



Stephanie Boardingham, Mayor
Carlie Jones, Mayor Pro Tem
Sonja Coleman, Deputy Mayor Pro-Tem
Anthony Cook, Place 2
Timey Boardingham, Place 3
Janet Carpenter, Place 4
Keith R. Smith, Place 5

Venus Wehle, City Manager
Amy Anderson, City Secretary
Courtney Goodman-Morris, Asst. City Attorney

Agenda Council Work Session September 16, 2025 - 5:00 PM

Notice is hereby given that on September 16, 2025, the City Council of the City of Forest Hill will hold a Council Work Session at 5:00 p.m. in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, to consider the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

2. Work Session

- a) Discussion on the proposed budget from the City Manager for fiscal year 2025-2026.

3. Adjournment

Agenda Regular City Council Meeting September 16, 2025 - 6:00 PM

Notice is hereby given that on September 16, 2025, the City Council of the City of Forest Hill will hold a Regular Meeting at 6:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

Oath of Office for the Police Department

2. Presentations, Proclamations, and Recognitions

- a) Presentation by the Parks, Recreation, and Clean City Commission for Yard of the Month 2025.
- b) Proclamation honoring Senior Center Month 2025.
- c) Proclamation honoring Suicide Prevention Month 2025.
- d) Proclamation honoring Hispanic Heritage Month 2025.
- e) Proclamation honoring Breast Cancer Awareness Month 2025.
- f) Proclamation honoring Fire Prevention Week 2025.
- g) Proclamation honoring National Night Out 2025.

3. Citizen Testimony

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

4. Mayor and Council Reports

- a) Mayor Boardingham's report on Citizen Testimony from the September 2, 2025 Council meeting.
- b) Mayor Boardingham's report on the Get the Scoop event held on Saturday, September 6, 2025.
- c) Mayor Boardingham's report on the Mayor's Youth Advisory Council.

5. Departmental Updates

- a) Report on the Hispanic Heritage Celebration to be held on Saturday, September 27, 2025.
- b) Report on the National Night Out event to be held on Tuesday, October 7, 2025.
- c) Report on the Annual Citywide Garage Sale to be held Thursday, October 2, 2025 through Sunday, October 5, 2025.

6. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the August 19, 2025 meeting.
- b) Consider approval of the meeting minutes for the September 2, 2025 meeting.

7. Public Hearing

- a) To receive testimony on the proposed tax rate of \$0.700466 per \$100 valuation of assessed value for the tax year 2025.

- b) **Case #PZ 2025-07 Public Hearing**

To receive public comments regarding a request for a Re-Plat of property currently identified as Lot 1 and Lot 2, Block 1 of the Town & Country Corner Addition in the City of Forest Hill, Tarrant County, Texas. The zoning of the property is GB (General Business) and will remain GB (General Business). The proposed legal description of the property would be Block 1, Lot 1R of the Town and Country Corner I Addition in the City of Forest Hill, Tarrant County, Texas, as requested by the owner, Shops at Forest Hill, LLC.

Case #PZ 2025-07 Deliberation

Discuss and consider approval for a Re-Plat of property currently identified as Lot 1 and Lot 2, Block 1 of the Town & Country Corner Addition in the City of Forest Hill, Tarrant County, Texas. The zoning of the property is GB (General Business) and will remain GB (General Business). The proposed legal description of the property would be Block 1, Lot 1R of the Town and Country Corner I Addition in the City of Forest Hill, Tarrant County, Texas, as requested by the owner, Shops at Forest Hill, LLC.

- c) **Case #PZ 2025-08 Public Hearing**

To receive public comments regarding a request to amend the Comprehensive Zoning Ordinance and Map of the City of Forest Hill by granting a change in zoning for an approximately 0.6026 acre parcel of real property commonly known as 6550 Forest Hill Drive and described as being part of the Park Forest Addition, Lot 1CB2, Block 2 in the City of Forest Hill, Tarrant County, Texas from General Business (GB) to General Business with a Specific Use Permit to allow "Alcoholic Beverage Sales/Off-Premise Consumption" use (GB-SUP). The owner is Saint Angelo, LLC; the applicant is Tim Ibaao.

Case #PZ 2025-08 Deliberation

Discuss and consider approval of Ordinance 2025-21, an ordinance of the City of Forest Hill, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Forest Hill, as previously amended, by granting a change in zoning for an approximately 0.6026 acre parcel of real property commonly known as 6550 Forest Hill Drive and described as being part of the Park Forest Addition, Lot 1CB2, Block 2 in the City of Forest Hill, Tarrant County, Texas from General Business (GB) to General Business with a Specific Use Permit (GB-SUP) to allow alcoholic beverage sales for off-premise consumption. The owner is Saint Angelo, LLC; the applicant is Tim Ibaao.

- d) **Case #PZ 2025-09 Public Hearing**

To receive public comments regarding a request to amend the Comprehensive Zoning Ordinance and Map of the City of Forest Hill by granting a change in zoning for an approximately 2.0169-acre parcel of real property commonly known as 4607 E. California Parkway and described as being part of the John Collett Survey, Abstract 261, Tract 9B in the City of Forest Hill, Tarrant County, Texas, from Multi-Family Residential (MF) to Multi-Family Residential with a Specific Use Permit to allow for "Dwelling, Assisted Living Facility" use (MF-SUP). The applicant is Denise Deapen of Westerncare Management, LLC, representing the owner of 4607 E. California ABL I Holdings, LLC.

