



Stephanie Boardingham, Mayor
Keith R. Smith, Mayor Pro Tem
Carlie Jones, Deputy Mayor Pro-Tem
Anthony Cook, Place 2
Timey Boardingham, Place 3
Silas Robinson, Place 4
Jesus Rivas, Place 6

Venus Wehle, City Manager
Amy Anderson, City Secretary
Courtney Goodman-Morris, Asst. City Attorney

Agenda
Regular City Council Meeting
February 4, 2025 - 6:00 PM

Notice is hereby given that on February 4, 2025, the City Council of the City Forest Hill will hold a Regular Council Meeting at 6:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

Oaths of Office

2. Presentations, Proclamations, and Recognitions

- a) Presentation from the Harlean Beal Elementary School Student Council.
- b) Presentation by the Salvation Army on the 2024 Mayoral Red Kettle Challenge.
- c) Presentation by the Mayor's Youth Advisory Council.
- d) Proclamation honoring Black History Month 2025.

3. Citizen Testimony

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda

until scheduled at a future meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

4. Mayor and Council Reports

- a) Report on the changes to the ZipZone program.
- b) Report on the Forest Hill Senior Center.
- c) Report on the Waffle House Grand Opening.
- d) Report on the Community Learning Center partnership with the City of Forest Hill.
- e) Report on the 2025 Black History Month event.

5. Departmental Updates

- a) Report on office closure in observance of the Presidents Day holiday.

6. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the January 14, 2025 meeting.
- b) Consider approval of Ordinance 2025-01, an ordinance of the City of Forest Hill, Tarrant County, Texas authorizing and calling for the May 3, 2025 General Municipal Election for the purpose of electing persons to the offices of Mayor, Council members Place 4, 5, and 6; authorizing a joint election with other Tarrant County Political Subdivisions; authorizing a contract for election services with Tarrant County; and providing a runoff date.
- c) Consider approval of Resolution 2025-04, authorizing continued participation with the steering committee of cities served by ONCOR and authorizing the payment of eleven cents per capita to the steering committee to fund regulatory and legal proceedings and activities related to ONCOR Electric Delivery Company, LLC.
- d) Consider approval of Resolution 2025-05, a resolution authorizing continued participation with the ATMOS Cities Steering Committee; and authorizing the payment of five cents per capita to the ATMOS Steering Committee to fund regulatory and related activities related to ATMOS Energy Corporation.

7. Public Hearing

a) **Case #PZ 2025-01 Public Hearing**

To receive citizen's comments regarding a Specific Use Permit to allow for an Extended Stay Hotel/Motel in a "LI" Light Industrial zoning district. The property is commonly known as 4101 California Parkway East, Forest Hill, Texas 76119 with the legal description being Lot 1R, Block A of the Forest Hill Business Park Addition in the City of Forest Hill, Tarrant County, Texas as requested by PH Forest Hill, LLC.

Case #PZ 2025-01 Deliberation

Discuss and consider action on Ordinance 2025-02, regarding a Specific Use Permit allowing for an Extended Stay Hotel/Motel in a "LI" Light Industrial zoning district. The property is commonly known as 4101 California Parkway East, Forest Hill, Texas 76119 with the legal description being Lot 1R, Block A of the Forest Hill Business Park Addition in the City of Forest Hill, Tarrant County, Texas as requested by PH Forest Hill, LLC.

b) Case #PZ 2025-02 Public Hearing

To receive citizen's comments regarding a request to amend the Comprehensive Zoning Ordinance of the City of Forest Hill by changing the Official Zoning Map and the Zoning Classification of property legally described as being part of the Park Forest Addition, Block 4, Lot 2 in the City of Forest Hill, Tarrant County, Texas. Zoned GB (General Business) to add a Specific Use Permit to allow for Alcoholic Beverage Sales/On-Premise Consumption at 3228 SE Loop 820 in the City of Forest Hill, Tarrant County, Texas. The applicant is Yan Qin Lin of Mulan Asian Kitchen.

Case #PZ 2025-02 Deliberation

Discuss and consider action on Ordinance 2025-03, regarding a request to amend the Comprehensive Zoning Ordinance of the City of Forest Hill by changing the Official Zoning Map and the Zoning Classification of property legally described as being part of the Park Forest Addition, Block 4, Lot 2 in the City of Forest Hill, Tarrant County, Texas. Zoned GB (General Business) to add a Specific Use Permit to allow for Alcoholic Beverage Sales/On-Premise Consumption at 3228 SE Loop 820 in the City of Forest Hill, Tarrant County, Texas. The applicant is Yan Qin Lin of Mulan Asian Kitchen.

