



Stephanie Boardingham, Mayor
Keith R. Smith, Mayor Pro Tem
Carlie Jones, Deputy Mayor Pro-Tem
Anthony Cook, Place 2
Timey Boardingham, Place 3
Silas Robinson, Place 4
Jesus Rivas, Place 6

Venus Wehle, City Manager
Amy Anderson, City Secretary
Courtney Goodman-Morris, Asst. City Attorney

Agenda
Regular City Council Meeting
March 11, 2025 - 6:00 PM

Notice is hereby given that on March 11, 2025, the City Council of the City Forest Hill will hold a Regular Council Meeting at 6:00 PM, in the City of Forest Hill Council Chambers, 3219 California Parkway, Forest Hill, Texas, 76119, for the purpose of considering the following items:

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this agenda.

1. Call to Order

Invocation

Pledge of Allegiance to the U.S. Flag and the Texas Flag

2. Presentations, Proclamations, and Recognitions

- a) Proclamation honoring Women's History Month 2025.
- b) Recognition of honorees for Women's History Month 2025.
- c) Proclamation for First Responders Wellness Week 2025.
- d) Proclamation celebrating Read Across Forest Hill Month 2025.
- e) Presentation of the City of Forest Hill Year in Review 2024.

3. Citizen Testimony

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

4. Mayor and Council Reports

- a) Report on the Black History Month 2025 event.
- b) Update on the City's tiny libraries.
- c) Update on new park equipment at Hangar Park.
- d) Report on ICE fears at the City's elementary schools.
- e) Report on the potential elementary school closures by FWISD.

5. Departmental Updates

- a) Report on the Spring clean-up event to be held on Saturday, April 12, 2025.
- b) Report on the Volunteer Income Tax Assistance (VITA) program.
- c) Report on the Municipal Animal Services microchip clinic to be held on Saturday, March 15, 2025.
- d) Report on Coffee and Iced Tea with Mayor Boardingham to be held on Thursday, March 27, 2025.
- e) Report on the 2025 Easter event to be held on Saturday, April 12, 2025.

6. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the February 4, 2025 meeting.
- b) Consider excusing the absence of Deputy Mayor Pro Tem Carlie Jones from the February 4, 2025 Council meeting.
- c) Consider excusing the absence of Councilman Anthony Cook from the February 4, 2025 Council meeting.
- d) Consider approval of Resolution 2025-12, a resolution of the City of Forest Hill, Texas, accepting an approximately 0.527-acre sanitary sewer pipeline easement and right-of-way from ONCOR Electric Delivery Company, LLC as Grantor.
- e) Consider approval of Resolution 2025-06, a resolution of the City of Forest Hill, Texas, awarding a contract to Patcon Services, LLC, a Texas Limited Liability Company, in an amount not to exceed \$178,869.90 for the construction of water line improvements for Woodbridge Drive (Falmouth Drive to Lee Drive), Community Development Block Grant CARES Act Round 4, Project No. B20-48-0001-26-15; authorizing the City Manager to negotiate and execute any and all necessary documents.

7. Public Hearing

8. Deliberation Agenda

- a) Discuss and consider approval of the Quarterly Investment Report for the period ending December 31, 2024.
- b) Discuss and consider action on the appointments of student members to the Uplift Ascend Preparatory Mayor's Youth Advisory Council.

9. Executive Session

- a) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending litigation, to wit: Eddie Burns vs. City of Forest Hill, Cause No. 450-2024-03841/450-2024-07400.
- b) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to interpretation and enforcement of various provisions of the City Council Relations Policy and Code of Ethics.
- c) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney, to receive legal advice with regard to pending litigation, to wit: New Spirit of Prayer Ministries vs. City of Forest Hill, Cause No. 017-348994-23 in the 17th Judicial District Court of Tarrant County.

10. Next Regular Meeting

- a) April 1, 2025 at 6:00 p.m.

11. Adjournment

Right to Convene Into Executive Session:

*If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Sections 551.071 – consultation with an attorney; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; 551.089 – deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed in the Closed or Executive session.

Certificate

I, Amy L. Anderson, City Secretary, do hereby certify that a copy of the March 11, 2025 City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the [City's website](#), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: March 7, 2025

TIME OF POSTING: 1:30 p.m.

Amy L. Anderson, TRMC, CMC
City Secretary

The Forest Hill City Hall and Council Chamber are wheelchair accessible. Access to the building and special parking is available at the Main Entrance at the north end of the building. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 48 hours' notice. Please call the City Secretary's office at 817-568-3040.



Mayor and Council Communication Consent Agenda 6a

DATE: March 11, 2025

FROM: Amy L. Anderson, City Secretary

ITEM: Consider approval of the meeting minutes for the February 4, 2025 meeting.

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. February 4, 2025 meeting minutes

MOTION: Motion to approve under Consent Agenda



Stephanie Boardingham, Mayor
Keith R. Smith, Mayor Pro-Tem
Carlie Jones, Deputy Mayor Pro Tem
Anthony Cook, Place 2
Timey Boardingham, Place 3
Silas Robinson, Place 4
Jesus Rivas, Place 6

Venus Wehle, City Manager
Amy Anderson, City Secretary
Courtney Goodman-Morris, Asst. City Attorney

**MINUTES
REGULAR COUNCIL MEETING
February 4, 2025 - 6:00 P.M.**

The City Council of the City of Forest Hill met on the above date at 6:00 p.m., with Mayor Boardingham presiding. The following Council members and Officials were present: Timey Boardingham, Silas Robinson, Keith R. Smith, Jesus Rivas, City Manager Venus Wehle, Asst. City Attorney Courtney Goodman-Morris, and City Secretary Amy Anderson.

Councilman Robinson arrived at 6:10 p.m.
Deputy Mayor Pro Tem Carlie Jones was absent from the meeting.
Councilman Anthony Cook was absent from the meeting.

1. Call to Order

With a quorum present, Mayor Boardingham called the meeting to order at 6:04 p.m.

Invocation – led by Mr. Melvin Bruce Lee

Pledge of Allegiance to the U.S Flag and the Texas Flag led by Mayor Boardingham

Oath of Office City Secretary Amy Anderson administered the Oath of Office to Police Officer Wilbur McBratney and Firefighter Gary Forcella.

2. Presentations, Proclamations, and Recognitions:

- a) Presentation from the Harlean Beal Elementary School Student Council.
- b) Presentation by the Salvation Army on the 2024 Mayoral Red Kettle Challenge.
- c) Presentation by the Mayor's Youth Advisory Council.
- d) Proclamation honoring Black History Month 2025.

All presentations were presented in their entirety.

3. Citizen Testimony:

At this time, any person who desires to speak on any item posted on the agenda or any person with business before the City Council not scheduled on the agenda may speak to the City Council provided that a "Speaker's Request Form" has been completed and provided to the City Secretary no later than the posted start time of the City Council meeting. Speakers are limited to a maximum of three (3) minutes. The Council cannot respond to matters not listed on the agenda until scheduled at a future meeting. Please direct all comments to the full Council. Citizens are to refrain from personal attacks and the use of profane language.

None

4. Mayor and Council Reports:

- a) Report on the changes to the ZipZone program.
- b) Report on the Forest Hill Senior Center.
- c) Report on the Waffle House Grand Opening.
- d) Report on the Community Learning Center partnership with the City of Forest Hill.
- e) Report on the 2025 Black History Month event.

All reports were provided in their entirety.

5. Departmental Updates:

- a) Report on office closure in observance of the Presidents Day holiday.

All reports were provided in their entirety.

6. Consent Agenda:

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) Consider approval of the meeting minutes for the January 14, 2025 meeting.
- b) Consider approval of Ordinance 2025-01, an ordinance of the City of Forest Hill, Tarrant County, Texas authorizing and calling for the May 3, 2025 General Municipal Election for the purpose of electing persons to the offices of Mayor, Council members Place 4, 5, and 6; authorizing a joint election with other Tarrant County Political Subdivisions; authorizing a contract for election services with Tarrant County; and providing a runoff date.
- c) Consider approval of Resolution 2025-04, authorizing continued participation with the steering committee of cities served by ONCOR and authorizing the payment of eleven cents per capita to the steering committee to fund regulatory and legal proceedings and activities related to ONCOR Electric Delivery Company, LLC.
- d) Consider approval of Resolution 2025-05, a resolution authorizing continued participation with the ATMOS Cities Steering Committee; and authorizing the payment of five cents per capita to the ATMOS Steering Committee to fund regulatory and related activities related to ATMOS Energy Corporation.

Mayor Boardingham made a motion to approve Consent Agenda Item 6a through 6d.

Councilman Robinson seconded the motion.

Motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

7. Public Hearing:

a) **Case #PZ 2025-01 Public Hearing**

To receive citizen's comments regarding a Specific Use Permit to allow for an Extended Stay Hotel/Motel in a "LI" Light Industrial zoning district. The property is commonly known as 4101 California Parkway East, Forest Hill, Texas 76119 with the legal description being Lot 1R, Block A of the Forest Hill Business Park Addition in the City of Forest Hill, Tarrant County, Texas as requested by PH Forest Hill, LLC.

Mayor Boardingham opened the Public Hearing at 7:05 p.m.

This Public Hearing for this item will be open until the March 4, 2025 Council meeting.

Case #PZ 2025-01 Deliberation

Discuss and consider action on Ordinance 2025-02, regarding a Specific Use Permit allowing for an Extended Stay Hotel/Motel in a "LI" Light Industrial zoning district. The property is commonly known as 4101 California Parkway East, Forest Hill, Texas 76119 with the legal description being Lot 1R, Block A of the Forest Hill Business Park Addition in the City of Forest Hill, Tarrant County, Texas as requested by PH Forest Hill, LLC.

Mayor Boardingham made a motion to table this item until the March 4, 2025 Council meeting.

Mayor Pro Tem Smith seconded the motion.

Motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham

0 Nays

0 Abstain

2 Absent Jones, Cook

b) **Case #PZ 2025-02 Public Hearing**

To receive citizen's comments regarding a request to amend the Comprehensive Zoning Ordinance of the City of Forest Hill by changing the Official Zoning Map and the Zoning Classification of property legally described as being part of the Park Forest Addition, Block 4, Lot 2 in the City of Forest Hill, Tarrant County, Texas. Zoned GB (General Business) to add a Specific Use Permit to allow for Alcoholic Beverage Sales/On-Premise Consumption at 3228 SE Loop 820 in the City of Forest Hill, Tarrant County, Texas. The applicant is Yan Qin Lin of Mulan Asian Kitchen.

Mayor Boardingham opened the Public Hearing at 7:07 p.m.

With no one to speak, Mayor Boardingham closed the Public Hearing at 7:07 p.m.

Case #PZ 2025-02 Deliberation

Discuss and consider action on Ordinance 2025-03, regarding a request to amend the Comprehensive Zoning Ordinance of the City of Forest Hill by changing the Official Zoning Map and the Zoning Classification of property legally described as being part of the Park Forest Addition, Block 4, Lot 2 in the City of Forest Hill, Tarrant County, Texas. Zoned GB (General Business) to add a Specific Use Permit to allow for Alcoholic Beverage Sales/On-Premise Consumption at 3228 SE Loop 820 in the City of Forest Hill, Tarrant County, Texas. The applicant is Yan Qin Lin of Mulan Asian Kitchen.

Planning and Zoning Chairwoman Berniece Taylor-Johnson presented the case to the Council. The Commission approved the request with a vote of 6-0.

Mayor Pro Tem Smith made a motion to approve Ordinance 2025-03, regarding a request to amend the Comprehensive Zoning Ordinance of the City of Forest Hill by changing the Official Zoning Map

and the Zoning Classification of property legally described as being part of the Park Forest Addition, Block 4, Lot 2 in the City of Forest Hill, Tarrant County, Texas. Zoned GB (General Business) to add a Specific Use Permit to allow for Alcoholic Beverage Sales/On-Premise Consumption at 3228 SE Loop 820 in the City of Forest Hill, Tarrant County, Texas. The applicant is Yan Qin Lin of Mulan Asian Kitchen.

Councilman Rivas seconded the motion.

Motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

8. Deliberation Agenda:

- a) Discuss and consider approval of Resolution 2025-06, a resolution of the City of Forest Hill, Texas awarding a contract to Patcon Services, LLC, a Texas Limited Liability Company, in the amount not to exceed \$178,869.90 for the construction of water line improvements for Woodbridge Drive (Falmouth Drive to Lee Drive), Community Development Block Grant CARES Act Round 4, Project No. B20-UW-48-0001-26-15; authorizing the City Manager to negotiate and execute any and all necessary documents.

Mayor Boardingham made a motion to approve Resolution 2025-06, a resolution of the City of Forest Hill, Texas awarding a contract to Patcon Services, LLC, a Texas Limited Liability Company, in the amount not to exceed \$178,869.90 for the construction of water line improvements for Woodbridge Drive (Falmouth Drive to Lee Drive), Community Development Block Grant CARES Act Round 4, Project No. B20-UW-48-0001-26-15; authorizing the City Manager to negotiate and execute any and all necessary documents.

Councilman Rivas seconded the motion.

Teague, Nall & Perkins City Engineer Andrew Luce presented the project and bid process to the Council.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

- b) Discuss and consider approval on Resolution 2025-07, a resolution of the City of Forest Hill, Texas, declaring a public necessity exists and finding a public use and purpose for the exercise of the power of eminent domain and the initiation of condemnation proceedings for acquiring property for the construction of sanitary sewer facilities along Anglin Drive; authorizing appropriation of the real property and/or the use of the power of eminent domain to acquire the real property for public use; delegating authority to initiate the condemnation proceedings to the City Attorney and City Manager.

Deputy Mayor Pro Tem Smith made a motion to approve Resolution 2025-07, a resolution of the City of Forest Hill, Texas declaring a public necessity exists and finding a public use and purpose for the exercise of the power of eminent domain and the initiation of condemnation proceedings for acquiring property for the construction of sanitary sewer facilities along Anglin Drive; authorizing appropriation of the real property and/or the use of the power of eminent domain to acquire the real property for public use; delegating authority to initiate the condemnation proceedings to the City Attorney and City Manager.

Councilman Rivas seconded the motion.

City Manager Venus Wehle presented the project to the Council. The easement is needed to tie into the sanitary sewer line.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

- c) Discuss and consider action on an appointment to the Animal Shelter Advisory Committee.

Mayor Boardingham made a motion to appoint Mr. Jimmy Mathis to the Animal Shelter Advisory Committee.

Deputy Mayor Pro Tem Smith seconded the motion.

Mr. Jimmy Mathis addressed the Council on wanting to serve the community and has been attending the meetings.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

- d) Discuss and consider action on the appointment of a Mayor's Youth Advisory Council School Liaison for Uplift Ascend Preparatory.

Mayor Boardingham made a motion to appoint John Sampson, as approved by Principal Bratania Soward, as the liaison for the Mayor's Youth Advisory Council for Uplift Ascend Preparatory.

Councilman Rivas seconded the motion.

Mr. John Sampson introduced himself to the Council.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

- e) Discuss and consider action on the appointments of student members to the Uplift Ascend Preparatory Mayor's Youth Advisory Council.

Mayor Boardingham made a motion to appoint student members Alexander Martinez to Place 1, Ximena Torres to Place 2, Yolanda Medina to Place 3, Jay O'Marion Scruggs to Place 4, and Kim Deloya to Place 5.

Mayor Pro Tem Smith seconded the motion.

Each student member introduced themselves to the Council.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham

0 Nays

0 Abstain

2 Absent Jones, Cook

- f) Discuss and consider an appointment to the Historical Preservation Commission for Place 7.

Mayor Boardingham made a motion to appoint Robert Grimm to the Historical Preservation Commission for Place 7.

Councilman Rivas seconded the motion.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham

0 Nays

0 Abstain

2 Absent Jones, Cook

- g) Discussion on the presentation of the City of Forest Hill Police Department Racial Profiling Report for 2024 and action accepting said report and authorizing the filing of the same.

Mayor Boardingham made a motion to accept the City of Forest Hill Police Department Racial Profiling Report for 2024 and authorizing the filing of the same.

Councilman Robinson seconded the motion.

Police Chief David Hernandez presented the report to the Council.

With no further discussion, the motion passed with the following vote:

5 Ayes Robinson, Smith, Rivas, Boardingham

0 Nays

0 Abstain

3 Absent Jones, Cook, T. Boardingham

Councilman Boardingham left the dais at 7:25 p.m. and returned to the dais at 7:30 p.m.

- h) Discuss and consider approval of Ordinance 2025-04, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances by repealing and replacing in its entirety Chapter 3 Titled "Animal Control".

Councilman Robinson made a motion to approve Ordinance 2025-04, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances by repealing and replacing in its entirety Chapter 3 Titled "Animal Control".

Councilman Rivas seconded the motion.

With no further discussion, the motion passed with the following vote:

5 Ayes Robinson, Smith, Rivas, Boardingham

0 Nays

0 Abstain

3 Absent Jones, Cook, T. Boardingham

Councilman Boardingham left the dais at 7:25 p.m. and returned to the dais at 7:30 p.m.

- i) Discuss and consider approval of Ordinance 2025-05, an ordinance of the City of Forest Hill, Texas amending the City's Master Fee Schedule by adding thereto fees related to animal services.

Councilman Robinson made a motion to approve Ordinance 2025-05, an ordinance of the City of Forest Hill, Texas amending the City's Master Fee Schedule by adding thereto fees related to animal services.

Mayor Boardingham seconded the motion.

With no further discussion, the motion passed with the following vote:

5 Ayes Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
3 Absent Jones, Cook, T. Boardingham

Councilman Boardingham left the dais at 7:25 p.m. and returned to the dais at 7:30 p.m.

City Manager Venus Wehle introduced Everman City Manager Craig Spencer and Animal Control Officer Ray Rentschler.

- j) Discuss and consider approval of Resolution 2025-08, a resolution of the City of Forest Hill, Texas, approving amendments to the City of Forest Hill Employee Personnel Policies and Procedures Manual.

Mayor Boardingham made a motion to approve Resolution 2025-08, a resolution of the City of Forest Hill, Texas, approving amendments to the City of Forest Hill Employee Personnel Policies and Procedures Manual.

Mayor Pro Tem Smith seconded the motion.

City Manager Venus Wehle presented the amendments to the Council.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

- k) Discuss and consider approval of Resolution 2025-09, a resolution of the City of Forest Hill, Texas declaring certain City property surplus and authorizing the City Manager to sell, trade, donate, and/or dispose of it in accordance with the process established in the Code of Ordinances and State Law.

Councilman T. Boardingham made a motion to approve Resolution 2025-09, a resolution of the City of Forest Hill, Texas declaring certain City property surplus and authorizing the City Manager to sell, trade, donate, and/or dispose of it in accordance with the process established in the Code of Ordinances and State Law.

Councilman Rivas seconded the motion.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

City Manager Venus Wehle thanked Police Chief David Hernandez and his staff for their hard work on the project.

- l) Discuss and consider approval of Resolution 2025-10, a resolution of the City of Forest Hill, Texas, authorizing and ratifying submission of a letter of support by the City Manager on behalf of the City of Forest Hill to the City of Fort Worth for the "Altamesa Expansion" transportation project.

Councilman Robinson made a motion to approve Resolution 2025-10, a resolution of the City of Forest Hill, Texas, authorizing and ratifying submission of a letter of support by the City Manager on behalf of the City of Forest Hill to the City of Fort Worth for the "Altamesa Expansion" transportation project.

Mayor Pro Tem Smith seconded the motion.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

- m) Discuss and consider approval of Ordinance 2025-06, an ordinance of the City of Forest Hill, Texas, amending the Code of Ordinances as amended, by repealing and replacing in its entirety Chapter 7 "Health and Sanitation", Article 02 "Emergency Medical Service".

Mayor Boardingham made a motion to approve Ordinance 2025-06, an ordinance of the City of Forest Hill, Texas amending the Code of Ordinances as amended, by repealing and replacing in its entirety Chapter 7 "Health and Sanitation", Article 02 "Emergency Medical Service".

Councilman Robinson seconded the motion.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

- n) Discuss and consider approval of Resolution 2025-11, a resolution of the City of Forest Hill, Texas authorizing the City Manager to execute an Emergency Medical Services (EMS) Interlocal Agreement with the City of Fort Worth for emergency medical services.

Mayor Pro Tem Smith made a motion to approve Resolution 2025-11, a resolution of the City of Forest Hill, Texas authorizing the City Manager to execute an Emergency Medical Services (EMS) Interlocal Agreement with the City of Fort Worth for emergency medical services.

Councilman Robinson seconded the motion.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

- o) Discuss and consider action on excusing the absence of Councilman Jesus Rivas from the January 14, 2025 Council meeting.

Mayor Boardingham made a motion to excuse the absence of Councilman Jesus Rivas from the January 14, 2025 Council meeting.

Mayor Pro Tem Smith seconded the motion.

With no further discussion, the motion passed with the following vote:

5 Ayes T. Boardingham, Robinson, Smith, Rivas, Boardingham
0 Nays
0 Abstain
2 Absent Jones, Cook

9. Executive Session: Council convened into Executive Session at 7:37 p.m.

- a) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending or contemplated litigation, to wit; Eminent Domain-Creekside Sanitary Sewer Easements.
- b) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending litigation, to wit: New Spirit of Prayer Ministries vs. City of Forest Hill, Cause No. 017-348994-23 in the 17th Judicial District Court of Tarrant County, Texas.
- c) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to interpretation and enforcement of various provisions of the City Council Relations Policy and Code of Ethics.

10. Reconvene into Regular Session: Council reconvened into Regular Session at 8:02 p.m.

11. Take any action necessary pursuant to Executive Session.

- a) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending or contemplated litigation, to wit; Eminent Domain-Creekside Sanitary Sewer Easements.
- b) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to pending litigation, to wit: New Spirit of Prayer Ministries vs. City of Forest Hill, Cause No. 017-348994-23 in the 17th Judicial District Court of Tarrant County, Texas.
- c) Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice with regard to interpretation and enforcement of various provisions of the City Council Relations Policy and Code of Ethics.

No action was taken.

12. Meeting: Next meeting will be on March 4, 2025

13. Adjournment:

Mayor Boardingham adjourned the meeting at 8:02 p.m.

ATTEST:

Amy L. Anderson, TRMC, CMC
City Secretary

APPROVED:

Stephanie Boardingham, Mayor



Mayor and Council Communication Consent Agenda 6b

DATE: March 11, 2025

FROM: Mayor Boardingham

ITEM: Consider excusing the absence of Deputy Mayor Pro Tem Carlie Jones from the February 4, 2025 Council meeting.

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: Motion to approve under Consent Agenda



Mayor and Council Communication Consent Agenda 6c

DATE: March 11, 2025

FROM: Mayor Boardingham

ITEM: Consider excusing the absence of Councilman Anthony Cook from the February 4, 2025 Council meeting.

BACKGROUND: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

MOTION: Motion to approve under Consent Agenda



Mayor and Council Communication Consent Agenda 6d

DATE: March 11, 2025

FROM: Amy L. Anderson, City Secretary

ITEM: Consider approval of Resolution 2025-12, a resolution of the City of Forest Hill, Texas, accepting an approximately 0.527-acre sanitary sewer pipeline easement and right-of-way from ONCOR Electric Delivery Company, LLC, as Grantor.

BACKGROUND:

The Resolution is presented as part of the Wichita Street Widening Project.

ONCOR was approached by a developer building along Wichita Street to allow for an upgrade of the City's existing sanitary sewer infrastructure within Oncor's fee owned property. There was not a continuous easement that was found or identified along this existing easement; therefore there is a need for this easement request.

In research conducted by ONCOR and the developer, it appears the sewer was installed in the early 1970s; construction likely started in the late 1960s. ONCOR acquired the property in approximately 1972. ONCOR did not have a record of any easement, either.

Staff recommends approval of this easement for the Wichita Street Widening Project.

FISCAL IMPACT: N/A

LEGAL REVIEW: Reviewed by City Attorney as to form and legality.

ATTACHMENTS:

1. Resolution 2025-12, ONCOR Electric Delivery Company, LLC sanitary sewer easement and right-of-way.
2. Sanitary Sewer Pipeline Easement and Right-of-way Agreement

MOTION: Motion to approve under Consent Agenda.

