



Stephanie Boardingham, Mayor
Carlie Jones, Mayor Pro-Tem
Sonja Coleman, Deputy Mayor Pro Tem
Anthony Cook, Place 2
Timey Boardingham, Place 3
Janet Carpenter, Place 4
Keith R. Smith, Place 5

Venus Wehle, City Manager
Amy Anderson, City Secretary
Courtney Goodman-Morris, Asst. City Attorney

**MINUTES
COUNCIL WORK SESSION
October 14, 2025 - 5:00 P.M.**

The City Council of the City of Forest Hill met on the above date at 5:00 p.m., with Mayor Boardingham presiding. The following Council members and Officials were present: Timey Boardingham, Janet Carpenter, Keith R. Smith, Sonja Coleman, City Manager Venus Wehle, Asst. City Attorney Courtney Goodman-Morris, and City Secretary Amy Anderson.

Mayor Pro Tem Carlie Jones was not in attendance.
Councilman Anthony Cook was not in attendance.
Deputy Mayor Pro Tem Sonja Coleman arrived at 5:39 p.m.

1. Call to Order:

With a quorum present, Mayor Boardingham called the work session to order at 5:02 p.m.

2. Work Session:

a) Discussion on the City Council Relations Policy and Code of Ethics.

The Council discussed the document, which included state laws and staff/attorney recommendations.

3. Adjournment:

Mayor Boardingham adjourned the work session at 5:55 p.m.

MINUTES
REGULAR COUNCIL MEETING
October 14, 2025 - 6:00 P.M.

The City Council of the City of Forest Hill met on the above date at 6:00 p.m., with Mayor Boardingham presiding. The following Council members and Officials were present: Carlie Jones, Anthony Cook, Timey Boardingham, Janet Carpenter, Keith R. Smith, Sonja Coleman, City Manager Venus Wehle, Asst. City Attorney Courtney Goodman-Morris, and City Secretary Amy Anderson.

1. Call to Order

With a quorum present, Mayor Boardingham called the meeting to order at 6:01 p.m.

Invocation – led by Pastor Jarred Williams

Pledge of Allegiance to the U.S Flag and the Texas Flag led by Mayor Boardingham

Oath of Office for the Police Department

City Secretary Amy Anderson administered the Oath of Office to Officer Deleon.

Mayor Boardingham read into the record the decorum for the City Council meetings, which, if violated, is a Class B misdemeanor.

2. Presentations, Proclamations, and Recognitions:

- a) Presentation for the Volunteer Income Tax Assistance (VITA) program.
- b) Presentation by the Parks, Recreation, and Clean City Commission for Yard of the Month 2025.

All presentations and proclamations were presented in their entirety.

3. Citizen Testimony:

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council, provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

Lyndia Thomas, 6941 Windy Hill Road, Forest Hill, Texas

- Addressed the Council on parking in yards, and the City emergency October 13, 2025.

4. Mayor and Council Reports:

- a) Mayor Boardingham's report on the 39th Annual Grapevine Mayoral Grape Stomp.
- b) Mayor Boardingham's report on the 2025 Hispanic Heritage event.
- c) Mayor Boardingham's report on the 2025 National Night Out event.
- d) Mayor Boardingham's report on the Mayor's Youth Advisory Council's fundraising event.

All reports were provided in their entirety.

5. Departmental Updates

- a) Report on the polling place and times for the November 4, 2025 election.
- b) Report on the Fall Citywide Cleanup event to be held on Saturday, November 8, 2025.
- c) Report on the Annual Veterans Day Breakfast to be held on Tuesday, November 11, 2025.

All reports were provided in their entirety.

6. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the September 16, 2025 meeting.
- b) Consider approval of the meeting minutes for the September 30, 2025 Special Called meeting.

Deputy Mayor Pro Tem Coleman made a motion to approve Consent Agenda Items 6a and 6b.

Councilman Smith seconded the motion.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

7. Public Hearing: None

8. Deliberation Agenda

- a) Discuss and consider approval of the appointments to the Mayor's Youth Advisory Council for O.D. Wyatt High School.

Mayor Boardingham made a motion to appoint the following to the Mayor's Youth Advisory Council for O.D. Wyatt High School.

Students Eric, Kaydon, Brayden, and Ahmar.

Mayor Pro Tem Jones seconded the motion.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

- b) Discuss and consider approval of the appointments to the Mayor's Youth Advisory Council for Uplift Ascend Preparatory.

This item was pulled from the agenda.

- c) Discuss and consider approval of Resolution 2025-50, a resolution of the City of Forest Hill, Texas, approving a Memorandum of Understanding between the City of Forest Hill and the Tarrant Area Food Bank to increase access to food through retail home delivery and emergency food assistance services; authorizing the City Manager to execute the Memorandum of Understanding.

Councilman Smith made a motion to approve Resolution 2025-50, a resolution of the City of Forest Hill, Texas, approving a Memorandum of Understanding between the City of Forest Hill and the Tarrant Area Food Bank to increase access to food through retail home delivery and emergency food assistance services; authorizing the City Manager to execute the Memorandum of Understanding.

Mayor Pro Tem Jones seconded the motion.

Tarrant Area Food Bank presented the program.

Council discussed the program.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

- d) Case #PZ 2025-11

Discuss and consider approval of a final plat for an approximately 27.0369-acre tract of land with the legal description being a part of Section 41, Shelby County School Land Survey, Abstract number 1375, Tract 41C03 of the Shelby County Land Survey in the City of Forest Hill, Tarrant County, Texas, and more commonly known as 7100 Anglin Drive. The proposed legal description would be Lots 1 and 2, Block 1 of the East Hill at I-20 Addition in the City of Forest Hill, Tarrant County, Texas, as requested on behalf of the owner, CSLC at East Hill I-20, LLC, by Jeff Landon of Kimley-Horn.

