



Mayor Stephanie Boardingham  
Council member Sonja Coleman  
Council member Janet Carpenter  
Citizen member Lyndia Thomas  
Citizen member Carlie Jones  
Citizen member Jesus Rivas

Demond Spraberry, Interim City Manager  
Gabrielle Singleton, Director of Development Services  
Amy Anderson, City Secretary

## **Agenda**

### **Regular Community Development Corporation Meeting**

### **August 17, 2026 - 6:00 PM**

Notice is hereby given that on August 17, 2026, the Community Development Corporation of the City of Forest Hill will hold a Regular Meeting at 6:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

#### **1. Call to Order**

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

#### **2. Citizen Testimony**

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the Community Development Corporation not scheduled on the agenda may speak to the Corporation, provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the Corporation meeting. Speakers are limited to a maximum of three (3) minutes. The Corporation cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Corporation. Citizens are to refrain from personal attacks and the use of profane language.

#### **3. Community Development Updates and Reports**

- a) Report on the South Tarrant Tri-City Job Fair.

#### **4. Consent Agenda**

All matters listed under the Consent Agenda are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will not be separate discussion of these items unless a member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of meeting minutes for the August 18, 2025 meeting.
- b) Consider approval of meeting minutes for the July 28, 2026 meeting.

#### **5. Deliberation Agenda**

- a) Discuss and consider action approving Resolution 2026-24, appointing Interim City Manager Demond Spraberry as the Registered Agent for the City of Forest Hill Community Development Corporation; authorizing the appropriate filings with the Texas Secretary of State; and providing for related matters.

- b) Discuss and consider action appointing Council member Janet Carpenter, City Council Place 4, to serve in Community Development Corporation Place 3, subject to the applicable provisions of the Community Development Corporation Articles of Incorporation, Bylaws, City ordinances, and other governing requirements.
- c) Discuss and consider action to amend the Community Development Corporation By-Laws.
- d) Discuss and consider action regarding the review of the Retail Strategies, LLC contract and its possible renewal.
- e) Discuss and consider action on the Community Development Corporation's proposed budget for 2026-2027.
- f) Discuss and consider a request for the City of Forest Hill to become a committed member of the Texoma Semiconductor Tech Hub Consortium, and discussion/proposal of potential economic development investment or incentives the City is willing to offer in support of that commitment.

## 6. Adjournment

### Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the August 17, 2026 Community Development Corporation agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: August 11, 2026

TIME OF POSTING: 3:20 p.m.

Amy L. Anderson, TRMC, CMC  
City Secretary

### Right to Convene Into Executive Session:

\*If during the course of the meeting and discussion of any items covered by this notice, Community Development Corporation determines that a Closed or Executive session of the Corporation is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Sections 551.071 – consultation with an attorney; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; 551.089 – deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the Corporation will reconvene in Open Session to take action, if necessary, on the items addressed in the Closed or Executive session.

### Notice of Possible Quorum

Notice is hereby given that a possible quorum of the Forest Hill City Council may attend this meeting. While there may be an incidental discussion of City business, the City Council will not be deliberating as a governing body of the City of Forest Hill. Any discussion of public business is purely incidental. No action will be taken by the governing body.

### Notice of Accommodations

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.