CITY OF FOREST HILL, TEXAS

RESOLUTION NO. 2025-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOREST HILL, ACCEPTING AN APPROXIMATELY 0.527 ACRE SANITARY SEWER PIPELINE EASEMENT AND RIGHT OF WAY FROM ONCOR ELECTRIC DELIVERY COMPANY, LLC AS GRANTOR; PROVIDING FOR THE RECORDING OF SAID EASEMENT ALONG WITH A CERTIFIED COPY OF THIS RESOLUTION IN THE REAL PROPERTY RECORDS OF TARRANT COUNTY, TEXAS AS A DEED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Oncor Electric Delivery Company, LLC is the owner of the property described in the Sanitary Sewer Pipeline Easement and Right of Way attached hereto as Exhibit “1”; and

WHEREAS, the City of Forest Hill (“City”) requires an approximately 0.527-acre sanitary sewer pipeline easement and right of way for the construction, reconstruction, installation, repairing, replacing, maintaining, and operating of City’s sewer facilities in, over, under, across, through, and along the property described in Exhibit “A” which Grantor is willing to provide to the City; and

WHEREAS, the City finds that such Easement, as set forth in the attached Exhibit “A” is for a public purpose and acceptance and recording thereof would be in the best interest and serve the general welfare of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS, THAT:

Section 1. The City of Forest Hill hereby accepts the Sanitary Sewer Pipeline Easement and Right of Way from Oncor Electric Delivery Company, LLC (“Grantor”), in the form attached hereto and incorporated herein by this reference as Exhibit “1,” including all exhibits thereto.

Section 2. The City Manager is hereby authorized to sign this Easement on behalf of the City signifying its acceptance and the City Secretary is authorized and directed to provide copies for filing as requested by Oncor or, failing timely recording by Oncor, to record this Easement, once fully executed, along with a certified copy of this Resolution, in the real property records of Tarrant County, Texas, as a deed to the City of Forest Hill from the said Grantor and its successors and assigns.

Section 3. This Resolution shall take effect immediately from and after its adoption and execution.

**DULY RESOLVED AND ADOPTED ON THIS THE 11th DAY OF MARCH 2025, BY
THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS.**

APPROVED:

Stephanie Boardingham, Mayor

ATTEST:

APPROVED AS TO FORM:

**Amy L. Anderson, TRMC, CMC
City Secretary**

**Courtney Goodman-Morris,
Asst. City Attorney**

EXHIBIT A
Sanitary Sewer Pipeline Easement and Right-of-Way from ONCOR

Oncor Electric Delivery
777 Main Street
Suite 707
Fort Worth, Texas 76102
(o) 817-215-6288
chad.whitehead@oncor.com

Chad Whitehead
Right of Way Agent Sr.



February 19, 2025

City of Forest Hill
Attn: Venus Wehle/Amy Anderson
3219 California Parkway
Forest Hill, TX 76119

Re: Request # 2024-1672CW

Proposed variable width permanent sanitary sewer easement for pipe bursting an existing 12" Sanitary Sewer line up to an 18" Sanitary Sewer line running parallel within Oncor fee owned property D-2096 and D-2119 in Tarrant Co, Texas.

Dear Venus/Amy:

Attached, please find an original Easement and Right of Way document for the proposed permanent sanitary sewer easement containing 23,025 sq.ft. / 0.527 acres of land in total in Tarrant County.

Please print the attached document twice and have both documents executed and notarized by the City and return both wet originals to my attention for final signatures by Oncor and recording.

Once the documents have been fully signed, I will then forward one (1) fully signed copy to you for your file. You may call me at 817-215-6288 should you have any questions.

Sincerely,

Chad Whitehead

Chad Whitehead, RWP
Oncor Right of Way Agent Sr.
Transmission Engineering

SANITARY SEWER PIPELINE

EASEMENT AND RIGHT OF WAY

THE STATE OF TEXAS §
§ **KNOW ALL MEN BY THESE PRESENTS**
COUNTY OF TARRANT §

That **ONCOR ELECTRIC DELIVERY COMPANY LLC**, a Delaware limited liability company, hereinafter referred to as “Grantor,” for and in consideration of TEN AND NO/100 DOLLARS (\$10.00), and other good and valuable consideration to it in hand paid by the **City of Forest Hill**, a Texas Municipal Corporation, hereinafter referred to as “Grantee,” has granted, sold and conveyed and by these presents does hereby grant, sell and convey unto said Grantee, its successors and permitted assigns, a nonexclusive easement and right of way for the purpose of laying, constructing, reconstructing, replacing, inspecting, repairing, maintaining, removing, and operating an underground **18” sanitary sewer** pipeline, together with necessary underground fittings and underground appurtenances thereto, including but not limited to [pipe bursting method] (collectively hereinafter referred to as “Facilities”), in, over, under, across and along the property described in **Exhibit A**, attached hereto and incorporated herein for all purposes (“Pipeline Easement”).

The Pipeline Easement granted herein is a perpetual easement appurtenant to and running with Grantor’s land.

Notwithstanding anything herein to the contrary, Grantee shall never have the right to have more than one - eighteen (18”) in diameter sanitary sewer pipeline installed within the Pipeline Easement. Grantee acknowledges that the Pipeline Easement granted herein permits Grantee to install its Facilities in proximity to one or more high voltage electric transmission lines operated by Grantor. Grantee assumes all risks associated with the installation and operation of its Facilities, including all responsibility to protect Grantee’s Facilities. Grantee further agrees that Grantor shall never be required to modify its facilities to accommodate Grantee’s use of the Pipeline Easement. By way of example only, Grantor shall never be responsible to install anti-corrosion measures. Grantor shall never be held responsible for any safety measures necessary to allow Grantee to use the Pipeline Easement for the Facilities outlined herein.

In addition to and in support of the Pipeline Easement hereinabove provided, Grantor does hereby further grant and convey unto Grantee a temporary working space easement in and along the property for the limited purpose of providing working space in connection with initial construction and maintenance of the Facilities in the Pipeline Easement hereinabove granted (“Temporary Construction Easement”). The Temporary Construction Easement shall expire and be of no further force and effect upon completion

of construction of the initial Facilities, at which time all rights shall terminate and cease and the property shall be restored by Grantee to its former condition as nearly as possible.

Notwithstanding that the Temporary Construction Easement granted herein for Grantee's initial installation work shall expire, there is also granted to Grantee, its successors or assigns, a nonexclusive easement to use only so much of Grantor's adjoining land, during temporary periods from time to time, as may be necessary for post installation construction, maintenance, and repair of said Facilities. Such use of Grantor's property hereunder shall not interfere with Grantor's use of such property in the operation of its business, and Grantee shall properly maintain such property during construction and, at the conclusion of such construction, remove all construction debris and other materials from such property and restore such property to the same condition it was in prior to the commencement of Grantee's construction thereon or in proximity thereto. Use of draglines or other boom-type equipment in connection with any work to be performed on Grantor's property by the Grantee, its employees, agents, representatives or contractors must comply with Chapter 752, Texas Health and Safety Code, the National Electrical Safety Code and any other clearance requirements. Notwithstanding anything to the contrary herein, in no event shall any of Grantee's equipment be within the distance specified in **Exhibit B** to Grantor's power lines situated on the aforementioned property. Grantee must notify Fort Worth Region Transmission, (817-496-2736) at least 48 hours prior to the use of any boom-type equipment on Grantor's property except in an emergency. Grantor reserves the right to refuse Grantee permission to use boom-type equipment. Additional general construction limitations on encroachments are described and listed in **Exhibit B**, attached hereto and by reference made a part hereof. While Grantee is performing any activities within the Pipeline Easement, Grantor shall have the right, but not the obligation, to require inspectors or other Grantor personnel to be present during Grantee's activities, and any and all costs associated with the presence of inspectors or personnel shall be paid for by Grantee.

Grantor agrees Grantee will also have the right to prevent the construction or placement within the Pipeline Easement of any permanent building, structures, materials or other obstructions, surface or subsurface, which may, in the reasonable judgment of Grantee, endanger or interfere with Grantee's use of the Pipeline Easement or interfere with the efficiency, safety or convenient operation of Grantee's Facilities. Grantee's right to use the Pipeline Easement and/or the Temporary Construction Easement is non-exclusive, and Grantor reserves the right to use the land within the Pipeline Easement and/or the Temporary Construction Easement for purposes not inconsistent with Grantee's rights granted herein, which inconsistency shall be assessed in Grantor's sole judgment. Grantor's use may include, but not limited to, the right to use the Pipeline Easement and/or the Temporary Construction Easement for aerial crossings, to meet clearance requirements, or for ingress and egress along the Pipeline Easement and/or the Temporary Construction Easement.

Grantor agrees not to make changes in the grade, elevation, or contour of the land within the Pipeline Easement without prior written consent of Grantee, which will not be unreasonably withheld, conditioned, or delayed. Grantor and its successors and assigns

shall not interfere with the Grantee's efficient, safe or convenient use of this Pipeline Easement except as otherwise set forth herein. Grantee will use the Pipeline Easement so that no damages will result from its use to Grantor's property, notwithstanding ordinary wear and tear. Grantee shall not make or cause to be made any improvements within the Pipeline Easement except those Facilities approved herein, without first obtaining Grantor's prior written approval, which approval shall in Grantor's sole discretion.

Grantee shall locate its Facilities within the Pipeline Easement as submitted and approved by Grantor and so as not to interfere with any of Grantor's facilities. Grantee agrees to keep the Pipeline Easement clean and free of all debris resulting from Grantee's acts of operations thereon.

This Pipeline Easement is granted upon the conditions that the Facilities to be constructed shall be maintained and operated by Grantee at no expense to Grantor, and Grantor shall not be responsible for any costs of construction, reconstruction, operation, maintenance or removal of the Facilities. Notwithstanding any termination of the Pipeline Easement, damages provisions, together with all other obligations and covenants of Grantee to repair or restore Grantor's land and/or fences, shall survive such termination and shall remain in full force and effect until satisfied.

Grantee shall not assign this easement, in whole or in part, without the written consent of Grantor, which consent shall not be unreasonably withheld by Grantor, and any attempted assignment without such written consent shall be void. Grantor shall be promptly furnished a recorded copy of any instrument evidencing such authorized assignment.

Grantors makes no representation or warranty as to the condition of the surface or the subsurface of the Pipeline Easement and/or the Temporary Construction Easement, The Pipeline Easement and Temporary Construction Easement both being granted AS IS, WHERE IS AND WITH ALL FAULTS. Grantee accepts the Pipeline Easement and Temporary Construction Easement subject to any and all existing leases, easements and rights of way, restrictions, covenants, conditions, limitations, mineral interests, and other encumbrances affecting the land to the extent the same are recorded in the real property records of Tarrant County, Texas.

To the extent permitted by Texas law, Grantee agrees to defend, indemnify and hold Grantor, its officers, agents and employees, harmless against any and all claims, lawsuits, judgements, costs, and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons that may arise out of, or be occasioned, by any negligent act or omission of Grantee, its officers, agents, associates, employees or subconsultants; except that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence of Grantor, its officers, agents, or employees or separate contractors, and in the event of joint and concurrent negligence of both Grantor and Grantee, responsibility and indemnity, in any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without, however, waiving any governmental immunity

or other defenses available to the parties under Texas Law. The provisions of this paragraph are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. Nothing contained herein shall ever be construed so as to require Grantee to assess, levy and collect any tax to fund its obligations under this paragraph. Article XI Section 5 of the Texas Constitution provides that a city is prohibited from creating a debt unless the city levies and collects a sufficient tax to pay the interest on the debt and provides a sinking fund. Grantee has not and will not create a sinking fund or collect any tax to pay any obligation created under this section.

If there is insufficient soil to backfill the trench during or after Grantee's construction of the Facilities, then no additional soil shall be obtained from the adjacent land of Grantor.

Grantee shall pay any and all taxes, assessments, or other costs associated or occurring against improvements placed upon or within the Pipeline Easement by Grantee or related to the Facilities being located on the Pipeline Easement, including any storm water fees.

This easement is being executed and delivered, and is intended to be performed, in the State of Texas, and the laws of Texas shall govern the validity, construction, enforcement, and interpretation of this agreement. This agreement is performable in, and the exclusive venue for any action brought with respect hereto, shall lie in Tarrant County, Texas.

