) for other signs.
 V: See RCD(2) for other signs.

DETAIL A

GENERAL NOTES:

- Medians and curbs must be non-traversable to qualify as a Quiet Zone. Quiet Zones are 6 in. tall minimum and used on roadways where speed does not exceed 40 mph.
- Railroad pavement markers may be used to supplement striping. See PM(2) and PM(3) standard sheets.
- Medians and gates, whenever possible to prevent vehicles from driving around gates.
- Longitudinal edge striping may be continued thru crossing as needed. Illumination may also be considered for nighttime visibility.
- See SHSD standard sheets for sign mounting details (SSM) for sign details.
- Transverse lines for a railroad crossing symbol are not paid for directly, but are subsidiary to the bid item for the symbol marking.

TABLE 1

Approach Speed (MPH)	Desirable Pavement Friction (ft/c)
20	115
25	155
30	200
35	250
40	300
45	350
50	425
55	500
60	575
65	645
70	730
75	820

LEGEND

□	Cantilever
□	Gate Assembly
□	Mask Flasher
□	Pair
□	Object Marker
□	Sign
□	Traffic Flow

CROSSING SURFACE CROSS SECTION

RAILROAD CROSSING SIGNING, STRIPING, AND DEVICE PLACEMENT RCD(3)-25

Texas Department of Transportation
 Traffic Safety Division
 Date: April 2005
 Version: 2-18, 4-25, 11-29

TxDOT:			
CCSJ #	0902-00-414	AFA ID	Z00011871
AFA CSJs	0902-00-414		
District #	02	Code Chart 64#	14800
Project Name	Signs and Striping Project		

Federal Highway Administration:	
CFDA No.	20.205
CFDA Title	Highway Planning and Construction
AFA Not Used For Research & Development	

GENERAL NOTES:

- Railroad company to provide active traffic control devices, Grade Crossing Advance Warning (W10-2P) plaque (if more than 1 track), and Advance Warning (W10-1) sign (if more than 1 track).
- Line Ground Clearance Grade Crossing (W10-5) signs may be relocated further upstream of crossing to provide advance warning of alternate route.
- Grade Crossing and Intersection Advance Warning (W10-2) signs may be modified as needed to fit roadway geometry.
- Grade Crossing Advance Warning (W10-2) signs may be modified as needed to fit roadway geometry.
- See Table 1 to determine placement of Stop Ahead (W3-1) and Yield Ahead (W3-2) signs unless shown otherwise.
- DO NOT STOP ON TRACKS (R8-8) signs are installed when potential for vehicles to stop on tracks is determined by training engineer. Install as sign does not block view of RR mast.
- See the Standard Highway Sign Designs for Texas (SHSD) for sign and pavement marking details.

TABLE 1

Approach Speed (MPH)	Desirable Placement (feet)
10	155
20	200
30	250
35	250
40	300
45	350
50	400
55	450
60	500
65	550
70	600
75	650

PATHWAY CROSSING

1. A shared use path is considered a separate pathway crossing when more than 12' from traveled way of adjacent roadway.
 2. See the Crossbuck Assemblies with YIELD or STOP signs at Passive Grade Crossings section of the TMUTCD for details about sign mounting arrangements.

PASSIVE CROSSING

1. A STOP or YIELD sign may also be installed to the left of the crossbuck sign, rather than below it.
 2. A 2' in. white reflective strip shall be installed on front and back of crossbuck sign post.
 3. See the Crossbuck Assemblies with YIELD or STOP signs at Passive Grade Crossings section of the TMUTCD for details about sign mounting arrangements.

GRADE CROSSING NEAR A PARALLEL STREET

NOTE: This sign shows a four-way stop scenario only. Other signs may be substituted for traffic signal or other traffic control scenarios. This note also applies to T-intersection design below.

1. "A" < 100'
 2. "B" > 100'
 3. Side lights (if "A" < 100')

TWO-WAY

TWO-WAY WITH MEDIAN

ONE-WAY

TWO ADJACENT CROSSINGS

NOTE: Separate active traffic control devices, railroad crossing pavement markings, and adjacent signs required when tracks are more than 100 ft. apart.

T-INTERSECTION

NOTE: Railroad crossing pavement markings and adjacent signs not included when distance between near edge of intersection and near rail is less than 200 ft. Grade Crossing and Intersection Advance Warning (W10-3) signs installed on roadway parallel with rail in this case.

1. Use Table 1. If sufficient spacing exists.

SIGNS

IF NEEDED	IF NEEDED	IF NEEDED	IF NEEDED
1. W10-1 36" X 36"	2. W10-2L 36" X 36"	3. W10-2R 36" X 36"	4. W10-5 36" X 36"
5. W3-1 24" X 30"	6. W3-2 30" X 30"	7. STOP 36" X 36"	8. STOP 30" X 24"
9. R8-8 24" X 30"	10. R13-3P 18" X 6"	11. R13-1 24" X 36"	12. R13-2 27" X 18"
13. R15-1 48" X 9"	14. R15-2P 27" X 18"	15. R15-3 48" X 9"	16. R15-4 30" X 24"
17. W10-1P 30" X 24"	18. W10-2P 30" X 24"	19. W10-3P 30" X 24"	20. W10-5P 30" X 24"
21. W10-1 15" X 9"	22. W10-2 15" X 9"	23. W10-3 15" X 9"	24. W10-5 15" X 9"
25. W10-1 15" X 9"	26. W10-2 15" X 9"	27. W10-3 15" X 9"	28. W10-5 15" X 9"

RAILROAD CROSSING DETAILS SIGNING & STRIPING

RCD(2)-25

Texas Department of Transportation

DATE: 04/20/2025
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 PROJECT: [Name]
 SHEET NO.: [Number]
 TOTAL SHEETS: [Number]

TxDOT:			
CCSJ #	0902-00-414	AFA ID	Z00011871
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CFDA No.	20.205
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LEGEND

Type 3 Barricade	Channelizing Devices
Heavy Work Vehicle	Trailer Mounted Flashing Arrow Board
Trailer Mounted Flashing Arrow Board	Message Sign (MAS)
Sign	Traffic Flow
Flag	Flagger

Speed, mph	Minimum Spacing, ft	Maximum Spacing, ft	Within Spacing, ft	Suggested Spacing, ft
30	150'	180'	30'	60'
35	205'	225'	35'	70'
40	265'	295'	40'	80'
45	325'	355'	45'	90'
50	385'	425'	50'	100'
55	445'	485'	55'	110'
60	505'	545'	60'	120'
65	565'	605'	65'	130'
70	625'	665'	70'	140'
75	685'	725'	75'	150'

* Conventional Roads Only
 ** Tower lengths have been rounded off.
 L = length of trailer (17' width of offset (1) 5-Pointed Spiked (MPS))

TYPICAL USAGE

MOBILE	SHORT TERM	INTERMEDIATE	LONG TERM
✓	✓	✓	✓

GENERAL NOTES

- Flags attached to signs where shown are required.
- All traffic control devices illuminated are required, except those specifically noted otherwise.
- In the plan, or for routine maintenance work, when covered by the Engineer's work vehicles or other equipment should be parked near the right-of-way line and not parked on the paved shoulder.
- A shadow vehicle with a TM should be used anytime it can be positioned longer present but road or work conditions require the traffic control devices to be substituted for the Shadow Vehicle and TM. The Shadow Vehicle may be substituted for the Shadow Vehicle and TM. The Shadow Vehicle may be substituted for the Shadow Vehicle and TM. The Shadow Vehicle may be substituted for the Shadow Vehicle and TM.
- Additional Shadow Vehicles with TM may be positioned off the paved shoulder to provide additional work on divided highways, expressways and roadways.
- See TCP (1-1) for shoulder work on divided highways, expressways and roadways.