Councilman Smith made a motion to approve a final plat for an approximately 27.0369-acre tract of land with the legal description being a part of Section 41, Shelby County School Land Survey, Abstract number 1375, Tract 41C03 of the Shelby County Land Survey in the City of Forest Hill, Tarrant County, Texas, and more commonly known as 7100 Anglin Drive. The proposed legal description would be Lots 1 and 2, Block 1 of the East Hill at I-20 Addition in the City of Forest Hill, Tarrant County, Texas, as requested on behalf of the owner, CSLC at East Hill I-20, LLC, by Jeff Landon of Kimley-Horn.

Councilman Boardingham seconded the motion.

City Manager Venus Wehle presented the final plat. It was approved by the Planning and Zoning Commission with a vote of 5-0.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

- d) Discuss and consider approval of Resolution 2025-54, a resolution of the City of Forest Hill, Texas, approving a software services order form with OpenGov, Inc., on the terms and conditions set forth therein and authorizing the City Manager to execute the agreement and any other related necessary documents and to disperse the funds required.

Mayor Pro Tem Jones made a motion to approve Resolution 2025-54, a resolution of the City of Forest Hill, Texas, approving a software services order form with OpenGov, Inc., on the terms and conditions set forth therein and authorizing the City Manager to execute the agreement and any other related necessary documents and to disperse the funds required.

Councilman Cook seconded the motion.

City Manager Venus Wehle presented the resolution and contract. The current finance software is being phased out and will no longer be available as of 2026.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

- e) Discuss and consider approval of Resolution 2025-55, a resolution of the City of Forest Hill, Texas, approving Amendment No. 3 to the interlocal agreement for Wichita Street Widening Project between the City of Forest Hill and Tarrant County; authorizing the City Manager to execute the said agreement.

Mayor Boardingham made a motion to approve Resolution 2025-55, a resolution of the City of Forest Hill, Texas, approving Amendment No. 3 to the interlocal agreement for Wichita Street Widening Project between the City of Forest Hill and Tarrant County; authorizing the City Manager to execute the said agreement.

Councilman Cook seconded the motion.

City Manager Venus Wehle presented the resolution and agreement. Tarrant County will take the lead on the project, but the City will still be involved.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

- f) Discuss and consider approval of Resolution 2025-56, a resolution of the City of Forest Hill, Texas, finding that ONCOR Electric Delivery Company, LLC's application to change rates within the City should be denied and finding that the City's reasonable rate case expenses shall be reimbursed by the company.

Mayor Pro Tem Jones made a motion to approve Resolution 2025-56, a resolution of the City of Forest Hill, Texas, finding that ONCOR Electric Delivery Company, LLC's application to change rates within the City should be denied and finding that the City's reasonable rate case expenses shall be reimbursed by the company.

Councilman Smith seconded the motion.

City Manager Venus Wehle presented the resolution for denying a rate increase from Oncor Electric Delivery Company, LLC.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

- g) Discuss and consider approval of Resolution 2025-57, a resolution of the City of Forest Hill, Texas, authorizing the implementation of a temporary retention pay incentive for the Forest Hill Police Department.

Mayor Boardingham made a motion to approve Resolution 2025-57, a resolution of the City of Forest Hill, Texas, authorizing the implementation of a temporary retention pay incentive for the Forest Hill Police Department.

Mayor Pro Tem Jones seconded the motion.

Chief Hernandez presented the temporary retention pay incentive. There are 13 officers that he needs to retain while still bringing the department to full staff. Funds will need to be transferred from the City's reserves, as the program was not included in the budget.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

- h) Discuss and consider approval of hosting a Town Hall meeting on Saturday, November 1, 2025.

Councilman Cook made a motion to host a Town Hall meeting on Saturday, November 1, 2025.

Deputy Mayor Pro Tem Coleman seconded the motion.

After discussion of the difference between a Town Hall meeting and a Meet and Greet, Councilman Cook amended his motion to host a Meet and Greet on November 1, 2025 from 10:00 a.m. to 1:00 p.m.

Deputy Mayor Pro Tem Jones seconded the motion.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

After further discussion on the time frame for the Meet and Greet, Councilman Cook amended his motion to host a Meet and Greet from 10:00 a.m. to 12:00 p.m.

Councilwoman Carpenter seconded the motion.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

Councilman Cook made a final motion to approve a Meet and Greet on Saturday, November 1, 2025 from 10:00 a.m. to 12:00 p.m.

Mayor Boardingham seconded the motion.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

- i) Discuss and consider approval of implementing a robocall system for the City of Forest Hill.

This item was tabled until the November 18, 2025 Council meeting.

- j) Discuss and consider approval of moving the November 4, 2025 Council meeting to November 18, 2025 due to Election Day.

Councilman Smith made a motion to move the November 4, 2025 Council meeting to November 18, 2025 due to Election Day.

Deputy Mayor Pro Tem Coleman seconded the motion.

Motion passed with the following vote:

7 Ayes Jones, Cook, T. Boardingham, Carpenter, Smith, Coleman, Boardingham
0 Nays
0 Abstain
0 Absent

9. Executive Session:

- a) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding Council Relations Policy provisions related to meeting agenda format, the Mayor presiding over meetings, and decorum and civil conduct toward fellow Council members during meetings.

This item was pulled from the agenda.

10. Next Regular Meeting

- a) November 18, 2025

11. Adjournment

Mayor Boardingham adjourned the meeting at 8:42 p.m.

ATTEST:



Amy L. Anderson

Amy L. Anderson, TRMC, CMC
City Secretary

APPROVED:



Stephanie Boardingham

Stephanie Boardingham, Mayor