



Stephanie Boardingham, Mayor
Carlie Jones, Mayor Pro-Tem
Sonja Coleman, Deputy Mayor Pro Tem
Anthony Cook, Place 2
Timey Boardingham, Place 3
Janet Carpenter, Place 4
Keith R. Smith, Place 5

Venus Wehle, City Manager
Amy Anderson, City Secretary
Courtney Goodman-Morris, Asst. City Attorney

**MINUTES
REGULAR COUNCIL MEETING
November 18, 2025 - 6:00 P.M.**

The City Council of the City of Forest Hill met on the above date at 6:00 p.m., with Mayor Boardingham presiding. The following Council members and Officials were present: Carlie Jones, Anthony Cook, Timey Boardingham, Janet Carpenter, Sonja Coleman, City Manager Venus Wehle, Asst. City Attorney Courtney Goodman-Morris, and City Secretary Amy Anderson.

Councilman Keith R. Smith was absent.

1. Call to Order

With a quorum present, Mayor Boardingham called the meeting to order at 6:00 p.m.

Invocation – led by Mr. Rayford Johnson

Pledge of Allegiance to the U.S Flag and the Texas Flag led by Mayor Boardingham

2. Presentations, Proclamations, and Recognitions:

- a) Proclamation honoring Mrs. Jo Pirtle.
- b) Presentation on the 2025 Virgin de Guadalupe Parade.
- c) Presentation by the Parks, Recreation, and Clean City Commission for Yard of the Month 2025.
- d) Presentation by Municipal Animal Services.
- e) Presentation by Courtney Goodman-Morris on the Fire Department's Meet and Confer.
- f) Recognition of Gary Hicks for his services to the City of Forest Hill.
- g) Recognition of Mr. Frank Brown and Ms. Yvonne Saxton for their services to the City of Forest Hill.
- h) Presentation by Dr. Patricia Harris on the medical services provided in the area.

All presentations, proclamations, and recognitions were presented in their entirety.

3. Citizen Testimony:

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council, provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda until scheduled at a future

meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

Beckie Hayes-7317 Woodbridge Drive, Forest Hill, Texas

- Addressed the Council on open records requests, the Meet and Greet event, Coffee and Iced tea with the Mayor, the Tarrant Area Food Bank agreement, and the City Secretary's duties and salary.

Lyndia Thomas, 6941 Windy Hill Road, Forest Hill, Texas

- Addressed the Council on the Meet and Greet event, Councilwoman Carpenter's food bank efforts, Deputy Mayor Tem Coleman's holiday event, and teamwork.

4. Mayor and Council Reports:

- a) Mayor Boardingham's report on the NAACP 48th Annual Dr. George D. Flemming's Freedom Fund Celebration.
- b) Mayor Boardingham's report on the Mayor's Unite to Drive Out Hunger Campaign.
- c) Mayor Boardingham's report on the Annual Veterans Day Breakfast.
- d) Councilman Cook's report on the Meet and Greet held on Saturday, November 1, 2025.
- e) Deputy Mayor Pro Tem Coleman's report on the 7th Annual Community Christmas Giveaway.

All reports were presented in their entirety.

5. Departmental Updates

- a) Report on the Fall Citywide Cleanup event held on Saturday, November 8, 2025.
- b) Report on the Community Holiday Food Giveaway Events.
- c) Report on office closure in observance of the Thanksgiving Holiday.
- d) Report on the 2025 Tree Lighting Ceremony to be held on Saturday, December 13, 2025.

All reports were provided in their entirety.

6. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the October 14, 2025 meeting.

Deputy Mayor Pro Tem Coleman made a motion to approve Consent Agenda Item 6a.

Mayor Pro Tem Jones seconded the motion.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

7. Public Hearing:

Case #PZ 2025-12 Public Hearing

To receive public comments regarding an amendment to the Forest Hill Code of Ordinances, as amended, by amending Chapter 9, "Planning and Development Regulations", Article 9.02, "Zoning Ordinance", at Division 4, "Schedule of Uses", by amending Section 9.02.081, "Uses" to permit "Game Room" use only in the Heavy Industrial Zoning Districts and only with a Specific Use Permit.

Mayor Boardingham opened the Public Hearing at 7:21 p.m.

With no one to speak, Mayor Boardingham closed the Public Hearing at 7:21 p.m.

Case #PZ 2025-12 Deliberation

Discuss and consider action on Ordinance 2025-30 an amendment to the Forest Hill Code of Ordinances, as amended, by amending Chapter 9, "Planning and Development Regulations", Article 9.02, "Zoning Ordinance", at Division 4, "Schedule of Uses", by amending Section 9.02.081, "Uses" to permit "Game Room" use only in the Heavy Industrial Zoning Districts and only with a Specific Use Permit.