This easement agreement embodies the entire agreement between the parties and supersedes all prior agreements and understandings, in any, relating to the Pipeline Easement and/or Temporary Construction Easement, and may be amended or supplemented only by an instrument in writing and executed by both parties.

This easement agreement shall be binding upon and inure to the benefit of Grantor and Grantee, and their respective successors and permitted assigns, but shall not inure to the benefit of any other party.

Grantor reserves from the conveyance and retains all oil, gas, and other surface and subsurface mineral rights and interests in and under the Pipeline Easement and the Temporary Construction Easement, or that may be produced from the Pipeline Easement and the Temporary Construction Easement; provided, however, Grantor agrees it will not use the surface of the Pipeline Easement for the purpose of exploring, developing, mining or drilling for same.

TO HAVE AND TO HOLD the above-described easement and rights unto the Grantee, its successors and assigns, for the purposes aforesaid and upon the conditions herein stated until the same shall be abandoned by Grantee, and thereupon this conveyance shall be null and void and the use of said land and premises shall absolutely revert to Grantor herein, its successors and assigns, and no act or omission on the part of them shall be construed as a waiver of the enforcement of such condition. Upon

abandonment, Grantee agrees it will remove or plug the Facilities within 180 days after receiving a written request from Grantor to do so, which shall be determined by Grantor in Grantor's sole discretion. Grantor does hereby bind itself, its successors and assigns, to WARRANT AND FOREVER DEFEND all and singular the above-described easement and rights unto the Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor but not otherwise.

EXECUTED by Grantor and effective this _____ day of _____, 2025.

GRANTOR:

ONCOR ELECTRIC DELIVERY COMPANY LLC

By: _____

Name: _____
Attorney-in-Fact

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day personally appeared _____, Attorney in Fact, for **ONCOR ELECTRIC DELIVERY COMPANY LLC**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same as the act and deed of Oncor Electric Delivery LLC and for the purposes and consideration therein expressed and in the capacity therein stated, and that he/she was authorized to do so.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, A.D. 2025.

Notary Public in and for the State of Texas

ATTEST:

Name: Amy L. Anderson
City Secretary

By: _____
City Secretary

GRANTEE:

CITY OF FOREST HILL,
a Texas Municipal Corporation
Name: Venus Wehle
City Manager

By: _____
City Manager

APPROVED AS TO FORM:

Name: Courtney Goodman-Morris
Assistant City Attorney

By: _____
Assistant City Attorney

STATE OF TEXAS

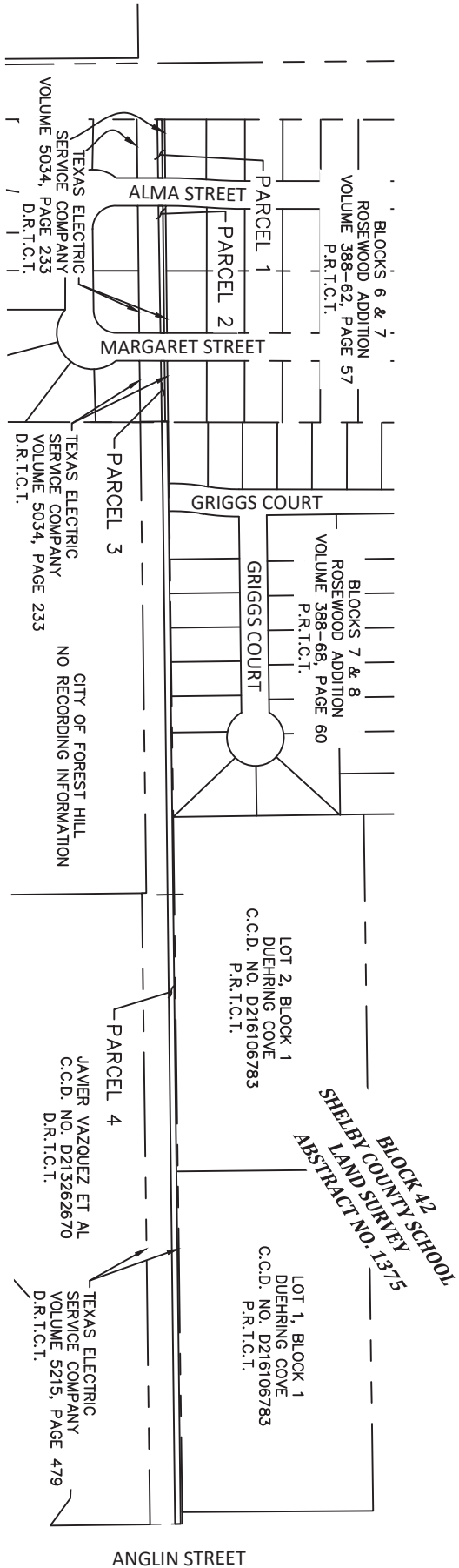
COUNTY OF _____

§
§
§

This instrument was acknowledged before me on _____, 2025
by _____, City Manager of the City of Forest Hill, Texas
Municipal Corporation, on behalf of said Municipal Corporation.

Notary Public, State of Texas

EXHIBIT "A"
SANITARY SEWER EASEMENT



C.C.D. NO. = COUNTY CLERK'S DOCUMENT NUMBER
D.R.T.C.T. = DEED RECORDS, TARRANT COUNTY, TEXAS
P.R.T.C.T. = PLAT RECORDS, TARRANT COUNTY, TEXAS
The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

PAGE 1 OF 10

A metes and bounds description of even date accompanies this drawing.

B008770.002 DATE: JANUARY 31, 2025



559 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



01/31/2025

EXHIBIT A
SANITARY SEWER EASEMENT

A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

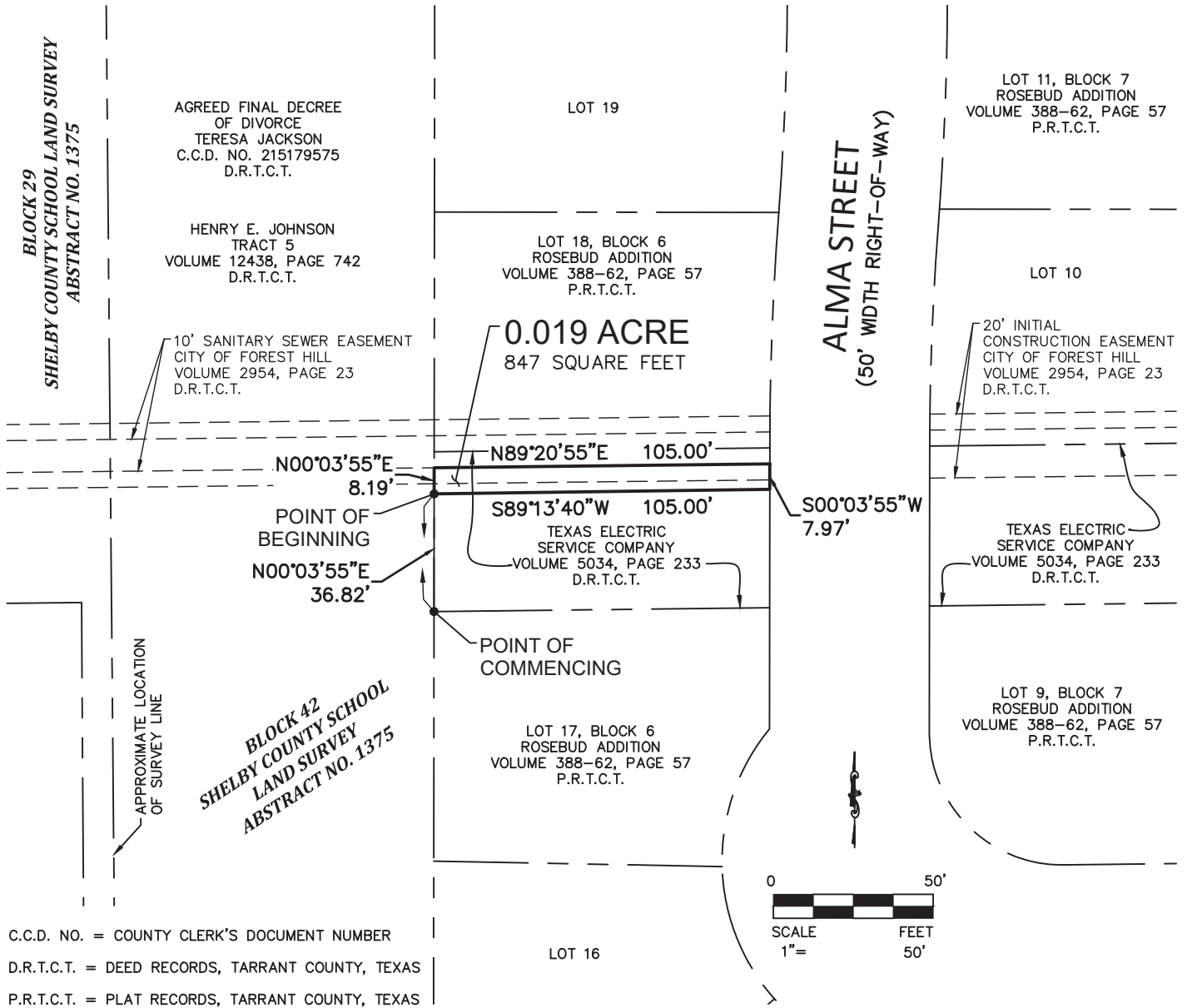
CITY OF FOREST HILL



EXHIBIT "A"

VARIABLE WIDTH SANITARY SEWER EASEMENT

PARCEL 1



PAGE 2 OF 10

A metes and bounds description of
even date accompanies this drawing.

B008770.002

DATE: JANUARY 31, 2025



550 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



Stephen R. Glosup
01/31/2025

EXHIBIT A
PARCEL 1
VARIABLE WIDTH SANITARY
SEWER EASEMENT

A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL

EXHIBIT "A"
VARIABLE WIDTH SANITARY SEWER EASEMENT

PARCEL 1

PROPERTY DESCRIPTION

BEING a tract of land situated in Block 42, Shelby County School Land Survey, Abstract No. 1375, City of Forest Hill, Tarrant County, Texas, being a part of that certain tract of land described by deed to Texas Electric Service Company, recorded in Volume 5034, Page 233, Deed Records, Tarrant County, Texas, said tract of land being more particularly described as follows;

COMMENCING at a point for the northwest corner of Lot 17, Block 6, Rosebud Addition, an Addition to the City of Forest Hill according to the plat recorded in Volume 388-62, Page 57, Plat Records, Tarrant County, Texas, same being the southwest corner of said Texas Electric Service Company tract, and being in the East line of a tract of land described by Agreed Final Decree of Divorce to Teresa Jackson, recorded in County Clerk's Document Number D215179575, Deed Records, Tarrant County, Texas;

North 00° 03' 55" East, with the common east line of said Teresa Jackson tract, the west line of said Texas Electric Service Company tract, and the west line of said Block 6, Rosebud Addition, a distance of 36.82 to the point for the POINT OF BEGINNING of herein described tract of land;

THENCE North 00° 03' 55" East, with said common line, a distance of said 8.19 feet to a point in the south line of a 10 foot wide easement to City of Forest Hill, recorded in Volume 2954, Page 23, Deed Records, Tarrant County, Texas;

THENCE North 89° 20' 55" East, departing said common line, crossing into said Texas Electric Service Company tract, and with the south line of said City of Forest Hill 10 foot wide easement, a distance of 105.00 feet to a point on the west right-of-way line of Alma Street (a 50' width right-of-way);

THENCE South 00° 03' 55" West, departing the south line of said City of Forest Hill 10 foot wide easement and with the west right-of-way line of said Alma Street, a distance of 7.97 feet;

THENCE South 89° 13' 40" West, departing the west right-of-way line of said Alma Street and crossing into said Texas Electric Service Company tract, a distance of 105.00 feet to the POINT OF BEGINNING and containing a calculated area of 847 square feet or 0.019 acre of land.

The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

PAGE 3 OF 10

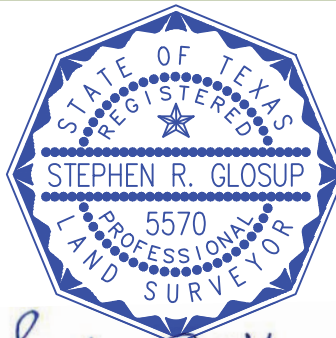
A drawing of even date accompanies
this metes and bounds description.