WORK SPACE NEAR SHOULDER
Conventional Roads

TCP (1-1a)

WORK SPACE ON SHOULDER
Conventional Roads

TCP (1-1b)

WORK VEHICLES ON SHOULDER
Conventional Roads

TCP (1-1c)

TxDOT:			
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AFA CSJs	0902-00-414		
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Federal Highway Administration:	
CFDA No.	20.205
CFDA Title	Highway Planning and Construction
<i>AFA Not Used For Research & Development</i>	

LEGEND

Type 3 Barricade	Channelizing Devices
Truck Mounted Attenuator (TMA)	Truck Mounted Attenuator (TMA)
Flashing Arrow Board	Flashing Arrow Board
Sign	Traffic Flow
Flag	Flagger

Series	Formula	Minimum Tower Length	Proposed Maximum Channelizing Device Spacing	Minimum Spacing	Maximum Spacing
M	$10 + 11.15 \times \frac{L}{100}$	60	120'	90'	200'
30	$150 + 1.85 \times L$	30	60'	120'	200'
30	$150 + 1.85 \times L$	30	60'	120'	200'
40	$205 + 2.95 \times L$	40	80'	155'	305'
45	$450 + 4.95 \times L$	45	90'	200'	360'
50	$500 + 5.50 \times L$	50	100'	240'	425'
55	$550 + 6.05 \times L$	55	110'	290'	495'
60	$600 + 6.60 \times L$	60	120'	350'	570'
65	$650 + 7.15 \times L$	65	130'	410'	645'
70	$700 + 7.70 \times L$	70	140'	470'	720'
75	$750 + 8.25 \times L$	75	150'	530'	800'
80	$800 + 8.80 \times L$	80	160'	590'	880'
85	$850 + 9.35 \times L$	85	170'	650'	965'
90	$900 + 9.90 \times L$	90	180'	710'	1050'
95	$950 + 10.45 \times L$	95	190'	770'	1135'
100	$1000 + 11.00 \times L$	100	200'	830'	1220'

M Tower lengths have been rounded off.
L = Length of Tower (ft) within or Officer (ft) Selected Spacing.

TYPICAL USAGE

MOBILE	STATIONARY	TIME STATIONARY	STATIONARY
✓	✓	✓	✓

GENERAL NOTES

1. Channelizing devices shall be placed in accordance with the following table.
2. All traffic control devices illustrated or required, except those devices with the triangle symbol, may be utilized when spaced elsewhere in the plans, or for route marking.
3. The "XXX FEET" sign may be installed after the C200-40 "ONE LANE ROAD AHEAD" sign, but proper sign spacing shall be maintained.
4. Signs with a "XXX FEET" sign may be used in lieu of the "XXX FEET" sign.
5. A "XXX FEET" sign with a TMA should be used anytime it can be positioned 20 to 100 feet from the work.
6. Additional signs with TMA may be placed on the road surface, next to those shown in order to protect wider work spaces.
7. "FIELD" sign traffic control may be used on projects with approaching that have more than one half mile of work.
8. Signs should be no longer than 400 feet.
9. Flagger should use two-way radios or other methods of communication to control traffic.
10. Length of work space should be based on the ability of flaggers to communicate.
11. Signs should be increased in order to maintain adequate stopping sight distance to the flagger and a queue of stopped vehicles (see table above).
12. Flagger should use 24" diameter cones to control traffic. Flagger should be limited to emergency situations.

TCP (1-20)

ONE LANE TWO-WAY CONTROL WITH YIELD SIGNS
(Less than 2000 ADT - See note 7)

TCP (1-20a)

ONE LANE TWO-WAY CONTROL WITH YIELD SIGNS
(Less than 2000 ADT - See note 7)

TCP (1-21)

ONE LANE TWO-WAY CONTROL WITH FLAGGERS

Texas Department of Transportation	
Operations Standards	
TRAFFIC CONTROL PLAN	
ONE-LANE TWO-WAY	
TRAFFIC CONTROL	
TCP (1-2) - 18	
DATE	10/21/2010
BY	10/21/2010
APP'D	10/21/2010
REVISED	10/21/2010
DATE	10/21/2010
BY	10/21/2010
APP'D	10/21/2010
REVISED	10/21/2010

AFA
Section 130 Maintenance

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Attachment C
RESOLUTION, ORDINANCE, OR COMMISSIONERS COURT ORDER

DRAFT



Mayor and Council Communication Deliberation Item 8h

DATE: July 1, 2025

FROM: Venus Wehle, City Manager

ITEM: **Discuss and consider approval of Resolution 2025-33, a resolution of the City of Forest Hill, Texas, authorizing acceptance of a 0.413-acre sanitary sewer easement from C5LC at East Hill I-20, LLC.**

BACKGROUND:

As the developer of the Creekside residential subdivision to be located off Lon Stephenson Road and the developer of 27 acres of vacant land off Anglin Drive (C5LC AT EAST HILL I-20, LLC), continue with their plans for construction, the need to acquire a sanitary sewer easement from the City has become evident to allow for the construction of and connection to the sanitary sewer located on Anglin Drive. The property owner of the 27 acres has prepared the easement as shown in the document for this agenda item.

The easement that would be granted would be utilized for the purpose of reconstructing, repairing, maintaining, replacing, and removing underground wastewater and sanitary sewer lines and other associated appurtenances including but not limited to related manholes and clean-out ports, which may be located on the surface of the easement property, on, over, across, under, into and through it. The easement will also allow for the reasonable right and privilege at all times of the City, our agents, employees, contractors and representatives of ingress and egress to and from the easement property across the Grantor's adjacent property for the purpose of making any installation, construction, reconstruction, maintenance, replacements, removals, improvements, modifications, or repairs which the City, our successors and assigns deem necessary.

The easement document has been reviewed by the City Attorney; once executed, it will be filed with Tarrant County.

FISCAL IMPACT: N/A

LEGAL REVIEW: Reviewed by the City Attorney as to form and legality.

ATTACHMENTS:

1. Resolution 2025-33
2. Permanent Sanitary Sewer Easement Agreement

MOTION:

Motion to approve or deny Resolution 2025-33, a resolution of the City of Forest Hill, Texas, authorizing acceptance of a 0.413-acre sanitary sewer easement from C5LC at East Hill I-20, LLC.

CITY OF FOREST HILL, TEXAS

RESOLUTION NO. 2025-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOREST HILL, ACCEPTING AN APPROXIMATELY 0.413 ACRE SANITARY SEWER EASEMENT FROM C5LC AT EAST HILL I-20, LLC AS GRANTOR; PROVIDING FOR THE RECORDING OF SAID EASEMENT ALONG WITH A CERTIFIED COPY OF THIS RESOLUTION IN THE REAL PROPERTY RECORDS OF TARRANT COUNTY, TEXAS AS A DEED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, C5LC at East Hill I-20, LLC (“Owner”) is the owner of property described in the Sanitary Sewer Easement attached hereto as Exhibit “1” (the “Easement Area”); and

WHEREAS, Owner is constructing and installing a sanitary sewer line on its property within the Easement Area to serve Owner’s industrial development on its property and, upon completion of construction and installation, as set forth in the attached Sanitary Sewer Easement, Exhibit “1,” will dedicate and transfer ownership of the easement and the sanitary sewer utilities therein to the City of Forest Hill (“City”) to provide legal right for the City to go in, upon, under, over and through the Easement Area for the purposes of construction, reconstruction, installation, repairing, replacing, maintaining, and operating of City’s sewer facilities; and

WHEREAS, the City finds that such Easement, as set forth in the attached Exhibit “1” is for a public purpose and acceptance and recording thereof would be in the best interest and serve the general welfare of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS, THAT:

Section 1. The City of Forest Hill hereby accepts the Permanent Sanitary Sewer Easement from C5LC at East Hill I-20, LLC as Grantor in the form attached hereto and incorporated herein by this reference as Exhibit “1,” including all exhibits thereto.