Planning and Zoning Chairwoman Berniece Taylor-Johnson presented the case to the Council. The case passed Planning and Zoning with a vote of 4-0 (3 commissioners were absent).

Mayor Boardingham made a motion to approve Ordinance 2025-30 an amendment to the Forest Hill Code of Ordinances, as amended, by amending Chapter 9, "Planning and Development Regulations", Article 9.02, "Zoning Ordinance", at Division 4, "Schedule of Uses", by amending Section 9.02.081, "Uses" to permit "Game Room" use only in the Heavy Industrial Zoning Districts and only with a Specific Use Permit.

Councilman Boardingham seconded the motion.

City Manager Venus Wehle clarified the case. Gaming rooms will only be allowed in Heavy Industrial Zoning Districts with a Specific Use Permit.

Motion passed with the following vote:

6 Ayes	Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays	
0 Abstain	
1 Absent	Smith

8. Deliberation Agenda

- a) Discuss and consider approval of Resolution 2025-58, a resolution of the City of Forest Hill, Texas, approving an agreement for engineering services between the City of Forest Hill and Teague, Nall, and Perkins, Inc. for engineering services in connection with the reconstruction of portions of Falmouth Drive and Alandale Drive; authorizing the City Manager to execute the agreement and any other related and necessary documents and to disburse the fund required therefor.

Mayor Boardingham made a motion to approve Resolution 2025-58, a resolution of the City of Forest Hill, Texas, approving an agreement for engineering services between the City of Forest Hill and Teague, Nall, and Perkins, Inc. for engineering services in connection with the reconstruction of portions of Falmouth Drive and Alandale Drive; authorizing the City Manager to execute the agreement and any other related and necessary documents and to disburse the fund required therefor.

Mayor Pro Tem Jones seconded the motion.

Andrew Luce with Teague, Nall, and Perkins, Inc., provided information on the project. Both streets will be total reconstruction.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

Prior to moving on with the rest of the Deliberation Agenda, Mayor Pro Tem Jones requested to convene into Executive Session to discuss her agenda items.

Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding the posting of agenda items.

Council convened into Executive Session at 7:39 p.m.

Council reconvened into Regular Session at 8:34 p.m.

No action taken.

- b) Discuss and consider approval of the Quarterly Investment Report for the period ending September 30, 2025.

Mayor Pro Tem Jones made a motion to approve the Quarterly Investment Report for the period ending September 30, 2025.

Deputy Mayor Pro Tem Coleman seconded the motion.

Finance Director Sharon Jungman presented the quarterly report.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- c) Discuss and consider approval of Ordinance 2025-31, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances, as previously amended by amending Chapter 12. "Utilities", at Section 12.03.007, "Disconnection for Nonpayment".

Mayor Boardingham made a motion to approve Ordinance 2025-31, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances, as previously amended by amending Chapter 12. "Utilities", at Section 12.03.007, "Disconnection for Nonpayment".

Councilman Boardingham seconded the motion.

City Manager Venus Wehle presented the ordinance to the Council. The ordinance will better serve citizens who have a medical necessity and need services, ensuring they are not disconnected.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- d) Discuss and consider approval of Ordinance 2025-32, an ordinance of the City of Forest Hill, Texas, approving the City Manager's Temporary Water Utility Policy to grant eligible residential water customers additional time to pay and suspending late fees during the Federal Government Shutdown.

Mayor Pro Tem Jones made a motion to approve Ordinance 2025-32, an ordinance of the City of Forest Hill, Texas, approving the City Manager's Temporary Water Utility Policy to grant eligible residential water customers additional time to pay and suspending late fees during the Federal Government Shutdown.

Deputy Mayor Pro Tem Coleman seconded the motion.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- e) Discuss and consider approval of Resolution 2025-59, a resolution of the City of Forest Hill, Texas, approving the terms and conditions of the Fire Protection Agreement between the City of Forest Hill and Tarrant County Emergency Services District No. One for the City to provide fire protection services to areas outside of the City's boundaries, which have contracted with the district and are within the City's ability to respond.

Councilman Cook made a motion to approve Resolution 2025-59, a resolution of the City of Forest Hill, Texas, approving the terms and conditions of the Fire Protection Agreement between the City of Forest Hill and Tarrant County Emergency Services District No. One for the City to provide fire protection services to areas outside of the City's boundaries, which have contracted with the district and are within the City's ability to respond.

Mayor Pro Tem Jones seconded the motion.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- f) Discuss and consider approval of Resolution 2025-60, a resolution of the City of Forest Hill, Texas, approving a Cash Handling Policy for City employees.