B008770.002

DATE: JANUARY 31, 2025



550 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



Stephen R. Glosup
01/31/2025

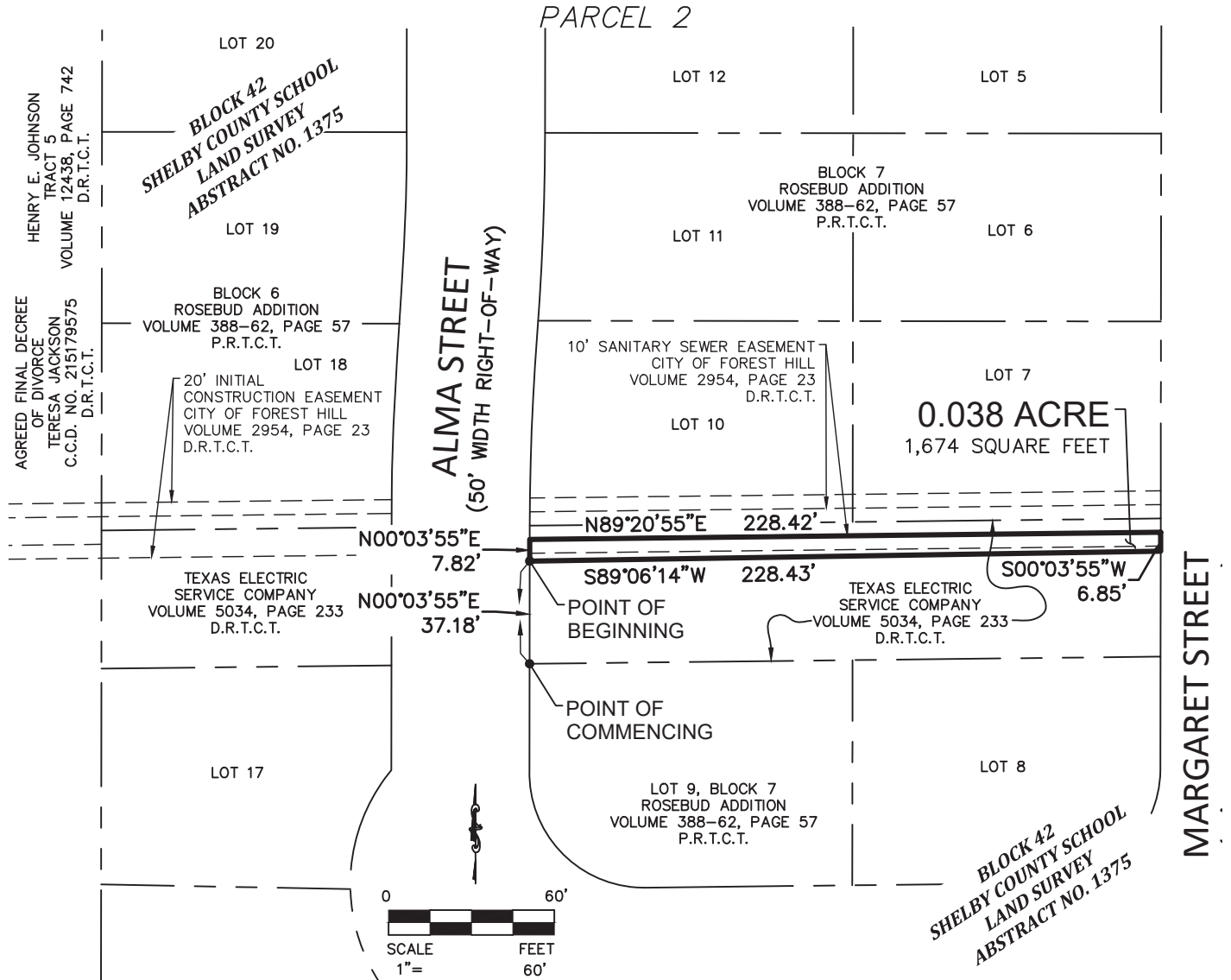
EXHIBIT A
PARCEL 1
VARIABLE WIDTH SANITARY
SEWER EASEMENT

A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL

EXHIBIT "A"

VARIABLE WIDTH SANITARY SEWER EASEMENT



C.C.D. NO. = COUNTY CLERK'S DOCUMENT NUMBER

D.R.T.C.T. = DEED RECORDS, TARRANT COUNTY, TEXAS

P.R.T.C.T. = PLAT RECORDS, TARRANT COUNTY, TEXAS

The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

PAGE 4 OF 10

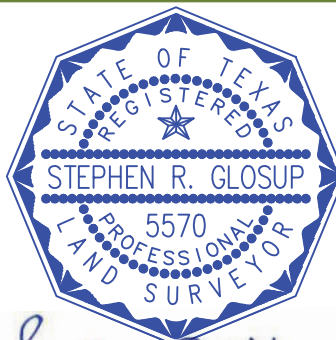
A metes and bounds description of even date accompanies this drawing.

B008770.002

DATE: JANUARY 31, 2025



550 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



Stephen R. Glosup
01/31/2025

EXHIBIT A
PARCEL 2
VARIABLE WIDTH SANITARY
SEWER EASEMENT

A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL

EXHIBIT "A"
VARIABLE WIDTH SANITARY SEWER EASEMENT

PARCEL 2

PROPERTY DESCRIPTION

BEING a tract of land situated in Block 42, Shelby County School Land Survey, Abstract No. 1375, City of Forest Hill, Tarrant County, Texas, being a part of that certain tract of land described by deed to Texas Electric Service Company, recorded in Volume 5034, Page 233, Deed Records, Tarrant County, Texas, said tract of land being more particularly described as follows;

COMMENCING at a point in the east right-of-way line of Alma Street (a 50' width right-of-way), the northwest corner of Lot 9, Block 7, Rosebud Addition, an Addition to the City of Forest Hill according to the plat recorded in Volume 388-62, Page 57, Plat Records, Tarrant County, Texas, and the south line of said Texas Electric Service Company tract;

North 00° 03' 55" East, with the east right-of-way line of Alma Street, a distance of 37.18 feet to the POINT OF BEGINNING of herein described tract of land;

THENCE North 00°03'55" East, continuing with the east right-of-way line of Alma Street, a distance of 7.82 feet to a point for the south line of a 10 foot wide easement to City of Forest Hill, recorded in Volume 2954, Page 23, Deed Records, Tarrant County, Texas;

THENCE North 89° 20' 55" East, departing east right-of-way line of said Alma street, with the south line of said City of Forest Hill 10 foot wide easement, crossing into said Texas Electric Service Company tract, a distance of 228.42 feet to a point on the west right-of-way line of Margaret Street (a 50 foot wide right-of-way);

THENCE South 00° 03' 55" West, departing the south line of said City of Forest Hill 10 foot wide easement, with the west right-of-way line of said Margaret Street, a distance of 6.85 feet to a point;

THENCE South 89° 06' 14" West, departing the west right-of-way line of said Margaret Street, crossing into said Texas Electric Service Company tract, a distance of 228.43 feet to the POINT OF BEGINNING and containing a calculated area of 1,674 square feet or 0.038 acre of land.

The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

PAGE 5 OF 10

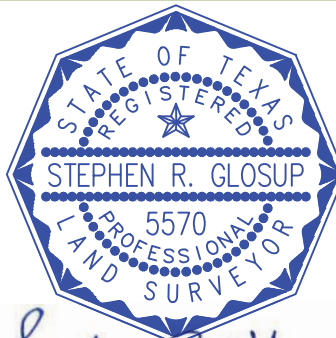
A drawing of even date accompanies
this metes and bounds description.

B008770.002

DATE: JANUARY 31, 2025



550 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



Stephen R. Glosup
01/31/2025

EXHIBIT A
PARCEL 2
VARIABLE WIDTH SANITARY
SEWER EASEMENT

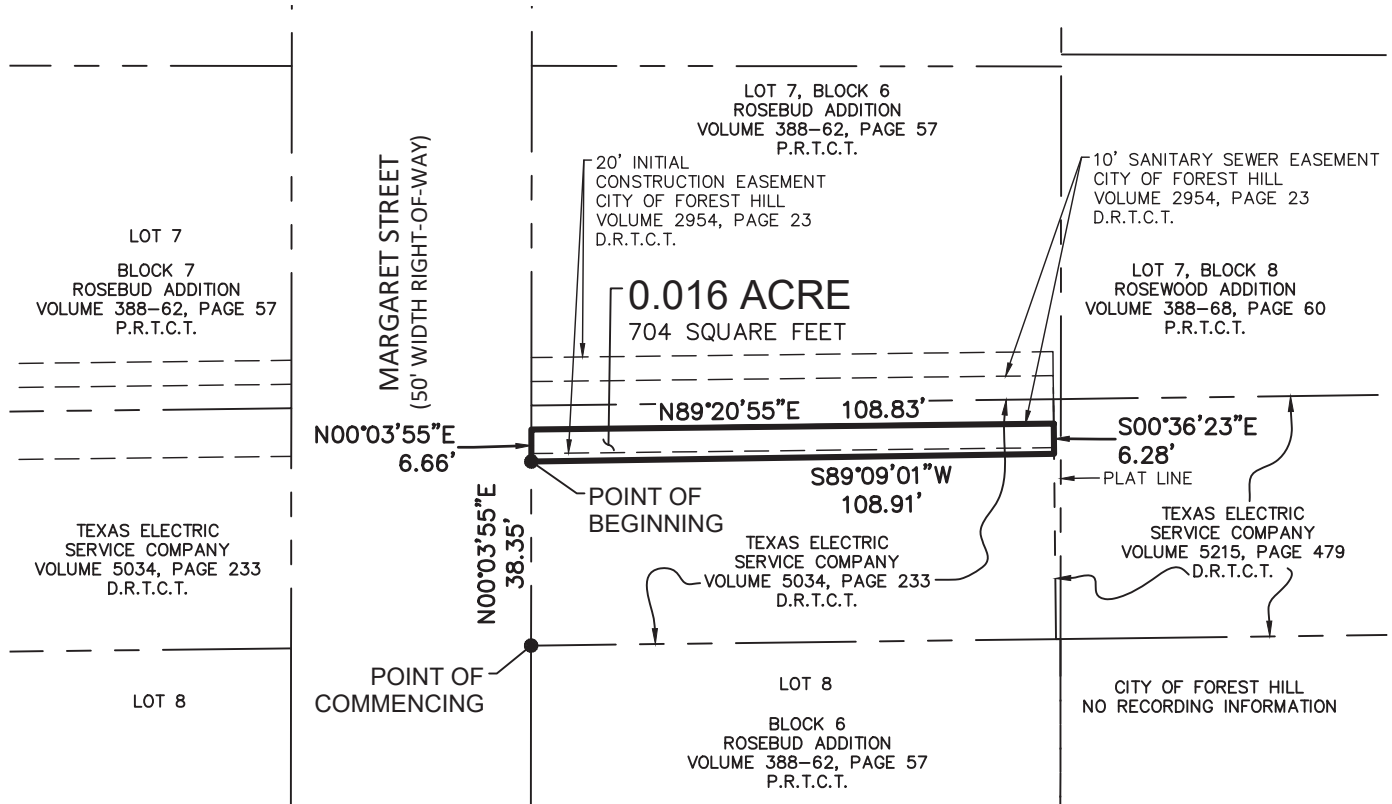
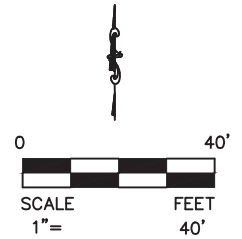
A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL

EXHIBIT "A" VARIABLE WIDTH SANITARY SEWER EASEMENT

PARCEL 3

BLOCK 42
SHELBY COUNTY SCHOOL
LAND SURVEY
ABSTRACT NO. 1375



C.C.D. NO. = COUNTY CLERK'S DOCUMENT NUMBER

D.R.T.C.T. = DEED RECORDS, TARRANT COUNTY, TEXAS

P.R.T.C.T. = PLAT RECORDS, TARRANT COUNTY, TEXAS

The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

PAGE 6 OF 10

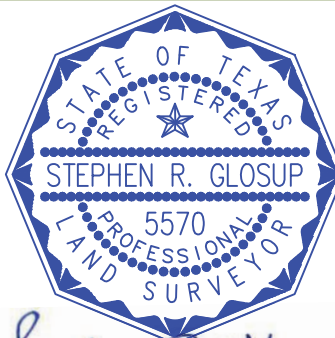
A metes and bounds description of
even date accompanies this drawing.