Section 2. The City Manager is hereby authorized to sign this Easement on behalf of the City signifying its acceptance and the City Secretary is authorized and directed to provide copies for filing as requested by C5LC at East Hill I-20, LLC or, failing timely recording by Grantor, to record this Easement, once fully executed, along with a certified copy of this Resolution, in the real property records of Tarrant County, Texas, as a deed to the City of Forest Hill from the said Grantor and its successors and assigns.

Section 3. This Resolution shall take effect immediately from and after its adoption and execution.

DULY RESOLVED AND ADOPTED ON THIS THE 1st DAY OF JULY 2025, BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS.

APPROVED:

Stephanie Boardingham, Mayor

ATTEST:

APPROVED AS TO FORM:

**Amy L. Anderson, TRMC, CMC
City Secretary**

**Courtney Goodman-Morris,
Asst. City Attorney**

EXHIBIT A

Permanent Sanitary Sewer Easement from C5LC at East Hill I-20, LLC

After Recording, Return to:

Office of the City Secretary
City of Forest Hill
3219 E. California Parkway
Forest Hill, Texas 76119

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

PERMANENT SANITARY SEWER EASEMENT

THE STATE OF TEXAS §
 § **KNOW ALL PERSONS BY THESE PRESENTS:**
COUNTY OF TARRANT §

That **C5LC AT EAST HILL I-20, LLC** (“**Grantor**”), a Delaware limited liability company, whose address is 1230 Peachtree Street NE, Suite 1000, Atlanta, GA 30309, for and in consideration of the sum of **TEN AND NO/100 DOLLARS (\$10.00)** and other good and valuable consideration to Grantor in hand paid by the **City of Forest Hill**, (“**Grantee**”), a Texas home rule municipality, whose address is 3219 E. California Parkway, Forest Hill, Tarrant County, Texas, 76119, the receipt of which is hereby acknowledged, has this day **GRANTED, SOLD, AND CONVEYED**, and by these presents does **GRANT, SELL AND CONVEY** unto Grantee, on behalf of the public and subject to the terms herein, a permanent and exclusive easement for wastewater and sanitary sewer utilities purposes (“**Easement**”), on, over, under, and through all that certain real property located in the County of Tarrant, State of Texas, and being more particularly described as follows:

Being 0.413 acres of land situated in Shelby County school land survey, abstract no. 1375, City of Forest Hill, Tarrant County, Texas, more particularly described by metes and bounds in EXHIBIT "A" and depicted in EXHIBIT "B" attached hereto and made a part hereof for all purposes (“the Easement Property”).

Dedication. It is the intent of the parties that the permanent easement rights contemplated herein shall not take effect until the dedication and acceptance by Grantee (or Grantee’s affiliates) of the wastewater and sanitary sewer utilities, which shall include an eight (8”) inch sanitary sewer line (the “**Facilities**”) to be constructed by Grantor within the Easement Property has taken place. Upon the acceptance of the Facilities by Grantee, Grantee acknowledges and agrees that Grantor shall have no liability or obligation to operate, maintain, or repair the Facilities contained within the Easement Area, and Grantee shall be solely responsible for

the costs of the same.

Tie-In. Notwithstanding anything to the contrary contained herein, and as a part of the consideration of this Easement, Grantor hereby expressly reserves for itself, its success and assigns, the right to connect and tie into the Facilities, including, but not limited to, the right to construct or install such tie in within the Easement Property for the purpose of serving two (2) industrial warehouse buildings of approximately 185,000 sq. ft. each (the “**Tie In**”). Installation of the Tie In stubs and valve stops shall be completed at or prior to dedication of the Facilities. The Tie In shall be completed at Grantor’s sole cost and expense and subject to the reasonable review and approval by Grantee.

The Easement granted herein is for the purpose of installing, constructing, reconstructing, repairing, maintaining, replacing, and removing underground wastewater and sanitary sewer lines and other associated appurtenances including but not necessarily limited to related manholes and clean-out ports, which may be located on the surface of the Easement Property, on, over, across, under, into and through the Easement Property, together with the reasonable right and privilege at all times of the Grantee, its agents, employees, contractors and representatives of ingress and egress to and from the Easement Property across Grantor’s adjacent property for the purpose of making any installation, construction, reconstruction, maintenance, replacements, removals, improvements, modifications, or repairs which Grantee, its successors and assigns deem necessary. At all times after doing any work in connection with the rights granted herein, Grantee shall restore the surface of the Easement Property as close as is reasonably practicable to the condition in which it was found before such work was undertaken. Grantor reserves the right to use the Easement Property for any and all purposes, not to include the placement of buildings or other structures or the planting of trees, provided such use shall not materially and adversely interfere with the exercise by Grantee of the rights granted herein or result in damage or destruction of any of Grantee’s facilities located within or under the Easement Property.

TO HAVE AND TO HOLD the Easement Property, together with all and singular the rights and appurtenances thereto in anywise belonging unto Grantee, its successors and assigns forever, and Grantor is hereby bound, together with its successors and assigns to, Warrant and Forever Defend all and singular the Easement Property unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming, or to claim the same or any part thereof by, through or under Grantor but not otherwise; provided that this conveyance and the warranty of Grantor herein contained are subject to (a) the matters herein stated and (b) any and all restrictions, encumbrances, easements, covenants, and conditions relating to the property as the same are previously filed for record in the Official Public Records of Tarrant County, Texas.

SIGNED AND AGREED this the ____ day of _____, 2025.

GRANTOR

C5LC AT EAST HILL I-20, LLC,
a Delaware limited liability company

By: _____

Name: Linda D. Booker

Title: Secretary and Chief Financial Officer

GRANTOR’S ACKNOWLEDGMENT

THE STATE OF GEORGIA §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me this ____ day of _____, 2025, by Linda D. Booker, as Secretary and Chief Financial Officer of C5LC AT EAST HILL I-20, LLC, a Delaware limited liability company, on behalf of said company.

Notary Public, State of Texas

My commission expires: _____

Exhibit A
Easement Property
[Attached Behind]

EXHIBIT "A"
0.413-ACRE TEMPORARY CONSTRUCTION EASEMENT

BEING 0.413 ACRES OF LAND SITUATED IN THE SHELBY COUNTY SCHOOL LAND SURVEY, ABSTRACT NO. 1375, CITY OF FOREST HILL, TARRANT COUNTY, TEXAS AND BEING A PORTION OF THAT TRACT OF LAND DESCRIBED TO CHERYL ANN MOSITES RICHARDS BY DEED RECORDED IN VOLUME 6154, PAGE 23, OFFICIAL PUBLIC RECORDS, TARRANT COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF SAID RICHARDS TRACT, FROM WHICH A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKES BAKER" FOUND ON SAID WEST LINE FOR THE SOUTHEAST CORNER OF A TRACT OF LAND DESCRIBED TO THE CITY OF FOREST HILL BY DEED RECORDED IN VOLUME 6547, PAGE 591 OF SAID OFFICIAL PUBLIC RECORDS BEARS NORTH 00°45'15" WEST, A DISTANCE OF 175.81 FEET;

THENCE OVER AND ACROSS SAID RICHARDS TRACT, THE FOLLOWING COURSES AND DISTANCES:

NORTH 75°08'57" EAST, A DISTANCE OF 290.29 FEET;

NORTH 60°28'13" EAST, A DISTANCE OF 242.55 FEET;

NORTH 66°53'24" EAST, A DISTANCE OF 210.70 FEET;

