



Pearl Jones, Place 1
Larry Taylor Place 2
Albert Harris, Place 3
Darryl Givens, Place 4
Rayford Johnson, Place 5
Quincy Wallace, Place 6
Brian King, Place 7

Venus Wehle, City Manager
Amy L. Anderson, City Secretary

Agenda

Regular Parks, Recreation, and Clean City Commission Meeting

September 8, 2025 - 5:00 PM

Notice is hereby given that on September 8, 2025, the Parks, Recreation, and Clean City Commission of the City of Forest Hill will hold a Regular Meeting at 5:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

2. Citizen Testimony

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Commission. Citizens are to refrain from personal attacks and the use of profane language.

3. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be separate discussion of these items unless a member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of meeting minutes for the August 11, 2025 meeting

4. Deliberation Agenda

- a) Discussion on Yard of the Month 2025.
- b) Discussion on the Fall Citywide Cleanup event.

5. Next Regular Meeting

a) October 13, 2025

6. Adjournment

Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the September 8, 2025 Parks, Recreation, and Clean City Commission agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: September 2, 2025

TIME OF POSTING: 2:00 p.m.

Amy L. Anderson, TRMC, CMC
City Secretary

Notice of Possible Quorum

Notice is hereby given that a possible quorum of the Forest Hill City Council may attend this meeting. While there may be an incidental discussion of City business, the City Council will not be deliberating as a governing body of the City of Forest Hill. Any discussion of public business is purely incidental. No action will be taken by the governing body.

Notice of Accommodations

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.



Parks, Recreation, and Clean City Commission Communication Consent Agenda 3a

DATE: September 8, 2025

FROM: Amy L. Anderson, City Secretary

ITEM: Consider approval of the meeting minutes for the August 11, 2025 meeting.

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. August 11, 2025 meeting minutes

MOTION: Motion to approve under Consent Agenda



Pearl Jones, Place 1
 Larry Taylor, Place 2
 Albert Harris, Place 3
 Darryl Givens, Place 4
 Rayford Johnson, Place 5
 Quincy Wallace, Place 6
 Brian King, Place 7

Venus Wehle, City Manager
 Roberto Duenes, Director of Public Works
 Amy Anderson, City Secretary

**MINUTES
 PARKS, RECREATION, AND CLEAN CITY COMMISSION
 August 11, 2025**

The Parks, Recreation, and Clean City Commission met on the above date at 5:00 p.m. with Chairwoman Pearl Jones presiding. The following Commissioners and Officials were present: Albert Harris, Rayford Johnson, Quincy Wallace, Brian King, City Manager Venus Wehle, Public Works Director Robert Duenes, and City Secretary Amy Anderson.

Commissioner Larry Taylor was absent.
 Commissioner Darryl Givens was absent.

Chairwoman Jones arrived at 5:14 p.m.

1. Call to Order

With a quorum present, Vice Chairman Johnson called the meeting to order at 5:02 p.m.

Invocation – Commissioner Johnson led the invocation.

Pledge of Allegiance to the U.S. Flag and the Texas Flag – led by Vice Chairman Johnson

2. Citizens Forum: At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the agenda may speak to the Commission, provided that a “Speaker’s Request Form” has been completed and provided to the City Secretary prior to the start of the Commission meeting. Speakers are limited to a maximum of three (3) minutes. The Commission cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the Chairperson of the Commission. Citizens are to refrain from personal attacks.

None.

3. Consent Agenda:

All matters listed under the Consent Agenda are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will not be a separate discussion of these items unless a member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a) Consider approval of meeting minutes for the July 14, 2025 meeting.

Commissioner King made a motion to approve Consent Agenda Item 3a. Commissioner Wallace seconded the motion. The motion carried unanimously.

4. Deliberation Agenda:

a) Discussion on Family Fun Day 2025.

A survey was provided to the Commission.

Chairwoman Jones requested the Commission to complete the survey.

Discussion only. No motion required.

b) Discussion on Yard of the Month 2025

Commissioner Johnson provided an update on the Yard of the Month 2025 program.

The August winners were unable to attend the August 5, 2025 Council meeting. They will be asked to attend the August 19, 2025 Council meeting.

The Commission discussed the judges' criteria sheets. Concern was expressed over the border that was added without informing the Commission. City Secretary Amy Anderson, with permission from City Manager Venus Wehle, corrected the grammar on the document and added a border. The document was verbatim, with the exception of grammatical errors and the removal of information regarding businesses, as the Commission does not recognize them in the program.

Ms. Wehle explained that the form is a City document. Since the staff does not have the original, it is no longer clear when making copies; therefore, the staff simply created a new one with a border to make it look better.

Chairwoman Jones wants the border removed. Need to work as a team and communicate.

Public Works Director Roberto Duenes expressed that the conversation should have been in private and not on the dais.

Discussion only. No motion required.

c) Discussion on the Fall 2025 Citywide Cleanup event.

The event will be held on Saturday, November 8, 2025.

Commissioner Wallace will co-chair the event with Commissioner Taylor.

The City still needs to obtain permission from Fitness Connections to use their parking lot, along with insurance from TMLIRP.

Volunteers will be needed for the event.

5. Meeting: Next regular meeting will be September 8, 2025

6. Adjournment

Chairwoman Jones adjourned the meeting at 5:35 p.m.

ATTEST:

APPROVED:

Amy L. Anderson, TRMC, CMC
City Secretary

Pearl Jones, Chairwoman



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4a

DATE: September 8, 2025
FROM: Commissioner Rayford Johnson
ITEM: Discussion on Yard of the Month 2025.

BACKGROUND:

Commissioner Johnson will provide updates on the Yard of the Month 2025 program.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.



Parks, Recreation, and Clean City Commission Communication Deliberation Item 4b

DATE: September 8, 2025
FROM: Commissioner Larry Taylor and Commissioner Quincy Wallace
ITEM: Fall Citywide Cleanup Event

BACKGROUND:

Commissioner Taylor and Commissioner Wallace will provide event information to the Commission.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: No motion is required. Discussion only item.