B008770.002

DATE: JANUARY 31, 2025



TEXAS REGISTERED SURVEYING FIRM NO. 10098100



Stephen R. Glosup
01/31/2025

EXHIBIT A
PARCEL 3
VARIABLE WIDTH SANITARY
SEWER EASEMENT

A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL

EXHIBIT "A"
VARIABLE WIDTH SANITARY SEWER EASEMENT

PARCEL 3

PROPERTY DESCRIPTION

BEING a tract of land situated in Block 42, Shelby County School Land Survey, Abstract No. 1375, City of Forest Hill, Tarrant County, Texas, being a part of that certain tract of land described by deed to Texas Electric Service Company, recorded in Volume 5034, Page 233, Deed Records, Tarrant County, Texas, said tract of land being more particularly described as follows;

COMMENCING at a point in the east right-of-way line of Margaret Street, (a 50' width right-of-way), the northwest corner of Lot 8, Block 6, Rosebud Addition, an Addition to the City of Forest Hill according to the plat recorded in Volume 388-62, Page 57, Plat Records, Tarrant County, Texas, and the south line of said Texas Electric Service Company tract;

North 00° 03' 55" East, with the east right-of-way line of Margaret Street, a distance of 38.35 feet to the PONT OF BEGINNING of herein described tract of land;

THENCE North 00°03'55" East, continuing with the east right-of-way line of Margaret Street, a distance of 6.66 feet to a point in the south line of a 10 foot wide easement to City of Forest Hill, recorded in Volume 2954, Page 23, Deed Records, Tarrant County, Texas;

North 89° 20' 55" East, departing the east right-of-way line of Margaret Street, with the south line of said 10 foot wide easement to City of Forest Hill, crossing into said Texas Electric Service Company tract, a distance of 108.83 feet to a point in the east line of said Texas Electric Service Company tract, being the west line of that certain tract of land described by deed to Texas Electric Service Company, recorded in Volume 5215, Page 479, Deed Records, Tarrant County, Texas;

THENCE South 00° 36' 23" East, departing the south line of said City of Forest Hill 10 foot wide easement, and with the east line of said Texas Electric Service Company, recorded in Volume 5034, Page 233 and the west line of said Texas Electric Service Company tract, recorded in Volume 5215, Page 479, a distance of 6.28 feet to a point;

THENCE South 89° 09' 01" West, departing the east line of said Texas Electric Service Company tract, recorded in Volume 5034, Page 233 and the west line of said Texas Electric Service Company tract, recorded in Volume 5215, Page 479, crossing into said Texas Electric Service Company tract, recorded in Volume 5034, Page 233, a distance of 108.91 feet to the POINT OF BEGINNING and containing a calculated area of 704 square feet or 0.016 acre of land.

The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

PAGE 7 OF 10

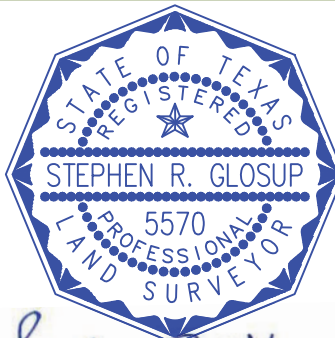
A drawing of even date accompanies
this metes and bounds description.

B008770.002

DATE: JANUARY 31, 2025



550 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



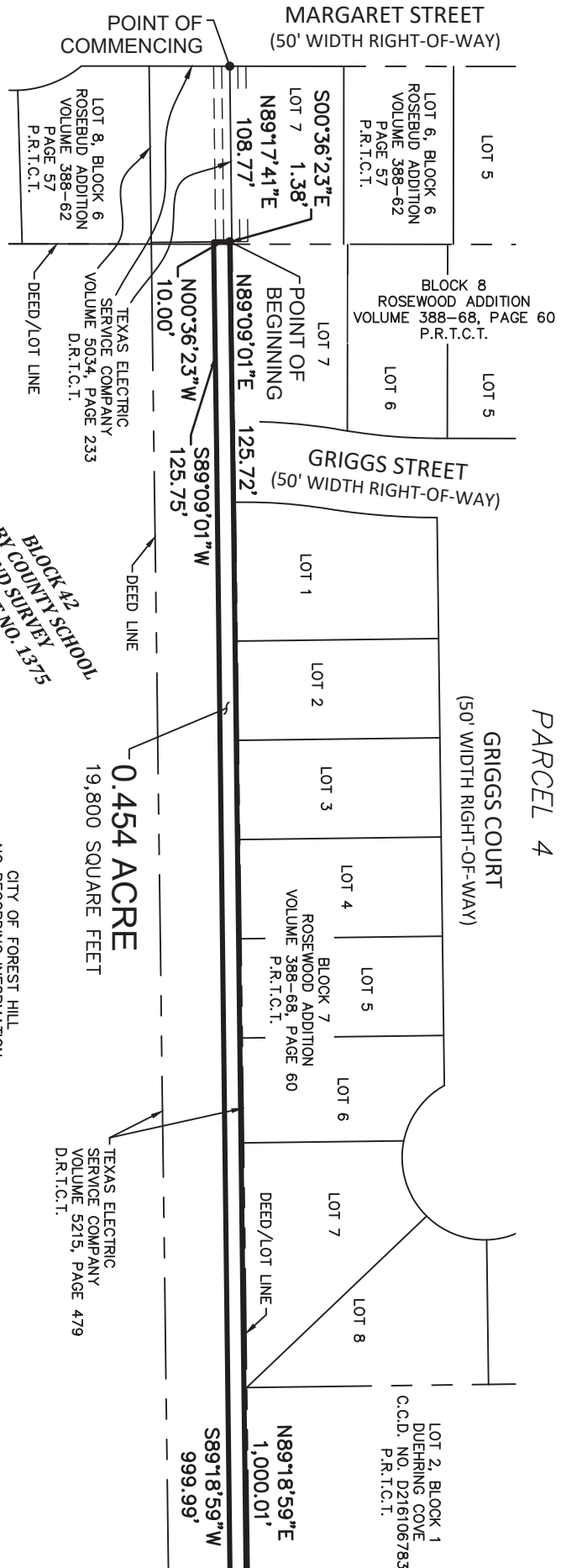
Stephen R. Glosup
01/31/2025

EXHIBIT A
PARCEL 3
VARIABLE WIDTH SANITARY
SEWER EASEMENT

A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL

EXHIBIT "A"
10' SANITARY SEWER EASEMENT



C.C.D. NO. = COUNTY CLERK'S DOCUMENT NUMBER
D.R.T.C.T. = DEED RECORDS, TARRANT COUNTY, TEXAS
P.R.T.C.T. = PLAT RECORDS, TARRANT COUNTY, TEXAS
The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

A metes and bounds description of even date accompanies this drawing.

BO08770.002 DATE: JANUARY 31, 2025



559 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



CITY OF FOREST HILL
NO RECORDING INFORMATION

0.454 ACRE
19,800 SQUARE FEET

EXHIBIT A
PARCEL 4
10' SANITARY SEWER EASEMENT
A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL



EXHIBIT "A"
10' SANITARY SEWER EASEMENT

PARCEL 4

LOT 2, BLOCK 1
DUEHRING COVE
C.C.D. NO. D216106783
P.R.T.C.T.

LOT 1, BLOCK 1
DUEHRING COVE
C.C.D. NO. D216106783
P.R.T.C.T.

BLOCK 42
SHELBY COUNTY SCHOOL
LAND SURVEY
ABSTRACT NO. 1375

DEED/R.O.W. LINE

N89°18'59"E
1,000.01'

N89°19'52"E 371.69'

N89°18'19"E 482.57'

S89°18'59"W 999.99'

S89°19'52"W 371.70'

S89°18'19"W 482.56'

S00°36'23"E 10.00'

DEED LINE

DEED/LOT LINE

0.454 ACRE

19,800 SQUARE FEET

DEED/R.O.W. LINE

JAVIER VAZQUEZ ET AL
C.C.D. NO. D213262670
D.R.T.C.T.

TEXAS ELECTRIC
SERVICE COMPANY
VOLUME 5215, PAGE 479
D.R.T.C.T.

DEED LINE

ANGLIN DRIVE
(VARIABLE WIDTH RIGHT-OF-WAY)

C.C.D. NO. = COUNTY CLERK'S DOCUMENT NUMBER
D.R.T.C.T. = DEED RECORDS, TARRANT COUNTY, TEXAS
P.R.T.C.T. = PLAT RECORDS, TARRANT COUNTY, TEXAS

The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

PAGE 9 OF 10

A metes and bounds description of
even date accompanies this drawing.

B008770.002

DATE: JANUARY 31, 2025

DUNAWAY

550 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



Stephen R. Glosup
01/31/2025

EXHIBIT A
PARCEL 4
10' SANITARY SEWER EASEMENT

A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL



EXHIBIT "A"
10' SANITARY SEWER EASEMENT

PARCEL 4

PROPERTY DESCRIPTION

BEING a tract of land situated in Block 42, Shelby County School Land Survey, Abstract No. 1375, City of Forest Hill, Tarrant County, Texas, being a part of that certain tract of land described by deed to Texas Electric Service Company, recorded in Volume 5215, Page 479, Deed Records, Tarrant County, Texas, said tract of land being more particularly described as follows;

COMMENCING at a point for the southwest corner of Lot 7, Block 6, Rosebud Addition, an Addition to the City of Forest Hill according to the plat recorded in Volume 388-62, Page 57, Plat Records, Tarrant County, Texas, the north line of that certain tract of land described by deed to Texas Electric Service Company, recorded in Volume 5034, Page 233, Deed Records, Tarrant County, Texas;

North 89° 17' 41" East, with the north line of said Texas Electric Service Company tract recorded in Volume 5034, Page 233 and the south line of said Lot 7, Block 6, Rosebud Addition, a distance of 108.77 to a point for the common northeast corner of said Texas Electric Service Company tract recorded in Volume 5034, Page 233 and the northwest corner of said Texas Electric Service Company tract recorded in Volume 5215, Page 479;

South 00° 36' 23" East, departing the north line of said Texas Electric Service Company tract recorded in Volume 5034, Page 233 and the south line of said Lot 7, Block 6, Rosebud Addition, and with the east line of said Texas Electric Service Company tract recorded in Volume 5034, Page 233, and the west line of said Texas Electric Service Company tract recorded in Volume 5215, Page 479, a distance of 1.38 feet to the POINT OF BEGINNING of herein described tract;

THENCE departing the east line of said Texas Electric Service Company tract recorded in Volume 5034, Page 233, and the west line of said Texas Electric Service Company tract recorded in Volume 5215, Page 479, crossing into said Texas Electric Service Company tract recorded in Volume 5215, Page 479, the following courses and distances:

North 89° 09' 01" East, a distance of 125.72 feet to a point;

North 89° 18' 59" East, a distance of 1,000.01 feet to a point;

North 89° 19' 52" East, a distance of 371.69 feet to a point;

North 89° 18' 19" East, a distance of 482.57 feet to a point in the east line of said Texas Electric Service Company tract recorded in Volume 5215, Page 479 and the west right-of-way line of Anglin Drive (a variable width right-of-way);

THENCE South 00° 36' 23 seconds East, with the east line of said Texas Electric Service Company tract recorded in Volume 5215, Page 479, with the west right-of-way line of said Anglin Drive, a distance of 10.00 feet to a point;

THENCE departing west right-of-way line of said Anglin Drive, crossing into said Texas Electric Service Company tract recorded in Volume 5215, Page 479, the following courses and distances:

South 89° 18' 19" West, a distance of 482.56 feet to a point;

South 89° 19' 52" West, a distance of 371.70 feet to a point;

South 89° 18' 59" West, a distance of 999.99 feet to a point;

South 89° 09' 01" West, a distance of 125.75 feet to a point in the east line of said Texas Electric Service Company tract recorded in Volume 5034, Page 233, and the west line of said Texas Electric Service Company tract recorded in Volume 5215, Page 479;

THENCE North 00° 36' 23" West, with the east line of said Texas Electric Service Company tract recorded in Volume 5034, Page 233, and the west line of said Texas Electric Service Company tract recorded in Volume 5215, Page 479, a distance of 10.00 feet to the POINT OF BEGINNING and containing a calculated area of 19,800 square feet or 0.454 acre of land.