NORTH 00°04'36" WEST, A DISTANCE OF 139.19 FEET TO THE NORTH LINE OF SAID RICHARDS TRACT, FROM WHICH A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKES BAKER" FOUND FOR THE NORTHWEST CORNER OF SAME TRACT BEARS SOUTH 89°25'14" WEST, A DISTANCE OF 690.66 FEET;

THENCE NORTH 89°25'14" EAST, WITH SAID NORTH LINE, A DISTANCE OF 20.00 FEET;

THENCE DEPARTING SAID NORTH LINE, OVER AND ACROSS SAID RICHARDS TRACT, THE FOLLOWING COURSES AND DISTANCES:

SOUTH 00°04'36" EAST, A DISTANCE OF 152.60 FEET;

SOUTH 66°53'24" WEST, A DISTANCE OF 222.81 FEET;

SOUTH 60°28'13" WEST, A DISTANCE OF 244.00 FEET;

SOUTH 75°08'57" WEST, A DISTANCE OF 297.89 FEET TO THE WEST LINE OF SAID RICHARDS TRACT;

THENCE NORTH 00°45'15" WEST, WITH SAID WEST LINE, A DISTANCE OF 20.62 FEET TO THE **POINT OF BEGINNING** AND CONTAINING A CALCULATED AREA OF 0.413 ACRES (18,000 SQ. FEET) OF LAND.



Aaron C. Brown, R.P.L.S.
Registered Professional Land Surveyor
Texas Registration No. 6702
LJA Surveying, Inc.
3017 West 7th Street, Suite 300
Fort Worth, Texas 76107
817-288-1900
TBPELS Firm No. 10194382

January 24, 2025

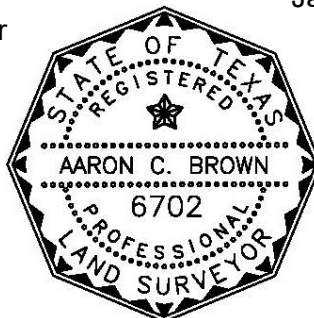


Exhibit B
Easement Property Depiction
[Attached Behind]



Mayor and Council Communication Deliberation Item 8i

DATE: July 1, 2025

FROM: Venus Wehle, City Manager

ITEM: **Discuss and consider approval of Resolution 2025-34, a resolution of the City of Forest Hill, Texas, approving the 2025 Title VI Administration Policy and Program regarding Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act.**

BACKGROUND:

The City of Forest Hill is required to comply with Title VI (of the Civil Rights Act of 1964 prohibiting discrimination on the basis of race, color, national origin, sex and age) in any federally-assisted program. As a recipient and/or subrecipient of federal funds, the City is required to comply with the requirements of the Act and applicable implementing regulations.

Subrecipients must develop a Title VI program that complies with FTA Circular 4702.1B. The Program must adopt the U.S. DOT Standard Title VI assurances, state a nondiscrimination policy and give details of how the policy will be implemented, establish a complaint procedure, post notice of the Title VI Program, and maintain documentation under the Title VI Program.

Staff is providing its recommendation for the Title VI program to the City Council for approval. This document establishes the necessary procedures and processes to be in compliance with the Title VI regulations, including a complaint process and a Title VI notice to the public. It has been reviewed by the City Attorney.

FISCAL IMPACT: N/A

LEGAL REVIEW: Reviewed by the City Attorney as to form and legality.

ATTACHMENTS:

1. Resolution 2025-34
2. Title VI Policy

MOTION:

Motion to approve or deny Resolution 2025-34, a resolution of the City of Forest Hill, Texas, approving the 2025 Title VI Administration Policy and Program regarding Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act.

CITY OF FOREST HILL, TEXAS

RESOLUTION NO. 2025-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS APPROVING THE 2025 TITLE VI ADMINISTRATION POLICY AND PROGRAM REGARDING TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND THE AMERICANS WITH DISABILITIES ACT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Title VI of the Civil Rights Act of 1964, and in accordance with 49 CFR Part 21, the U.S. Department of Transportation and the Federal Transit Administration (FTA) prohibit discrimination on the basis of race, color, or national origin; and

WHEREAS, as a recipient and/or subrecipient of federal funds, the City of Forest Hill is required to comply with the requirements of the Act and applicable implementing regulations; and,

WHEREAS, pursuant to FTA Circular 4702.1B, and Title VI Requirements, the City of Forest Hill is required to submit its Title VI program to its governing entity for approval; and

WHEREAS, the City of Forest Hill has developed the necessary procedures and processes to be in compliance with the Title VI regulations, including a complaint process and a Title VI notice to the public; and

WHEREAS, the Forest Hill City Council has considered and determined to approve the City's 2025 Title VI Program and Policy as set forth in the attached Exhibit A; and

WHEREAS, the Council has the authority to approve by Resolution the 2025 Title VI Administration Policy and Program; and

WHEREAS, the City Council finds it in the best interest of the public to approve this Resolution and the 2025 Title VI Administration Policy and Program as set forth in Exhibit A attached and fully incorporated herein;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS, THAT:

Section 1. The findings and recitals set out in the preamble to this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

Section 2. The City Council of the City of Forest Hill, Texas, hereby approves the 2025 Title VI Administration Policy and Program as set forth in the attached Exhibit A.

Section 3. This resolution shall take effect immediately from and after its passage.

Section 4. The meeting at which this Resolution was passed was open to the public, and public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

DULY RESOLVED AND ADOPTED ON THIS THE 1st DAY OF JULY 2025, BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS.

APPROVED:

Stephanie Boardingham, Mayor

ATTEST:

APPROVED AS TO FORM:

Amy L. Anderson, TRMC, CMC
City Secretary

Courtney Goodman-Morris,
Asst. City Attorney

EXHIBIT A

**City of Forest Hill Administration Policy and Program regarding Title VI
Of the Civil Rights Act of 1964 and the Americans with Disabilities Act**



TITLE: City of Forest Hill, Texas Administration Policy Regarding the Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act of 1990, as noted in Section 504. 42 U.S.C. § 12131.

EFFECTIVE: July 2025

I. STATEMENT OF POLICY

The City of Forest Hill (City) values diversity and welcomes input from all interested parties, regardless of cultural identity, sex, sexual orientation, background, or income level. The City does not tolerate discrimination in any of its programs, services, or activities. Moreover, the City believes that the best programs and services result from careful consideration of the needs of all its communities. It is the City of Forest Hill's policy that no person shall be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination or retaliation under any federally and/or non-federally funded City programs or activities administered by the City or its contractors Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the City will not exclude directly nor indirectly from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin (including Limited English proficiency), sex, sexual orientation, religion, age, disability, family, or income status and prohibits intentional discrimination.

II. COMPLAINT PROCEDURES

The City establishes a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. If you believe that you have been excluded, denied benefits, or subjected to discrimination, you may file a complaint with the City of Forest Hill Title VI Coordinator.

If possible, complaints should be submitted in writing, signed by the complainant or his/her representative(s), and include: the complainant(s) name, address, and telephone number; the basis for the allegation (i.e., disability, race, color, or national origin); and a description of the alleged discrimination with the date of occurrence.

Allegations of discrimination received via mail or email will be acknowledged and processed. Allegations received by telephone will be documented in writing and provided to the complainant(s) for review before processing. If complaint is hearing or speech impaired, call the Relay Texas by dialing 711 or 1-800-735-2989 (TTY) or email the Title VI Coordinator for assistance. All complaints should be filed no later than 180 calendar days from the date of the alleged discrimination.

Title VI complaints should be submitted to:

City of Forest Hill
Attn: Angela Locuste, Human Resources Director/Title VI/ADA Coordinator
3219 California Pkwy. E
Forest Hill, Texas 76119
Email: alocuste@foresthilltx.org

The City of Forest Hill Human Resources department will serve as a clearing house and forward the complaint to the appropriate state or federal agency.