Case #PZ 2025-09 Deliberation

Discuss and consider approval of Ordinance 2025-22, an ordinance of the City of Forest Hill, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Forest Hill by granting a change in the zoning for approximately 2.0169 acres parcel of real property commonly known as 4607 E. California Parkway and described as being part of the John Collett Survey, Abstract 261,

Tract 9B in the City of Forest Hill, Tarrant County, Texas, from Multi-Family Residential (MF) to Multi-Family Residential with a Specific Use Permit to allow for "Dwelling, Assisted Living Facility" use (MF-SUP). The applicant is Denise Deapen of Westerncare Management, LLC, representing the owner of 4607 E. California ABL I Holdings, LLC.

8. Deliberation Agenda

- a)** Discuss and consider approval of a final plat of Phase 1 of the Creekside Addition for approximately 43.186-acre tract of land situated in the Shelby County School Land Survey, Abstract No. 1375, City of Forest Hill, Tarrant County, Texas, and being all of a tract of land described as Tract B to Gracious Living Holdings, LP by deed recorded in County Clerk File No. D21916104, Official Public Records, Tarrant County, Texas.
- b)** Discuss and consider approval of Resolution 2025-50, a resolution of the City of Forest Hill, Texas, approving a Memorandum of Understanding between the City of Forest Hill and the Tarrant Area Food Bank to increase access to food through retail home delivery and emergency food assistance services; authorizing the City Manager to execute the Memorandum of Understanding.
- c)** Discuss and consider approval of Ordinance 2025-23, an ordinance of the City of Forest Hill, Texas, abandoning all right, title, and interest in the variable width Glenn Court right-of-way; providing for the furnishing of a certified copy of the ordinance for recording in the official public records of Tarrant County, Texas, as a quitclaim deed; authorizing the City Manager to execute any documents necessary to complete said abandonment.
- d)** Discuss and consider approval of Resolution 2025-37, a resolution of the City of Forest Hill, Texas, approving the Second Amendment and Restatement of the Exclusive Franchise Agreement for the collection, hauling, and disposal of municipal solid waste with Waste Connections, Inc.
- e)** Discuss and consider approval of Resolution 2025-51, a resolution of the City of Forest Hill, Texas, approving an interlocal agreement with Tarrant County, Texas, for the reconstruction of various streets within the City of Forest Hill; authorizing the City Manager to execute said agreement.
- f)** Discuss and consider approval of Ordinance 2025-24, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances at Chapter 8 "Offenses and Additional Provisions" by repealing and replacing Article 8.03 "Noise".
- g)** Discuss and consider approval of Ordinance 2025-25, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances Chapter 6 "Fire Prevention and Protection", by adding a new article 6.06 "Fire Marshal".
- h)** Discuss and consider approval of Ordinance 2025-26, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances Chapter 2 "Administration and Personnel" at Article 2.02 "City Council" by amending Section 2.02.001 "Meeting and Work Sessions".
- i)** Discuss and consider approval of a reimbursement to Deputy Mayor Pro Tem Sonja Coleman and Councilwoman Janet Carpenter for admission tickets and related expenses for the 3rd Annual Dr. Opal Lee Empowerment Luncheon hosted by the Tarrant County Democratic Party.
- j)** Discuss and consider action regarding robocalling communication.
- k)** Discuss and consider approval of the appointments to the Mayor's Youth Advisory Council for O.D. Wyatt High School.

- l) Discuss and consider approval of the appointments to the Mayor's Youth Advisory Council for Uplift Ascend Preparatory.
- m) Discussion on a combined government facility for City Hall, the Police Department, and the Fire Department on the land behind Taco Casa.
- n) Discuss and consider approval of moving the October 7, 2025 Council meeting to October 14, 2025 due to the National Night Out event.
- o) Discuss and consider approval of excusing the absence of Councilman Anthony Cook for the August 19, 2025 Council meeting and the September 2, 2025 Council meeting.
- p) Discuss and consider approval of Ordinance 2025-27, an ordinance of the City of Forest Hill, Texas, adopting the budget for fiscal year October 1, 2025 through September 30, 2026, for the City of Forest Hill, Texas; providing that expenditures for said fiscal year shall be made in accordance with said budget; appropriating and setting aside the necessary funds out of the General and other Revenues for said fiscal year for the maintenance and operation of various departments for various activities and improvements of the City.
- q) Discuss and consider approval of Resolution 2025-52, a resolution of the City of Forest Hill, Texas, approving the tax assessment roll for 2025.
- r) Discuss and consider approval of Ordinance 2025-28, an ordinance of the City of Forest Hill, Texas, ratifying the property tax increase reflected in the fiscal year 2025-2026 budget.
- s) Discuss and consider approval of Ordinance 2025-29, an ordinance of the City of Forest Hill, Texas, adopting and levying Ad Valorem taxes for the year 2025 (fiscal year 2025-2026) at the rate of \$0.700466 per one hundred dollars (\$100) valuation on all taxable property within the corporate limits of the City of Forest Hill, Texas as of January 1, 2025, to provide revenue for the payment of current expenses; providing for an interest and sinking fund for all outstanding debt of the City of Forest Hill, Texas; providing for due and delinquent dates together with penalties and interest.
- t) Discuss and consider approval of Resolution 2025-53, a resolution of the City of Forest Hill, Texas, approving amendments to the City of Forest Hill Employee Personnel Policies and Procedures Manual.

9. Executive Session

- a) Pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Manager.

10. Next Regular Meeting

- a) October 14, 2025

11. Adjournment

Right to Convene Into Executive Session:

*If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Sections 551.071 – consultation with an attorney; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; 551.089 – deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed in the Closed or Executive session.

Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the September 16, 2025 City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: September 10, 2025

TIME OF POSTING: 4:45 p.m.

Amy L. Anderson, TRMC, CMC
City Secretary

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.