The basis of bearings for this Easement is the Texas Coordinate System of 1983, North Central Zone, 4202, based upon GPS measurements, according to the GPS Reference Network.

PAGE 10 OF 10

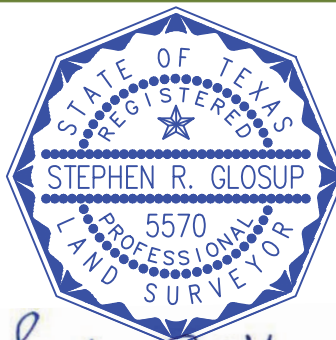
A drawing of even date accompanies
this metes and bounds description.

B008770.002

DATE: JANUARY 31, 2025



550 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121
TEXAS REGISTERED SURVEYING FIRM NO. 10098100



Stephen R. Glosup
01/31/2025

EXHIBIT A
PARCEL 4
10' SANITARY SEWER EASEMENT

A PART OF BLOCK 42
SHELBY COUNTY SCHOOL LAND SURVEY,
ABSTRACT NO. 1375

CITY OF FOREST HILL

LIMITATIONS ON
Oncor ELECTRIC DELIVERY COMPANY RIGHT OF WAY
EXHIBIT "B"

1. You are notified, and should advise your employees, representatives, agents, and contractors, who enter the property that they will be working in the vicinity of high voltage electrical facilities and should take proper precautions, included but not limited to the following stipulations and in compliance, at all times, with Chapter 752, V.T.C.A., Health & Safety Code.
2. Blasting is not to be permitted on Oncor right-of-way or under Oncor lines.
3. Construction on electric transmission line easements acquired by Oncor after January 1, 2003 shall comply with the requirements of Public Utility Commission Substantive Rules §25.101, as amended from time to time.
4. No crossing less than 45 degrees to the centerline of the right-of-way.
5. Grading will be done in order to leave the right-of-way as near as possible to present condition. Spoil dirt will be removed from the right-of-way and no trash is to be left on right-of-way. Slopes shall be graded so that trucks can go down the right-of-way when required and such that the slopes can be mechanically maintained.
6. Equipment and materials will not be stored on the right-of-way during construction without written approval of the Supervisor of Regional Transmission.
7. Street or road crossings are to be based on drawings submitted. Any change in alignment or elevation will be resubmitted for approval.
8. No signs, lights or guard lights will be permitted on the right-of-way.
9. Power line safety equipment operations: hazard assessment and precautions inside the work zone area must be performed and in compliance with OSHA Standard §1926.1408 at all times. Equipment shall not be placed within fifteen (15) feet of the Oncor 138,000 volt or less power lines or within twenty (20) feet of the Oncor 345,000 volt power lines.

10. Any pre-approved fencing will not exceed eight (8) feet in height, and if metal in nature, will be grounded, at ten (10) feet intervals, with an appropriate driven ground. Gates should be at least sixteen (16) feet in width to allow Oncor access to the right-of-way.
11. No dumpsters will be allowed on Oncor right-of-way or fee owned property.
12. Draglines will not be used under the line or on Oncor right-of-way.
13. The existing grade shall not be disturbed, excavated or filled within 25 feet of the nearest edge of any Oncor transmission structure (tower, pole, guy wire, etc...).
14. Right-of-way will be protected from washing and erosion by Oncor approved method before any permits are granted. No discharging of water will be allowed within any portion of the right of way. Drainage facilitation will not be allowed to discharge into/onto Oncor right-of-way.
15. No obstruction shall be installed on the right-of-way that would interfere with access to Oncor structures or prevent mechanical maintenance.
16. Before any work is done under Oncor lines or by Oncor structures notify the Region Transmission Department, 817-496-2736.
17. No hazardous materials will be stored on the right of way.
18. For purposes of this document, "Hazardous Materials" means and includes those substances, including, without limitation, asbestos-containing material containing more than one percent (1%) asbestos by weight, or the group of organic compounds known as polychlorinated biphenyls, flammable explosives, radioactive materials, chemicals known to cause cancer or reproductive toxicity and includes any items included in the definition of hazardous or toxic waste, materials or substances under any Hazardous Material Law. "Hazardous Material Laws" collectively means and includes any present and future local, state and federal law relating to the environment and environmental conditions including, without limitation, the Resource Conservation and Recovery Act of 1976 ("RCRA"), 42 U.S.C. §6901 et seq., the Comprehensive Environmental Response, Compensation and Liability Act of 1980,

("CERCLA"), 42 U.S.C. §§9601-9657, as amended by the Superfund Amendments and Reauthorization Act of 1986 ("SARA"), the Hazardous Material Transportation Act, 49 U.S.C. §6901 et seq., the Federal Water Pollution Control Act, 33 U.S.C. §1251, et seq., the Clean Air Act, 42 U.S.C. §741 et seq., the Clean Water Act, 33 U.S.C. §7401 et seq., the Toxic Substances Control Act, 15 U.S.C. §§2601-2629, the Safe Drinking Water Act, 42 U.S.C. §§300f-330j, and all the regulations, orders, and decrees now or hereafter promulgated thereunder.

19. Brush and cut timber is not to be piled or stacked on Oncor right-of-way nor is it allowed to be burned upon or in close proximity to the conductors or towers.
20. No structures or obstructions, such as buildings, garages, barns, sheds, swimming pools, playground equipment, guard houses, etc., will be permitted on the right-of-way.
21. Landscaping on Oncor right-of-way is permitted when Oncor approves landscaping plans in writing. No lighting or sprinkler systems are allowed on the right-of-way.
22. No park or park designation will be permitted on the right-of-way.
23. Gas Pipeline Protective Barrier; Grantee, at Grantee's sole expense, shall provide one of the following protective barriers; **1)** a concrete protective barrier between the surface and the pipe that is a minimum of one (1) foot thick by one (1) foot wide, if pipe is wider than one (1) foot, then width of pipe, with the top of the concrete barrier to be at least one (1) foot below the surface or final grade, **2)** construct the gas pipeline inside of a proper protective steel casing, **3)** where electric facilities are located above ground, install the pipeline a minimum of ten (10) feet below the ground surface, or **4)** where electric facilities are located below ground, install the pipeline at a depth that provides for a minimum of a ten (10) foot clearance between the pipeline and the underground electric facilities.
24. No fire hydrants or manholes will be permitted within the right-of-way.
25. Any drainage feature that allows water to pond, causes erosion, directs stormwater toward the right-of-way or limits access to or around Oncor's facilities is prohibited. Drainage facilitation will not be allowed to discharge into/onto Oncor right-of-way.



Mayor and Council Communication Consent Agenda 6e

DATE: March 11, 2025

FROM: Venus Wehle, City Manager

ITEM: Discuss and consider approval of Resolution 2025-06, a resolution of the City of Forest Hill, Texas awarding a contract to Patcon Services, LLC a Texas Limited Liability Company, in an amount not to exceed \$178,869.90 for the construction of water line improvements for Woodbridge Drive (Falmouth Drive to Lee Drive), Community Development Block Grant CARES Act Round 4, Project No. B20-UW-48-0001-26-15; authorizing the City Manager to negotiate and execute any and all necessary documents.

BACKGROUND:

This item was approved by the City Council on February 4, 2025. However, after submission to Tarrant County, it was determined that a verbiage change needed to be made to the Resolution to state that the Forest Hill City Council will make a recommendation to Tarrant County to award the project to Patcon Services.

The City's Engineering firm, Teague Nall & Perkins (TNP), and Tarrant County Community Development put the CDBG-CV Community Development Block Grant CARES ACT Round 4 Project out for bid late last year. On December 18, 2024, the bid opening was held at the Tarrant County Community Development offices. Six (6) responsive bids were received.

Included in this packet is the Recommendation of Award letter from TNP along with the bid tabulations. The CDBG grant funding totals \$178.869.90; the City of Forest Hill will not need to provide any funding for this project.

FISCAL IMPACT: N/A

LEGAL REVIEW: Reviewed by the City Attorney as to form and legality.

ATTACHMENTS:

1. Resolution 2025-06 CDBG-CV Revised
2. Teague, Nall, and Perkins, Inc. recommendation letter
3. Bid tabulation

MOTION: Motion to approve under Consent Agenda

CITY OF FOREST HILL, TEXAS

RESOLUTION NO. 2025-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS AWARDING A CONTRACT TO PATCON SERVICES, LLC, A TEXAS LIMITED LIABILITY COMPANY, IN AN AMOUNT NOT TO EXCEED \$178,869.90 FOR THE CONSTRUCTION OF WATER LINE IMPROVEMENTS FOR WOODBRIDGE DRIVE (FALMOUTH DRIVE TO LEE DRIVE), COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT ROUND 4 PROJECT NO. B20-UW-48-0001-26-15; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ANY AND ALL NECESSARY DOCUMENTS; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the **City—County** sought bids for the Water Line Improvements for Woodbridge Drive (Falmouth Drive to Lee Drive), Community Development Block Grant CARES Act Round 4 Project Number B20-UW-48-0001-26-15 to replace existing six (6”) inch water lines with new eight (8”) inch PVC water lines, new gates valves and fire hydrants on Woodbridge Drive to eliminate main breaks in the area and improve emergency fire protection flows in a completely developed residential neighborhood (the “Project”); and

WHEREAS, the **City’s** engineers determined that Patcon Services, LLC, a Texas limited liability company, met all bid specifications and is the lowest responsible bidder and thus recommended the award of the contract to Patcon Services, LLC; and

WHEREAS, Patcon Services, LLC’s bid for the Project was in an amount not to exceed \$178,869.90; and

WHEREAS, the City Council has determined that the award of the contract for the Project to Patcon Services, LLC in an amount not to exceed \$178,869.90 is in the best interest of the citizens of Forest Hill.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TEXAS:

Section 1. The City Council does hereby approve the Construction of Water Line Improvements for Woodbridge Drive (Falmouth Drive to Lee Drive), Community Development Block Grant CARES Act Project No. B20-UW-48-0001-26-15, **with the total project cost of \$178,869.90**—with CDBG-CV funding of \$178,869.90 and recommends Tarrant County award the contract **for \$178,869.90** to Patcon Services, LLC and further authorizes the City Manager to execute, on behalf of the City, any necessary, related documents.

Section 2. All resolutions of the City of Forest Hill heretofore adopted which are in conflict with the provisions of this resolution be, and the same are hereby repealed, and all resolutions of the City of Forest Hill not in conflict with the provisions hereof shall remain in full force and effect.

Section 3. If any article, paragraph, subdivision, clause, or provision of this resolution, as hereby amended, be adjudged invalid or held unconstitutional for any reason, such judgment or holding shall not affect the validity of this resolution as a whole or any part or provision thereof, as amended hereby, other than the part declared to be invalid or unconstitutional.

Section 4. This resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED ON THIS THE 11th DAY OF MARCH 2025, BY THE CITY COUNCIL OF THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS.

APPROVED:

Stephanie Boardingham, Mayor

ATTEST:

APPROVED AS TO FORM:

Amy L. Anderson, TRMC, CMC
City Secretary

Courtney Goodman-Morris,
Asst. City Attorney

EXHIBIT A

RFP Documents and Patcon Services, LLC Bid Response

January 7, 2025

Ms. Venus Wehle, PCED
City of Forest Hill
3219 E California Parkway
Forest Hill, TX 76119

**RE: CDBG-CV – Forest Hill
Project # B20-UW-48-0001-26-15
Woodbridge Dr. Water Line (Falmouth Dr to Lee Dr)
Recommendation of Award
TNP Project # TAR 24202**

Dear Ms. Wehle,

The bid opening for the Woodbridge Dr Water Line Improvements project, was held at the offices of Tarrant County Community Development on December 18, 2024. Six responsive bids were received and are provided in the attached bid tabulation.

Based on experience with the low bidder on projects of similar scope and size, we recommend that the City of Forest Hill recommend award of the contract for construction of the Woodbridge Dr Water Line Improvements project to Patcon Services, LLC for the Total Base Bid of \$178,869.90. With this award, the Woodbridge Dr water line will be replaced from Falmouth Dr to Lee Dr.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,
tnp



Andrew Luce, P.E.