III. INVESTIGATION OF TITLE VI COMPLAINT

Upon the City's receipt of a signed complaint, the City's Title VI Coordinator will, within five (5) working days, provide the complainant or his/her representative with a written acknowledgement of the complaint. The Title VI Coordinator will respond to the complainant within thirty (30) calendar days and will take reasonable steps to resolve the matter. Should the City be unable to satisfactorily resolve a complaint, the City will forward the complaint, along with a report detailing the circumstances to the appropriate state or federal agency.

If more information is needed to resolve the case, the City may contact the complainant using any contact information provided by complainant on the complaint form. The complainant has thirty (30) business days from the date of initial contact to send requested information to the Title VI Coordinator. If the City does not receive the requested information within the thirty (30) business days, the City can administratively close the case. A case may also be administratively closed if the complainant no longer wishes to pursue the case.

The Title VI Coordinator has direct access to the City Manager and is not required to obtain management or other approvals to discuss discrimination issues with the City Manager. Upon completion of an investigation or the closing of a case, the Title VI Coordinator will supply the City Manager and complainant with a final report. The final report will summarize the allegations and the information regarding the alleged incident related findings and if additional action is required. If a Title VI violation is found to exist, remedial steps as appropriate and necessary will be taken immediately.

If no violation is found and the complainant wishes to appeal the decision, they may contact the City of Forest Hill City Manager at:

Venus M. Wehle, PCED
City Manager
3219 E. California Parkway E.
Forest Hill, Texas 76119
Email: vwehle@foresthilltx.org

IV. RETALIATION

The anti-retaliation provision of Title VI provides that, "No recipient or other person shall intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Section 601 of the [Civil Rights] Act or this part, or because they have made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing, under this part." Anyone who feels that they have been subjected to retaliation should report such incident to the Title VI Coordinator.

V. ADA/504 STATEMENT

Section 504 of the Rehabilitation Act of 1973 (Section 504), the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. Furthermore, these laws require federal aid recipients and other government entities to take affirmative steps to reasonably accommodate the disabled and ensure that their needs are equitably represented in City programs, services, and activities.

The City will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. The City will make every effort to ensure that its public involvement activities include representation by the disabled community and disability service groups.

The City encourages the public to report any facility, program, service, or activity that appears inaccessible to those who are disabled. Furthermore, the City will provide reasonable accommodation to disabled individuals who wish to participate in public involvement events or who require special assistance to access City facilities, programs, services, or activities. Because providing reasonable accommodation may require outside assistance, organization or resources, the City asks that requests be made at least (15) calendar days prior to the need for accommodation.

Questions, concerns, comments, or requests for accommodation should be made to the City's Title VI/ ADA Coordinator through one of the contact methods listed above.

VI. LIMITED ENGLISH PROFICIENCY (LEP)

Title VI of the Civil Rights Act of 1964, Executive Order 13166, and various directives from federal agencies require federal aid recipients to take reasonable steps to ensure meaningful access to programs, services, and activities by those who do not speak English proficiently. To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors:

- The number or proportion of LEP persons eligible to be served or likely to be encountered by the City's programs, services, or activities.
- The frequency with which LEP individuals come in contact with these programs, services, or activities.
- The nature and importance of the program, service, or activity to people's lives; and
- The resources available to assist the City and the likely costs of the LEP services.

The purpose of this Language Assistance Implementation Plan is to ensure compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin. As a recipient of Federal Funds, the City pledges to take reasonable steps to provide meaningful access to its citizens for persons who do not speak English as their primary language and who have limited ability to speak, read, write, or understand English. Title VI refers to these persons as Limited English Proficiency (LEP) persons.

1. The number or proportion of LEP persons eligible to be served who are likely to encounter a City program, service, or activity.

According to the U.S. Census Bureau, 2023 American Community Survey's 5 - year estimates, the data shows that LEP individuals speaking English less than very well represent approximately 22.2% of the Community of Forest Hill. According to the U.S. Census Bureau's 2020 Decennial Census, the total eligible population is 13,955, composed of roughly 3,754 households. The Texas statewide average is 7.1%. Of the City of Forest Hill population that indicated they speak English less than very well, 52.6% indicated they speak Spanish, followed by 0% Asian and Pacific Islander Languages, 30% Other languages, and 29.8% Other Inda-European languages.

2. The frequency with which LEP persons come in contact with City programs and services.

The City has not received requests for translation or interpretation of its programs, services, or activities into another language. In addition, City sponsored community events are not frequently attended by a significant number of LEP individual speakers. Further, the City has made an inquiry to staff who are in positions that most frequently interact with citizens and almost all stated they had little contact with LEP individuals. In rare cases, a Spanish speaking LEP person requires translation services. At this time, minimal LEP services have been required but all efforts will be made to accommodate all LEP persons. Thus, the City estimates its contact with LEP individuals to be infrequent.

3. The nature or importance of City programs and services provided.

The City programs and services are important and essential for many people living in the service area. Although the necessity for translation services for LEP persons is limited in the City, those related to Public Safety, Public Utilities, and Code Enforcement are among the most critical programs to focus concentrated Language Assistance efforts. The City will continue to evaluate the policies and local demographic changes to maintain programs and services that ensure LEP persons are always provided with meaningful access and will at least triennially examine its LEP plan to ensure that it remains reflective of the community's needs.

4. The resources available to the City and the cost to provide language assistance.

The City is committed to providing meaningful access to services through temporary assignments of bilingual employees, providing translation for documents as requested, and any other measures possible when reasonable, effective, and within the City's available resources. The City has identified employees who speak languages other than English who will provide voluntary services to assist with interpretation or translation. In critical circumstances, alternative measures will be taken to ensure the best possible service is provided.

At a minimum the City commits to:

- a. Maintain a list of employees who competently speak the LEP language(s) and who are willing to provide translation and/or interpretation services.
- b. Distribute this list to staff that regularly has contact with the public.
- c. Provide public notification in the LEP language of the availability of language assistance, free of charge.

Persons requiring special language services should be directed to the City's Title VI Coordinator through one of the contact methods listed above.

VII. PUBLIC INVOLVEMENT

To plan for efficient, effective, safe, equitable and reliable services, the City must have the input of its public. The City spends extensive staff and financial resources in furtherance of this goal and strongly encourages the participation of the entire community. The City hosts an informative website that advises the public how it can access information and provide input. The City also holds public meetings, workshops and other events designed to gather public input on program/project planning and construction.

Further, the City sponsors, attends and participates in other community events to promote its services to the public. Finally, the City is constantly seeking ways of measuring the effectiveness of its public involvement.

Persons wishing to request special presentations by the City; volunteer in any of its activities; offer suggestions for improvement; or to simply learn more about City programs and services should visit or contact:

Amy Anderson, City Secretary
3219 California Parkway E.
Forest Hill, Texas 76119
Office: (817) 568-3040/Email: aanderson@foresthil.tx.org
Hearing or speech impaired: 711 or 1-800-735-2989 (TTY)

VIII. DATA COLLECTION

FHWA regulations require federal-aid recipients to collect racial, ethnic, and other similar demographic data on beneficiaries of or those affected by programs, services, and activities, including transportation. The City accomplishes this using census data and other methods. From time to time, the City may find it necessary to request voluntary identification of certain racial, ethnic, or other data from those who participate in City programs, services, or activities. This information assists the City with improving service equity and ensuring effective outreach.

Self-identification of personal data to the City will always be voluntary and anonymous. Moreover, the City will not release or otherwise use this data in any manner inconsistent with the FHWA regulations.

IX. INFORMATION NOTICES

A link to the City's Title VI information is displayed on the homepage of the City's website, www.foresthilltx.org, including the Title VI Coordinator's contact information. Title VI notices may be publicly displayed at City Hall. Additional information relating to the City's nondiscrimination obligation is in this document and can be obtained from the Title VI Coordinator.

