



Pearl Jones, Place 1
Larry Taylor Place 2
Albert Harris, Place 3
Darryl Givens, Place 4
Rayford Johnson, Place 5
Quincy Wallace, Place 6
Brian King, Place 7

Venus Wehle, City Manager
Amy Anderson, City Secretary

Agenda
Regular Parks, Recreation, and Clean City Commission Meeting
August 11, 2025 - 5:00 PM

Notice is hereby given that on August 11, 2025, the Parks, Recreation, and Clean City Commission of the City of Forest Hill will hold a Regular Meeting at 5:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

2. Citizen Testimony

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Commission. Citizens are to refrain from personal attacks and the use of profane language.

3. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be separate discussion of these items unless a member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes from the July 14, 2025 meeting.

4. Deliberation Agenda

- a) Discussion on Family Fun Day 2025.
- b) Discussion on Yard of the Month 2025.
- c) Discussion on the Fall 2025 Citywide cleanup event.

5. Next Regular Meeting

a) September 8, 2025

6. Adjournment

Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the August 11, 2025 Parks, Recreation, and Clean City Commission agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: August 8, 2025

TIME OF POSTING: 12:00 p.m.

Amy L. Anderson, TRMC, CMC
City Secretary

Notice of Possible Quorum

Notice is hereby given that a possible quorum of the Forest Hill City Council may attend this meeting. While there may be an incidental discussion of City business, the City Council will not be deliberating as a governing body of the City of Forest Hill. Any discussion of public business is purely incidental. No action will be taken by the governing body.

Notice of Accommodations

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.



Parks, Recreation, and Clean City Commission Communication Consent Agenda 3a

DATE: August 11, 2025
FROM: Amy L. Anderson, City Secretary
ITEM: Consider approval of the meeting minutes for the July 14, 2025 meeting.

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. July 14, 2025 meeting minutes

MOTION: Motion to approve under Consent Agenda



- Pearl Jones, Place 1
- Larry Taylor, Place 2
- Albert Harris, Place 3
- Darryl Givens, Place 4
- Rayford Johnson, Place 5
- Quincy Wallace, Place 6
- Brian King, Place 7

Venus Wehle, City Manager
 Roberto Duenes, Director of PW
 Amy Anderson, City Secretary

**MINUTES
 PARKS, RECREATION, AND CLEAN CITY COMMISSION
 July 14, 2025**

The Parks, Recreation, and Clean City Commission met on the above date at 5:00 p.m. with Chairwoman Pearl Jones presiding. The following Commissioners and Officials were present: Larry Taylor, Albert Harris, Darryl Givens, Rayford Johnson, Brian King, Public Works Director Robert Duenes, and City Secretary Amy Anderson.

Commissioner Quincy Wallace was absent.

Chairwoman Jones arrived at 5:11 p.m.

1. Call to Order

With a quorum present, Vice Chairman Johnson called the meeting to order at 5:00 p.m.

Invocation – Commissioner Johnson led the invocation.

Pledge of Allegiance to the U.S. Flag and the Texas Flag – led by Vice Chairman Johnson

- 2. Citizens Forum:** At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission, provided that a “Speaker’s Request Form” has been completed and provided to the City Secretary prior to the start of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the Chairperson of the Commission. Citizens are to refrain from personal attacks.

Spoke on the agenda item instead.

3. Consent Agenda:

All matters listed under the Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be a separate discussion of these items unless a member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of meeting minutes for the June 9, 2025 meeting.

Commissioner King made a motion to approve Consent Agenda Item 3a. Commissioner Taylor seconded the motion. The motion carried unanimously.

4. Deliberation Agenda:

a) Discussion on Yard of the Month 2025.

Commissioner Johnson informed the Commission that Yard of the Month winners were presented at the June and July City Council meetings.

Submissions need to be sent to City Secretary Amy Anderson in the first week of the month, judges receive their packets in the second week of the month, and winners are contacted in the third week of the month with a presentation at the next City Council meeting.

City Secretary Amy Anderson raised issues with the current month's submissions and informed the Commission that she would remove them from the judges' packets.

Discussion only item. No motion required.

b) Discussion on Family Fun Day 2025.

Beckie Duncan Hayes-7317 Woodbridge Drive, Forest Hill, TX

- Addressed the Commission on her contributions to the event and working together as a team.

Sonja Coleman-6920 Shenandoah Drive, Forest Hill, TX

- Addressed the Commission on her contributions to the event from her ministry and shining together as a team.

Carlie Jones-3521 Chimney Rock Drive, Forest Hill, TX

- Addressed the Commission on her contributions to the event and showing support for the City and families in Forest Hill.

Mayor Boardingham provided updates on the items she was responsible for obtaining.

The Commission discussed the final plans for the event. The vendors, donations, giveaways, food, crafts, and games have all been confirmed. Logistics and volunteers were also discussed.

There will also be a bike giveaway at the event along with other door prizes.

Chairwoman Jones asked the Commission to be in attendance no later than 8:20 a.m. with a volunteer shirt and yellow lanyards.

Discussion only item. No motion required.

5. **Meeting:** Next regular meeting will be July 14, 2025

6. **Adjournment**

Chairwoman Jones adjourned the meeting at 6:18 p.m.

ATTEST:

APPROVED:

Amy L. Anderson, TRMC, CMC
City Secretary

Pearl Jones, Chairwoman



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4a

DATE: August 11, 2025
FROM: Commissioner Darryl Givens
ITEM: Discussion on Family Fun Day 2025.

BACKGROUND:

Commissioner Givens will provide a recap of Family Fun Day 2025.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4b

DATE: August 11, 2025
FROM: Commissioner Rayford Johnson
ITEM: Discussion on Yard of the Month 2025.

BACKGROUND:

Commissioner Johnson will provide updates on the Yard of the Month 2025 program.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4c

DATE: August 11, 2025
FROM: Commissioner Larry Taylor
ITEM: Discussion on Fall 2025 Citywide cleanup event.

BACKGROUND:

Commissioner Taylor will provide details for the fall cleanup event.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.