Mayor Boardingham made a motion to approve Resolution 2025-60, a resolution of the City of Forest Hill, Texas, approving a Cash Handling Policy for City employees.

Mayor Pro Tem Jones seconded the motion.

Finance Director Sharon Jungman presented the policy. The policy is necessary so that each employee is aware that they are responsible and accountable for their money tills.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- g) Discuss and consider approval of Resolution 2025-61, a resolution of the City of Forest Hill, Texas, authorizing an Advance Funding Agreement for State (TxDOT) funding and performance of a project regarding railroad pavement markings and signs, and City of Forest Hill maintenance of railroad pavement markings and signs (off-system); authorizing the City Manager to execute such agreement.

Mayor Boardingham made a motion to approve Resolution 2025-61, a resolution of the City of Forest Hill, Texas, authorizing an Advance Funding Agreement for State (TxDOT) funding and performance of a project regarding railroad pavement markings and signs, and City of Forest Hill maintenance of railroad pavement markings and signs (off-system); authorizing the City Manager to execute such agreement.

Mayor Pro Tem Jones seconded the motion.

City Manager Venus Wehle presented the ordinance. TxDOT requested minor changes to the language of the agreement.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- h) Discuss and consider approval of Resolution 2025-62, a resolution of the City of Forest Hill, Texas, approving an Interlocal Agreement for Wichita Street Widening Cooperative Funding with Tarrant County.

Mayor Pro Tem Jones made a motion to approve Resolution 2025-62, a resolution of the City of Forest Hill, Texas, approving an Interlocal Agreement for Wichita Street Widening Cooperative Funding with Tarrant County.

Councilwoman Carpenter seconded the motion.

City Manager Venus Wehle presented the resolution. Tarrant County will now be the lead agency for the project, and the \$500,000.00 in funding the City received will not be allocated to Tarrant County.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- i) Discuss and consider approval of Ordinance 2025-33, an ordinance of the City of Forest Hill, Texas, amending the City of Forest Hill Master Fee Schedule by amending Business Permit Fees to add a Permit Fee for gaming machines.

Councilman Boardingham made a motion to approve Ordinance 2025-33, an ordinance of the City of Forest Hill, Texas, amending the City of Forest Hill Master Fee Schedule by amending Business Permit Fees to add a Permit Fee for gaming machines.

Mayor Boardingham seconded the motion.

City Manager Venus Wehle presented the ordinance. The ordinance is necessary so that the City is aware of the locations of gaming machines. The permit fee is \$25.00 per machine annually.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- j) Discuss and consider action on Resolution 2025-63, a resolution of the City of Forest Hill, Texas, directing and authorizing the casting of the City of Forest Hill, Texas, allocated votes for appointment on the Tarrant Appraisal District Board of Directors.

Mr. Eric Crile and Ms. Sayeda Syed addressed the Council on their potential appointment to the Tarrant Appraisal District Board of Directors.

Mayor Boardingham made a motion to allocate the City's three (3) votes for Ms. Sayeda Syed.

Mayor Pro Tem Jones seconded the motion.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

- k) Discuss and consider approval of implementing a robocall system for the City of Forest Hill.

This item was pulled from the agenda.

- l) Discussion on the Citizens on Patrol program.

Mayor Pro Tem Jones made a motion to object to the discussion on the Citizens on Patrol Program, as listed for consideration, because it was improperly worded by staff.

Mayor Boardingham seconded the motion.

Motion passed with the following vote:

6 Ayes Jones, Cook, T. Boardingham, Carpenter, Coleman, Boardingham
0 Nays
0 Abstain
1 Absent Smith

m) Discussion on the fiscal year 2025-2026 street repairs.

City Manager Venus Wehle presented the street repairs.

Discussion only item. No motion required.

9. Executive Session:

Council convened into Executive Session at 9:40 p.m.

Deputy Mayor Pro Tem recused herself from the Executive Session.

Council reconvened into Regular Session at 10:37 p.m.

a) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding decorum and civil conduct toward fellow Council members and staff.

No action taken.

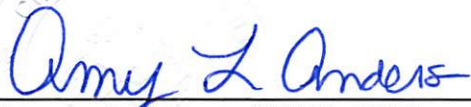
10. Next Regular Meeting

a) December 2, 2025

11. Adjournment:

Mayor Boardingham adjourned the meeting at 10:38 p.m.

ATTEST:



Amy L. Anderson, TRMC, CMC
City Secretary

Amy L. Anderson, TRMC, CMC
City Secretary

APPROVED:



Stephanie Boardingham, Mayor

Stephanie Boardingham, Mayor