X. RECORD KEEPING

The Title VI Coordinator will ensure the maintenance of permanent records, which include, but are not limited to copies of Title VI complaints or lawsuits and related documentation and records of correspondence to and from complainants, and Title VI Investigations.

Approved:

Venus M. Wehle, PCED
City Manager
4898-8137-5054, v. 1

Date



Mayor and Council Communication Deliberation Item 8j

DATE: July 1, 2025
FROM: Mayor Boardingham
ITEM: **Discuss and consider action on appointments to the Community Development Corporation for Citizen members Places 2 and 3.**

BACKGROUND:

The Community Development Corporation is comprised of the Mayor, three (3) Council members, and three (3) Citizen members.

Currently, there are two (2) Citizen member vacancies that need to be filled.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Applications
 - Mr. Willie Glaster
 - Mr. Thaddaeus Faulkner
 - Mr. Jesus Rivas

MOTION:

Motion to appoint Citizen members to Places 2 and 3.



Application for Boards/Commissions/Committees/Societies

As an applicant for a Board, Commission, Committee or Society, the information contained in this application is a public record. You must be a resident or qualified voter in the City of Forest Hill in order to serve on a Board, Commission, Committee or Society. You will be contacted when action is taken on your appointment.

Please type or print clearly in black ink and complete both sides of this application.

Please Check One:

New Appointment

Reappointment

Ms.

Mrs.

Mr.

Name: GLASTER WILLIE A.
Last First M.I.

Address: 7417 PARK AVE FOREST HILL TX 76140
Street Number and Name City State Zip

Phone: (residential) _____ (cell) 210-544-0712 (work) _____

Email: bmscc2012@gmail.com

How long have you lived in Forest Hill? 7 1/2 YRS.

Occupation: (If retired, indicate former occupation or profession) Retired Military/
currently government contractor

Education: MASTER OF ARTS DEGREE - PASTORAL MINISTRY

BACHELOR OF SCIENCE - BUSINESS ADMINISTRATION

Professional and/or community activities: COMMUNITY CONSULTING, VETERANS

PEER SUPPORT, FOREST HILL POLICE DEPT. - CITIZENS POLICE ACADEMY

Boards/Commissions on which you have previously served: None

List qualifications you feel make a good candidate for this appointment: military leadership,

facilitator, Chaplain, Problem solving, Career Counseling, Training Supervisor,
Contract Planning, Employment Specialist Certification

I am interested in serving on the following: If more than one choice is indicated, please rank your choices in order of preference: (Example 1 being your first choice; 2 being you second choice, etc.)

- Animal Shelter Advisory Committee
- Arts Commission
- Audit Committee
- Celebration Committee
- Civil Service Commission
- Community Development Corporation
- Historical Preservation Commission
- Parks, Recreation, and Clean City Commission
- Planning and Zoning Commission
- Youth Advisory Committee
- Zoning Board of Adjustment
- Other

I agree to follow the requirements of the City of Forest Hill Code of Ethics and Conduct, Ordinance No. 2009016. I am aware this application is kept on file in the Office of the City Secretary and is available for public inspection.

Willie A. Glaston
Signature

5/24/2025
Date

Please return form to:

Office of the City Secretary
City of Forest Hill
3219 California Parkway
Forest Hill, TX 76119
817-568-3040
aanderson@foresthilltx.org



Application for Boards/Commissions/Committees/Societies

As an applicant for a Board, Commission, Committee, or Society, the information contained in this application is a public record. You must be a resident or qualified voter in the City of Forest Hill in order to serve on a Board, Commission, Committee, or Society. You will be contacted when action is taken on your appointment.

Please type or print clearly in black ink and complete both sides of this application.

Please Check One:

New Appointment

Reappointment

Ms.

Mrs.

Mr.

Name: Faulkner Thaddaeus E Jr
Last First M.I.

Address: 7415 Forest Hill Dr #2004 Forest Hill TX 76140
Street Number and Name City State Zip

Phone: (residential) 817 902 9574 (cell) 817 615-1815 (work) _____

Email: thadfaulkner7@gmail.com

How long have you lived in Forest Hill? 41 yrs

Occupation: (If retired, indicate former occupation or profession) Retired Event Designer.

Education: Southwest High school

Texas A+M University Commerce

Professional and/or community activities: Hosting Benefit Programs and Concerts etc

Boards/Commissions on which you have previously served: CEO/Founder The Faulkner Foundation, Executive Director Galyn Faulkner Teen Outreach Program

List qualifications you feel make a good candidate for this appointment: Problem Solving mindset, Ability to work effectively as part of a diverse team And respect different Viewpoints-Commitment to Community engagements

I am interested in serving on the following: If more than one choice is indicated, please rank your choices in order of preference: (Example 1 being your first choice; 2 being your second choice, etc.)

- Animal Shelter Advisory Committee
- Arts Commission
- Audit Committee
- Celebration Committee
- Civil Service Commission
- Community Development Corporation
- Historical Preservation Commission
- Parks, Recreation, and Clean City Commission
- Planning and Zoning Commission
- Mayor's Youth Advisory Council
- Zoning Board of Adjustment
- Other

I agree to follow the requirements of the City of Forest Hill Code of Ethics and Conduct, Ordinance No. 2009016. I am aware this application is kept on file in the Office of the City Secretary and is available for public inspection.


Signature

06-10-25
Date

Please return form to:

Office of the City Secretary
City of Forest Hill
3219 California Parkway
Forest Hill, TX 76119
817-568-3040
aanderson@foresthilltx.org



Application for Boards/Commissions/Committees/Societies

As an applicant for a Board, Commission, Committee or Society, the information contained in this application is a public record. You must be a resident or qualified voter in the City of Forest Hill in order to serve on a Board, Commission, Committee or Society. You will be contacted when action is taken on your appointment.

Please type or print clearly in black ink and complete both sides of this application.

Please Check One:

New Appointment

Reappointment

Ms.

Mrs.

Mr.

Name: Rivas Jesus H
Last First M.I.

Address: 7205 Autumn Park Drive Forest Hill Texas 76140
Street Number and Name City State Zip

Phone: (residential) (cell) (817) 784-5670 (work)

Email: JHRIVAS@ME.COM

How long have you lived in Forest Hill? 20 YEARS

Occupation: (If retired, indicate former occupation or profession) Self Employed, Life Espiritual Cooach

Education: Two Years of College

Professional and/or community activities: Former Forest Hill City Council Member; civic educator and bilingual advocate for community engagement and representation.

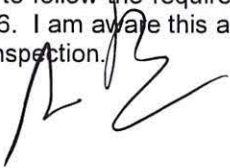
Boards/Commissions on which you have previously served: None

List qualifications you feel make a good candidate for this appointment: Experience in municipal governance, strong community ties, bilingual communication skills, and a commitment to public service and equitable representation.

I am interested in serving on the following: If more than one choice is indicated, please rank your choices in order of preference: (Example 1 being your first choice; 2 being you second choice, etc.)

- 3 Arts Commission
- 5 Audit Committee
- Celebration Committee
- Civil Service Commission
- 1 Community Development Corporation
- Historical Preservation Commission
- Parks, Recreation, and Clean City Commission
- 2 Planning and Zoning Commission
- Youth Advisory Committee
- 4 Zoning Board of Adjustment
- Other

I agree to follow the requirements of the City of Forest Hill Code of Ethics and Conduct, Ordinance No. 2009016. I am aware this application is kept on file in the Office of the City Secretary and is available for public inspection.



Signature

June 25, 2025

Date

Please return form to:

Office of the City Secretary
City of Forest Hill
3219 California Parkway
Forest Hill, TX 76119
817-568-3040
aanderson@foresthilltx.org



Mayor and Council Communication Deliberation Item 8k

DATE: July 1, 2025
FROM: Councilman Anthony Cook
ITEM: Discuss and consider action on hosting a Town Hall meeting.

