



Pearl Jones, Place 1
Larry Taylor Place 2
Albert Harris, Place 3
Darryl Givens, Place 4
Rayford Johnson, Place 5
Quincy Wallace, Place 6
Brian King, Place 7

Venus Wehle, City Manager
Amy Anderson, City Secretary

Agenda
Regular Parks, Recreation, and Clean City Commission Meeting
July 14, 2025 - 5:00 PM

Notice is hereby given that on July 14, 2025, the Parks, Recreation, and Clean City Commission of the City of Forest Hill will hold a Regular Meeting at 5:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

2. Citizen Testimony

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Commission. Citizens are to refrain from personal attacks and the use of profane language.

3. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be separate discussion of these items unless a member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for June 9, 2025.

4. Deliberation Agenda

- a) Discussion on Yard of the Month 2025.
- b) Discussion on Family Fun Day 2025.

5. Next Regular Meeting

a) August 11, 2025

6. Adjournment

Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the July 14, 2025 Parks, Recreation, and Clean City Commission agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: July 10, 2025

TIME OF POSTING: 12:40 p.m.

Amy L. Anderson, TRMC, CMC
City Secretary

Notice of Possible Quorum

Notice is hereby given that a possible quorum of the Forest Hill City Council may attend this meeting. While there may be an incidental discussion of City business, the City Council will not be deliberating as a governing body of the City of Forest Hill. Any discussion of public business is purely incidental. No action will be taken by the governing body.

Notice of Accommodations

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.



Parks, Recreation, and Clean City Commission Communication Consent Agenda 3a

DATE: July 14, 2025

FROM: Amy L. Anderson, City Secretary

ITEM: **Consider approval of the meeting minutes for the June 9, 2025 meeting.**

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. June 9, 2025 meeting minutes

MOTION: Motion to approve under Consent Agenda



Pearl Jones, Place 1
 Larry Taylor, Place 2
 Albert Harris, Place 3
 Darryl Givens, Place 4
 Rayford Johnson, Place 5
 Quincy Wallace, Place 6
 Brian King, Place 7

Venus Wehle, City Manager
 Roberto Duenes, Director of PW
 Amy Anderson, City Secretary

**MINUTES
 PARKS, RECREATION, AND CLEAN CITY COMMISSION
 June 9, 2025**

The Parks, Recreation, and Clean City Commission met on the above date at 5:00 p.m. with Chairwoman Pearl Jones presiding. The following Commissioners and Officials were present: Larry Taylor, Albert Harris, Darryl Givens, Rayford Johnson, Quincy Wallace, Brian King, Public Works Director Robert Duenes, and City Secretary Amy Anderson.

Commissioner Brian King arrived at 5:14 p.m.

1. Call to Order

With a quorum present, Chairwoman Jones called the meeting to order at 5:07 p.m.

Invocation – Commissioner Johnson led the invocation.

Pledge of Allegiance to the U.S. Flag and the Texas Flag – led by Chairwoman Jones

2. Citizens Forum: At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission, provided that a “Speaker’s Request Form” has been completed and provided to the City Secretary prior to the start of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the Chairperson of the Commission. Citizens are to refrain from personal attacks.

Spoke on the agenda item instead.

3. Consent Agenda:

All matters listed under the Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be a separate discussion of these items unless a member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a) Consider approval of meeting minutes for the May 12, 2025 meeting.

Commissioner Givens made a motion to approve Consent Agenda Item 3a. Commissioner Wallace seconded the motion. The motion carried unanimously.

4. Deliberation Agenda:

a) Discussion on Yard of the Month 2025.

Commissioner Johnson informed the Commission that the first four (4) winners have been selected and will be presented at the June 10, 2025 Council Meeting.

The Commissioners are to send their addresses directly to City Secretary Amy Anderson, and staff will take the pictures for the judges' packets.

City Secretary Amy Anderson presented a new Yard of the Month certificate for consideration. The Commission approved.

Discussion only item. No motion required.

b) Discussion on Family Fun Day 2025.

Beckie Duncan Hayes-7317 Woodbridge Drive, Forest Hill, TX

- Addressed the Commission on her contributions to Family Fun Day 2025, which include a \$200.00 donation and goody bags.
- Addressed the Commission on beautifying the City and possible grant funding.

Sonja Coleman-6920 Shenandoah Drive, Forest Hill, TX

- Addressed the Commission on her contributions from her ministry, which include goody bags, crafts, and two (2) bicycles.

Chairwoman Jones presented a sign-up sheet for the volunteers. Two (2) volunteers will be needed per game.

Mayor Boardingham provided an update on the items she has been working on for the event. The petting zoo, face painting, balloon artists, sno-cones, train, and DJ Adams are all confirmed.

Donated items include hot dogs, buns, chips, snacks, and water. Mayor Boardingham is seeking additional donations, both in-kind and monetary.

Mayor Boardingham has invited a local football, basketball, and soccer team to participate and help with the games. She is also working on an agility course instructor as well.

The Tarrant County Queens will most likely do a craft again this year. Waiting on confirmation.

The Forest Hill Indoor/Outdoor Market will be donating toys and prizes for bingo.

Mayor Boardingham will also have volunteers from the Mayor's Youth Advisory Council and the Special Olympics.

The Commission discussed adult and kid goody bags, bicycle giveaway, participation waivers, tickets for the giveaway prizes, and having a water slide.

Commissioner Harris will cook the hot dogs and will give away four (4) Home Depot gift cards from Harris Lawn Service.

Maxwell Hall Jazz Band will be participating. They will need chairs and a large tent. Their in-kind donation ranges from \$2,500.00 to \$10,000.00.

Brigette Mathis will donate 8-10 Cowboy tour tickets as giveaways.

Beckie Duncan Hayes will donate \$200.00.

Director of Public Works Roberto Duenes will seek \$600.00 - \$700.00 in monetary donations from his contacts.

Chairwoman Jones will send City Secretary Amy Anderson a list of items that will need to be purchased for the event.

Discussion only item. No motion required.

5. Meeting: Next regular meeting will be July 14, 2025

6. Adjournment

Chairwoman Jones adjourned the meeting at 6:20 p.m.

ATTEST:

APPROVED:

Amy L. Anderson, TRMC, CMC
City Secretary

Pearl Jones, Chairwoman



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4a

DATE: July 14, 2025
FROM: Commissioner Rayford Johnson
ITEM: Discussion on Yard of the Month 2025

BACKGROUND:

Commissioner Johnson will present the Yard of the Month 2025 program.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4b

DATE: July 14, 2025
FROM: Commissioner Darryl Givens
ITEM: Discussion on Family Fun Day 2025 event planning.

BACKGROUND:

Commissioner Givens will provide information on the Family Fun Day 2025 event and planning needs.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.