8. Deliberation Agenda

- a) Discuss and consider approval of Resolution 2025-06, a resolution of the City of Forest Hill, Texas awarding a contract to Patcon Services, LLC a Texas Limited Liability Company, in the amount not to exceed \$178,869.90 for the construction of water line improvements for Woodbridge Drive (Falmouth Drive to Lee Drive), Community Development Block Grant CARES Act Round 4, Project No. B20-UW-48-0001-26-15; authorizing the City Manager to negotiate and execute any and all necessary documents.
- b) Discuss and consider approval on Resolution 2025-07, a resolution of the City of Forest Hill, Texas declaring a public necessity exists and finding a public use and purpose for the exercise of the power of eminent domain and the initiation of condemnation proceedings for acquiring property for the construction of sanitary sewer facilities along Anglin Drive; authorizing appropriation of the real property and/or the use of the power of eminent domain to acquire the real property for public use; delegating authority to initiate the condemnation proceedings to the City Attorney and City Manager.
- c) Discuss and consider action on an appointment to the Animal Shelter Advisory Committee.
- d) Discuss and consider action on the appointment of a Mayor's Youth Advisory Council School Liaison for Uplift Ascend Preparatory.

- e) Discuss and consider action on the appointments of student members to the Uplift Ascend Preparatory Mayor's Youth Advisory Council.
- f) Discuss and consider an appointment to the Historical Preservation Commission for Place 7.
- g) Discussion on the presentation of the City of Forest Hill Police Department Racial Profiling Report for 2024 and action accepting said report and authorizing the filing of the same.
- h) Discuss and consider approval of Ordinance 2025-04, an ordinance of the City of Forest Hill, Texas amending the Code of Ordinances by repealing and replacing in its entirety Chapter 3 Titled "Animal Control".
- i) Discuss and consider approval of Ordinance 2025-05, an ordinance of the City of Forest Hill, Texas amending the City's Master Fee Schedule by adding thereto fees related to animal services.
- j) Discuss and consider approval of Resolution 2025-08, a resolution of the City of Forest Hill, Texas approving amendments to the City of Forest Hill Employee Personnel Policies and Procedures Manual.
- k) Discuss and consider approval of Resolution 2025-09, a resolution of the City of Forest Hill, Texas declaring certain City property surplus and authorizing the City Manager to sell, trade, donate, and/or dispose of it in accordance with the process established in the Code of Ordinances and State Law.
- l) Discuss and consider approval of Resolution 2025-10, a resolution of the City of Forest Hill, Texas authorizing and ratifying submission a letter of support by the City Manager on behalf of the City of Forest Hill to the City of Fort Worth for the "Altamesa Expansion" transportation project.
- m) Discuss and consider approval of Ordinance 2025-06, an ordinance of the City of Forest Hill, Texas amending the Code of Ordinances as amended, by repealing and replacing in its entirety Chapter 7 "Health and Sanitation", Article 02 "Emergency Medical Service".
- n) Discuss and consider approval of Resolution 2025-11, a resolution of the City of Forest Hill, Texas authorizing the City Manager to execute an Emergency Medical Services (EMS) Interlocal Agreement with the City of Fort Worth for emergency medical services.
- o) Discuss and consider action on excusing the absence of Councilman Jesus Rivas from the January 14, 2025 Council meeting.

9. Executive Session

- a) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending or contemplated litigation, to wit; Eminent Domain-Creeside Sanitary Sewer Easements.
- b) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending litigation, to wit: New Spirit of Prayer Ministries

vs. City of Forest Hill, Cause No. 017-348994-23 in the 17th Judicial District Court of Tarrant County, Texas.

- c) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to interpretation and enforcement of various provisions of the City Council Relations Policy and Code of Ethics.

10. Next Meeting

- a) March 4, 2025 at 6:00 p.m.

11. Adjournment

Right to Convene Into Executive Session:

*If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Sections 551.071 – consultation with an attorney; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; 551.089 – deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed in the Closed or Executive session.

Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the February 4, 2025 City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: 31 January 2025

TIME OF POSTING: 2:00 p.m.

Amy L. Anderson, TRMC, CMC
City Secretary

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.