BACKGROUND:

Councilman Cook will present this item.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION:

Motion to approve or deny hosting a Town Hall meeting.



Mayor and Council Communication Deliberation Item 8I

DATE: July 1, 2025
FROM: Councilwoman Sonja Coleman
ITEM: **Discuss and consider action on scheduling a date for City Council training.**

BACKGROUND:

Councilwoman Coleman will present this item.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION:

Motion to approve or deny setting a date for City Council training.



Mayor and Council Communication Deliberation Item 8m

DATE: July 1, 2025
FROM: Mayor Boardingham
ITEM: Discuss and consider action on excusing the absence of Mayor Pro Tem Keith R. Smith from the June 10, 2025 Council meeting.

BACKGROUND:

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION:

Motion to approve or deny excusing the absence of Mayor Pro Tem Keith R. Smith from the June 10, 2025 Council meeting.



Mayor and Council Communication Deliberation Item 8n

DATE: July 1, 2025

FROM: Venus Wehle, City Manager

ITEM: Discuss and consider approval of Resolution 2025-35, a resolution of the City of Forest Hill, Texas, suspending the July 31, 2025 effective date of ONCOR Electric Delivery Company's requested rate change to permit the City time to study the request and to establish reasonable rates; and approving cooperation with the Steering Committee of Cities serviced by ONCOR to hire legal and consulting services and to negotiate with the Company and direct any necessary litigation and appeals.

BACKGROUND:

On June 26, 2025, Oncor Electric Delivery Company filed an application with the City of Forest Hill cities seeking to increase system-wide transmission and distribution rates by about \$834 million or approximately 13% over present revenues.

By law, the rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. If the City fails to take some action regarding the filing before the effective date (July 31, 2025), Oncor's rate request is deemed administratively approved.

The resolution suspends the July 31, 2025 effective date of the Company's rate increase and would allow for the City to work in conjunction with the Steering Committee of Cities Served by Oncor, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue. The City of Forest Hill is a member of the 170-city coalition known as the Steering Committee of Cities Served by Oncor. It has been the primary public interest advocate for cities before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for the last 30 years. Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the Company since May 2022.

FISCAL IMPACT: N/A

LEGAL REVIEW: Reviewed by the City Attorney as to form and legality.

ATTACHMENTS:

1. Resolution 2025-35
2. Petition and Statement of Intent of ONCOR Electric Delivery Company, LLC

MOTION:

Motion to approve or deny Resolution 2025-35, a resolution of the City of Forest Hill, Texas, suspending the July 31, 2025 effective date of ONCOR Electric Delivery Company's requested rate change to permit the City time to study the request and to establish reasonable rates; and approving cooperation with the Steering Committee of Cities serviced by ONCOR to hire legal and consulting services and to negotiate with the Company and direct any necessary litigation and appeals.

CITY OF FOREST HILL, TEXAS

RESOLUTION NO. 2025-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS SUSPENDING THE JULY 31, 2025 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING COOPERATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR TO HIRE LEGAL AND CONSULTING SERVICES AND TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE

WHEREAS, on or about June 26, 2025, Oncor Electric Delivery Company (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Forest Hill a Statement of Intent to increase electric transmission and distribution rates in all municipalities exercising original jurisdiction within its service area effective July 31, 2025; and

WHEREAS, the City of Forest Hill is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee") and will cooperate with the 170 similarly situated city members and other city participants in conducting a review of the Company's application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company prior to getting reasonable rates and direct any necessary litigation; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking proceedings are to be reimbursed by the regulated utility; and

WHEREAS, the City Council of the City of Forest Hill, Texas finds it to serve the health, safety, and general welfare of the citizens of Forest Hill to suspend the July 31, 2025 effective date of the rate request submitted by Oncor on or about June 26, 2025 for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS, THAT:

SECTION 1. The July 31, 2025 effective date of the rate request submitted by Oncor on or about June 26, 2025, be and it is hereby suspended for the maximum period allowed

by law to permit adequate time to review the proposed changes and to establish reasonable rates.

SECTION 2. As indicated in the City’s resolution approving membership in the Steering Committee, the Executive Committee of Steering Committee is authorized to hire and direct legal counsel and consultants, negotiate with the Company, make recommendations regarding reasonable rates, and to intervene and direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Public Utility Commission.

SECTION 3. The City’s reasonable rate case expenses shall be reimbursed by Oncor.

SECTION 4. It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law, and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5. The City Secretary is directed to send a copy of this Resolution to Oncor Electric Delivery Company LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202, and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

DULY RESOLVED AND ADOPTED ON THIS THE 1st DAY OF JULY 2025, BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS.

APPROVED:

Stephanie Boardingham, Mayor

ATTEST:

APPROVED AS TO FORM:

**Amy L. Anderson, TRMC, CMC
City Secretary**

**Courtney Goodman-Morris,
Asst. City Attorney**



Matthew Troxle
Vice President
Regulatory

June 26, 2025

City of Forest Hill
3219 California Parkway
Forest Hill, TX 76119

To the Honorable Mayor for the City of Forest Hill:

Attached for filing please find a Petition and Statement of Intent of Oncor Electric Delivery Company LLC ("Oncor") for Authority to Change Rates in accordance with PURA § 36.102. This rate request is identical to those being filed today with other regulatory authorities and affects all customers served by Oncor.

Enclosed is a single volume that contains the Petition and Statement of Intent filed with the Public Utility Commission of Texas ("Commission") (including a Summary of Electric Delivery Revenues by Rate Class), proposed tariffs, and summaries of direct testimony.

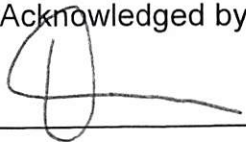
As a regulatory authority with jurisdiction over Oncor's rates, operations and services within your city limits, Oncor is requesting that the City take action with regard to this rate change request as expeditiously as possible. If the City does not act to either suspend the effective date for 90 days or take a final action prior to the effective date of July 31, 2025, the rates would be considered approved by operation of law. It is Oncor's intent to have system-wide rates in effect and, to that end, intends to appeal to the Commission any action taken by the City and request consolidation into one proceeding at the Commission. Once the appeal is granted, the City would have standing as a party to participate fully in the proceeding at the Commission.

Should you have any questions concerning this filing, or would like to request a copy of the full 12 volume rate filing package, please contact your Oncor local area manager.

Very truly yours,

A handwritten signature in black ink that reads "Matthew Troxle". The signature is written in a cursive, flowing style.

Receipt Acknowledged by:

 Venus M. Wehle, PCED

Title: City Manager

Date: 06/26/2025

City of Forest Hill

Petition and Statement of Intent of Oncor Electric Delivery Company LLC for Authority to Change Rates

**APPLICATION OF ONCOR ELECTRIC
DELIVERY COMPANY LLC FOR
AUTHORITY TO CHANGE RATES** §
§
§

**BEFORE THE
GOVERNING BODY OF THE
CITY OF FOREST HILL**

**PETITION AND STATEMENT OF INTENT OF
ONCOR ELECTRIC DELIVERY COMPANY LLC
FOR AUTHORITY TO CHANGE RATES**

TO THE HONORABLE GOVERNING BODY OF THE CITY OF FOREST HILL:

Oncor Electric Delivery Company LLC (“Oncor” or “Company”), an investor-owned electric utility within the terms of the Public Utility Regulatory Act, Texas Utilities Code Title 2 (“PURA”),¹ hereby submits this Petition and Statement of Intent (“Petition”), respectfully showing the following:

I. INTRODUCTION AND REQUESTED ACTION

In accordance with PURA §§ 36.102 and 16 Tex. Administrative Code §§ 22.243 and 25.231, Oncor hereby files this Petition and related materials demonstrating that Oncor’s existing rates do not permit the Company to recover its reasonable cost of service and earn a reasonable return.

