



Commissioner Ozell L. Birks
Commissioner Deanna Mendez
Commissioner Edward Perkins

Venus Wehle, City Manager
Angela Locuste, Civil Service Director
Amy Anderson, City Secretary

**MINUTES
CIVIL SERVICE COMMISSION
August 6, 2025**

The Civil Service Commission of the City of Forest Hill met on the above date at 10:00 a.m. with City Secretary Amy Anderson presiding. The following Commissioners and Officials were present: Ozell L. Birks, Edward Perkins, Deanna Mendez, Venus Wehle, City Manager, and Angela Locuste, HR/Civil Service Director.

1. Call to Order

With a quorum present, City Secretary Amy Anderson called the meeting to order at 10:00 a.m.

2. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Civil Service Commission and will be enacted by one motion. There will not be a separate discussion of these items unless a member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a) Consider approval of meeting minutes for the April 15, 2025 meeting.

Commissioner Birks made a motion to approve Consent Agenda Item 3a. Commissioner Mendez seconded the motion.

The motion passed unanimously.

3. Deliberation Agenda

a) Discuss and consider action on a request for a variance in the promotional examination eligibility for the Forest Hill Police Department's Sergeant promotional examination.

Chief Hernandez requested a variance to the two-year minimum rank requirement for Corporals to be eligible to take the promotional examination for Sergeant.

Currently, one Corporal within the department is eligible, and three Corporals have less than the required two years in rank.

Commissioner Birks made a motion to approve a variance in the promotional examination eligibility requirements for the Forest Hill Police Department's Sergeant promotional examination to allow individuals with less than the two-year requirement to test.

Commissioner Mendez seconded the motion.

The motion passed unanimously.

4. Adjournment

With no further business to discuss, the Civil Service Commission adjourned at 10:06 a.m.

ATTEST:



Amy L. Anderson, TRMC, CMC
City Secretary

APPROVED:



Zell J. Birks
Civil Service Commissioner