Oncor has prepared its filing using actual January 1, 2024 through December 31, 2024 test year books and records, adjusted for known and measurable changes, and using traditional and widely accepted ratemaking principles. The proposed revenue requirement and rate design are factually supported, and the Company strongly believes that an increase is appropriate and justified. Therefore, Oncor is hereby requesting that the Honorable Governing Body approve the changes in the Company’s rates proposed in this proceeding. A detailed Summary of Electric Delivery Revenues by Rate Class is included as Exhibit 1 to this Petition. Simultaneous with this filing, Oncor is filing a system-wide rate case and related Rate Filing Package with the Public Utility Commission of Texas (“Commission”), *Application of Oncor Electric Delivery Company LLC for Authority to Change Rates* (“Commission Petition”).

¹ TEX. UTIL. CODE §§ 11.001-66.016.

II. CONTACT INFORMATION AND AUTHORIZED REPRESENTATIVES

Oncor's business address and telephone numbers are:

Oncor Electric Delivery Company LLC
1616 Woodall Rodgers Freeway
Dallas, Texas 75202-1234
(888) 313-6862

Oncor's designated legal and business representatives for purposes of this proceeding are:

Tab R. Urbantke
State Bar No. 24034717
Myles F. Reynolds
State Bar No. 24033002
Lauren Freeland
State Bar No. 24083023
Hunton Andrews Kurth LLP
1445 Ross Avenue, Suite 3700
Dallas, Texas 75202
214.979.3095
214.880.0011 (fax)

Matthew A. Troxle
Vice President – Regulatory
Oncor Electric Delivery Company LLC
1616 Woodall Rodgers Freeway
Dallas, Texas 75202
214.486.5743

Jo Ann Biggs
State Bar No. 02312400
Jaren A. Taylor
State Bar No. 24059069
Vinson & Elkins LLP
2001 Ross Avenue, Suite 3900
Dallas, Texas 75201
214.220.7735
214.999.7735 (fax)

General inquiries concerning this RFP should be directed to Mr. Matthew A. Troxle at the above-stated Oncor address or at 214.486.5743. All pleadings, motions, orders, and other documents filed in this proceeding should be served upon Mr. Urbantke at the above-stated address and sent to regulatory@oncor.com.

III. JURISDICTION

Each municipality in Oncor's service area that has not ceded jurisdiction to the Commission has exclusive original jurisdiction over the rates, operations, and services of Oncor in such municipality pursuant to PURA § 33.001. Oncor is filing this Petition

with all of its original jurisdiction cities, a list of which is included as Exhibit 3 to the Commission Petition included in this package. The Commission has exclusive jurisdiction over the rates, operations, and services of Oncor in areas outside municipalities pursuant to PURA § 32.001(a)(1) and for those municipalities that have ceded jurisdiction to the Commission pursuant to PURA § 33.002(b). A list of such municipalities is included as Exhibit 2 to the attached Commission Petition.

Oncor anticipates that it will appeal the actions of its original jurisdiction cities to the Commission and that it will seek consolidation of those appeals with the pending Commission Petition. It is Oncor's intention to seek one set of system-wide rates for all customer classes served on the Oncor and Oncor NTU system, just as system-wide rates are in place today.

IV. EFFECTIVE DATE

The proposed effective date of the requested rate change is July 31, 2025, which is at least 35 days after the filing of this Petition as allowed under PURA § 36.102.

V. TEST YEAR

The test year upon which this RFP is based is the 12-month period ending December 31, 2024 ("Test Year").

VI. FILING OVERVIEW

This filing consists of a cover letter, this Petition (including Exhibit 1 - Summary of Electric Delivery Revenues by Rate Class), table of contents, the Petition filed with the Commission and the exhibits thereto, proposed tariffs, and direct testimony summaries.

VII. CONCLUSION

Oncor respectfully prays that this Honorable Governing Body approve and authorize the changes in the Company's rates proposed herein and grant Oncor such other and further relief to which it may be justly entitled.

Respectfully submitted,

Oncor Electric Delivery Company LLC

By: *Tab R. Urbantke*

Matthew C. Henry
Senior Vice President, General Counsel
and Secretary
Oncor Electric Delivery Company LLC
1616 Woodall Rodgers Freeway
Dallas, Texas 75202
214.486.2000

Tab R. Urbantke
State Bar No. 24034717
Myles F. Reynolds
State Bar No. 24033002
Lauren Freeland
State Bar No. 24083023
Hunton Andrews Kurth LLP
1445 Ross Avenue, Suite 3700
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214.880.0011 (fax)

Jo Ann Biggs
State Bar No. 02312400
Jaren A. Taylor
State Bar No. 24059069
Vinson & Elkins LLP
2001 Ross Avenue, Suite 3900
Dallas, Texas 75201
214.220.7735
214.999.7735 (fax)

**ATTORNEYS FOR ONCOR ELECTRIC
DELIVERY COMPANY LLC**

2025 RATE CASE
ONCOR ELECTRIC DELIVERY COMPANY LLC
SUMMARY OF ELECTRIC DELIVERY REVENUES BY RATE CLASS

Line	Rate Class Description	Number of Customers	Present	Change	Proposed	Change Pct
			Revenues ¹		Revenues ²	
			(a)	(b)	(c)	(d)
1	Residential	3,462,111	\$2,580,905,272	\$317,904,421	\$2,898,809,693	12.3%
2	Secondary <= 10 kW	287,174	\$93,725,157	-\$860,323	\$92,864,834	-0.9%
3	Secondary > 10 kW	234,639	\$1,756,680,019	\$185,355,399	\$1,942,035,417	10.6%
4	Primary DL <= 10 kW	3,135	\$1,756,235	\$2,765,049	\$4,521,284	157.4%
5	Primary > 10 kW Dist. Line	7,018	\$381,413,705	\$82,980,877	\$464,394,582	21.8%
6	Primary > 10 kW Substation	163	\$78,526,823	\$21,136,368	\$99,663,191	26.9%
7	Transmission	340	\$210,042,143	\$66,414,244	\$276,456,387	31.6%
8	Lighting	51,221	\$64,581,935	\$32,942,469	\$97,524,404	51.0%
9	Retail Electric Delivery Revenues	4,045,801	\$5,167,631,289	\$708,638,504	\$5,876,269,793	13.7%
10	Wholesale Substation	18	\$1,796,211	\$148,164	\$1,944,375	8.2%
11	Wholesale DLS	52	\$8,861,401	-\$75,971	\$8,785,429	-0.9%
12	Other Revenue	-	\$68,238,685	\$12,775,644	\$81,014,329	18.7%
13	Grand Total	4,045,871	\$5,246,527,585	\$721,486,341	\$5,968,013,926	13.8%
14						
15	Network Transmission Revenue		1,737,120,067	\$174,336,145	\$1,911,456,212	10.0%
16	Transmission Related Other Revenues		\$46,131,717	\$0	\$46,131,717	0.0%
17	Total Cost of Service		\$7,029,779,369	\$895,822,486	\$7,925,601,855	12.7%
18						
19	Less Affiliate NTS (in TCRF)		\$619,650,986	\$62,187,740	\$681,838,726	10.0%
20	Net Total Cost of Service		\$6,410,128,383	\$833,634,746	\$7,243,763,129	13.0%

¹ Test-Year revenues have been adjusted to normalize billing units, to remove the revenues associated with Energy Efficiency Cost Recovery Factor and to increase test-year revenues to reflect TCOS, DCRF, and TCRF adjustments.

² Includes TCRF