Encl.

cc: Wren Davis, Tarrant County CDBG

BID TABULATION REPORT

TEAGUE NALL AND PERKINS, INC.
CONSULTING ENGINEERS

CLIENT: CITY OF FOREST HILL, TARRANT COUNTY
DESCRIPTION: CDBG-CV - WATER LINE IMPROVEMENTS FOR
WOODBIDGE DRIVE (Falmouth Dr to Lee Dr)

TNP JOB NO: TAR 24202

BID DATE: Dec 18, 2024

BID TIME: 10:00 a.m

ENGINEER'S ESTIMATE: \$ 217,167.00

BIDDERS

ITEM NO.	BASE BID - WOODBRIDGE DRIVE (Falmouth Dr to Lee Dr) - WATER LINE	QUANTITY	UNIT	Patcon Services, LLC		R & D Burns Brothers Inc		Atkins Brothers Equip Co Inc		Palmer Hall Construction	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	Remove & Salvage Exist Fire Hydrant and Return to City	1	EA	\$1,104.48	\$1,104.48	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00
2	Abandon Exist Gate Valve in Place	1	EA	\$368.16	\$368.16	\$200.00	\$200.00	\$200.00	\$200.00	\$800.00	\$800.00
3	6" DR-18 C900 PVC Water Line	41	LF	\$51.06	\$2,093.46	\$75.00	\$3,075.00	\$110.00	\$4,510.00	\$95.00	\$3,895.00
4	8" DR-18 C900 PVC Water Line	610	LF	\$86.09	\$52,514.90	\$90.00	\$54,900.00	\$115.00	\$70,150.00	\$99.00	\$60,390.00
5	6" Gate Valve, Box & Conc Pad	1	EA	\$2,192.82	\$2,192.82	\$2,300.00	\$2,300.00	\$1,000.00	\$1,000.00	\$1,414.00	\$1,414.00
6	8" Gate Valve, Box & Conc Pad	4	EA	\$3,114.63	\$12,458.52	\$3,000.00	\$12,000.00	\$2,000.00	\$8,000.00	\$2,000.00	\$8,000.00
7	Fire Hydrant w / 3'-6" Bury	1	EA	\$6,635.52	\$6,635.52	\$6,500.00	\$6,500.00	\$7,000.00	\$7,000.00	\$4,500.00	\$4,500.00
8	Mechanical Joint Ductile Iron Fittings	1.2	TON	\$4,130.00	\$4,956.00	\$8,500.00	\$10,200.00	\$4,000.00	\$4,800.00	\$2,200.00	\$2,640.00
9	1" Water Service from Main to Meter (Short Bore)	5	EA	\$1,401.84	\$7,009.20	\$2,150.00	\$10,750.00	\$1,300.00	\$6,500.00	\$4,000.00	\$20,000.00
10	1" Water Service from Main to Meter (Long Bore)	7	EA	\$1,844.85	\$12,913.95	\$2,550.00	\$17,850.00	\$1,900.00	\$13,300.00	\$4,000.00	\$28,000.00
11	Single Water Meter Box	12	EA	\$331.11	\$3,973.32	\$400.00	\$4,800.00	\$200.00	\$2,400.00	\$300.00	\$3,600.00
12	8" PVC Water Lowering	1	EA	\$12,391.42	\$12,391.42	\$8,500.00	\$8,500.00	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00
13	8" SDR-26 D2241 PVC Embedded in Cement Stab Sand	18	LF	\$265.64	\$4,781.52	\$125.00	\$2,250.00	\$119.00	\$2,142.00	\$350.00	\$6,300.00
14	Cut, Plug & Abandon Existing Water Line	4	EA	\$684.28	\$2,737.12	\$250.00	\$1,000.00	\$2,000.00	\$8,000.00	\$1,500.00	\$6,000.00
15	Temporary Erosion Control	1	LS	\$2,584.20	\$2,584.20	\$750.00	\$750.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
16	HMAC Pavement Repair	645	LF	\$44.24	\$28,534.80	\$52.50	\$33,862.50	\$66.00	\$42,570.00	\$40.00	\$25,800.00
17	Concrete Curb & Gutter	6	LF	\$38.11	\$228.66	\$100.00	\$600.00	\$100.00	\$600.00	\$200.00	\$1,200.00
18	Concrete Pavement Repair (Valley Gutter)	9	SY	\$114.88	\$1,033.92	\$250.00	\$2,250.00	\$150.00	\$1,350.00	\$180.00	\$1,620.00
19	Block Sod Parkway Repair	120	SY	\$12.33	\$1,479.60	\$25.00	\$3,000.00	\$30.00	\$3,600.00	\$30.00	\$3,600.00
20	Trench Safety	651	LF	\$2.83	\$1,842.33	\$1.00	\$651.00	\$1.00	\$651.00	\$10.00	\$6,510.00
21	Connect to Exist System	4	EA	\$3,009.00	\$12,036.00	\$2,500.00	\$10,000.00	\$4,000.00	\$16,000.00	\$1,500.00	\$6,000.00
22	Miscellaneous Utility Allowance	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL BASE BID				\$178,869.90		\$190,938.50		\$204,773.00		\$204,269.00	

Andrew P. Lue

1-7-2025

BID TABULATION REPORT

TEAGUE NALL AND PERKINS, INC.
CONSULTING ENGINEERS

CLIENT: CITY OF FOREST HILL, TARRANT COUNTY
DESCRIPTION: CDBG-CV - WATER LINE IMPROVEMENTS FOR
WOODBIDGE DRIVE (Falmouth Dr to Lee Dr)

TNP JOB NO: TAR 24202
BID DATE: Dec 18, 2024
BID TIME: 10:00 a.m
ENGINEER'S ESTIMATE: \$ 217,167.00

BIDDERS

ITEM NO.	DEDUCTIVE ALTERNATE PART A – Woodbridge Drive (Falmouth Dr to Lee Dr) WATER LINE Description	QUANTITY	UNIT	Patcon Services, LLC		R & D Burns Brothers Inc		Atkins Brothers Equip Co Inc		Palmer Hall Construction	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
4	8" DR-18 C900 PVC Water Line	94	LF	\$86.09	\$8,092.46	\$90.00	\$8,460.00	\$115.00	\$10,810.00	\$99.00	\$9,306.00
9	1" Water Service from Main to Meter (Short Bore)	1	EA	\$1,401.84	\$1,401.84	\$2,150.00	\$2,150.00	\$1,300.00	\$1,300.00	\$4,000.00	\$4,000.00
10	1" Water Service from Main to Meter (Long Bore)	1	EA	\$1,844.85	\$1,844.85	\$2,550.00	\$2,550.00	\$1,900.00	\$1,900.00	\$4,000.00	\$4,000.00
11	Single Water Meter Box	2	EA	\$331.11	\$662.22	\$400.00	\$800.00	\$200.00	\$400.00	\$300.00	\$600.00
16	HMAC Pavement Repair	94	LF	\$44.24	\$4,158.56	\$52.50	\$4,935.00	\$66.00	\$6,204.00	\$40.00	\$3,760.00
19	Block Sod Parkway Repair	25	SY	\$12.33	\$308.25	\$25.00	\$625.00	\$30.00	\$750.00	\$30.00	\$1.00
20	Trench Safety	94	LF	\$2.83	\$266.02	\$1.00	\$94.00	\$1.00	\$94.00	\$10.00	\$940.00
TOTAL DEDUCTIVE ALTERNATE PART A				\$16,734.20		\$19,614.00		\$21,458.00		\$22,607.00	

BID TABULATION REPORT

TEAGUE NALL AND PERKINS, INC.
CONSULTING ENGINEERS

CLIENT: CITY OF FOREST HILL, TARRANT COUNTY
DESCRIPTION: CDBG-CV - WATER LINE IMPROVEMENTS FOR
WOODBIDGE DRIVE (Falmouth Dr to Lee Dr)

TNP JOB NO: TAR 24202
BID DATE: Dec 18, 2024
BID TIME: 10:00 a.m
ENGINEER'S ESTIMATE: \$ 217,167.00

BIDDERS

ITEM NO.	BASE BID – WOODBRIDGE DRIVE (Falmouth Dr to Lee Dr) WATER LINE	QUANTITY	UNIT	Bristow Contracting		Excel 4 Construction LLC			
				UNIT COST	TOTAL	UNIT COST	TOTAL		
	Description								
1	Remove & Salvage Exist Fire Hydrant and Return to City	1	EA	\$350.00	\$350.00	\$500.00	\$500.00		
2	Abandon Exist Gate Valve in Place	1	EA	\$500.00	\$500.00	\$350.00	\$350.00		
3	6" DR-18 C900 PVC Water Line	41	LF	\$60.00	\$2,460.00	\$91.00	\$3,731.00		
4	8" DR-18 C900 PVC Water Line	610	LF	\$65.00	\$39,650.00	\$92.00	\$56,120.00		
5	6" Gate Valve, Box & Conc Pad	1	EA	\$2,400.00	\$2,400.00	\$2,100.00	\$2,100.00		
6	8" Gate Valve, Box & Conc Pad	4	EA	\$2,800.00	\$11,200.00	\$3,000.00	\$12,000.00		
7	Fire Hydrant w / 3'-6" Bury	1	EA	\$5,500.00	\$5,500.00	\$6,600.00	\$6,600.00		
8	Mechanical Joint Ductile Iron Fittings	1.2	TON	\$10,900.00	\$13,080.00	\$8,700.00	\$10,440.00		
9	1" Water Service from Main to Meter (Short Bore)	5	EA	\$1,125.00	\$5,625.00	\$1,500.00	\$7,500.00		
10	1" Water Service from Main to Meter (Long Bore)	7	EA	\$1,500.00	\$10,500.00	\$2,300.00	\$16,100.00		
11	Single Water Meter Box	12	EA	\$115.00	\$1,380.00	\$300.00	\$3,600.00		
12	8" PVC Water Lowering	1	EA	\$3,500.00	\$3,500.00	\$14,000.00	\$14,000.00		
13	8" SDR-26 D2241 PVC Embedded in Cement Stab Sand	18	LF	\$110.00	\$1,980.00	\$95.00	\$1,710.00		
14	Cut, Plug & Abandon Existing Water Line	4	EA	\$1,200.00	\$4,800.00	\$800.00	\$3,200.00		
15	Temporary Erosion Control	1	LS	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00		
16	HMAC Pavement Repair	645	LF	\$135.00	\$87,075.00	\$98.00	\$63,210.00		
17	Concrete Curb & Gutter	6	LF	\$125.00	\$750.00	\$340.00	\$2,040.00		
18	Concrete Pavement Repair (Valley Gutter)	9	SY	\$200.00	\$1,800.00	\$285.00	\$2,565.00		
19	Block Sod Parkway Repair	120	SY	\$22.00	\$2,640.00	\$21.00	\$2,520.00		
20	Trench Safety	651	LF	\$3.00	\$1,953.00	\$1.00	\$651.00		
21	Connect to Exist System	4	EA	\$2,500.00	\$10,000.00	\$6,900.00	\$27,600.00		
22	Miscellaneous Utility Allowance	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00		
	TOTAL BASE BID				\$214,643.00		\$246,537.00		

BID TABULATION REPORT

TEAGUE NALL AND PERKINS, INC.
CONSULTING ENGINEERS

CLIENT: CITY OF FOREST HILL, TARRANT COUNTY
DESCRIPTION: CDBG-CV - WATER LINE IMPROVEMENTS FOR
WOODBIDGE DRIVE (Falmouth Dr to Lee Dr)

TNP JOB NO: TAR 24202
BID DATE: Dec 18, 2024
BID TIME: 10:00 a.m
ENGINEER'S ESTIMATE: \$ 217,167.00

BIDDERS

ITEM NO.	DEDUCTIVE ALTERNATE PART A - Woodbridge Drive (Falmouth Dr to Lee Dr) WATER LINE Description	QUANTITY	UNIT	Bristow Contracting		Excel 4 Construction LLC	
				UNIT COST	TOTAL	UNIT COST	TOTAL
4	8" DR-18 C900 PVC Water Line	94	LF	\$65.00	\$6,110.00	\$95.00	\$8,930.00
9	1" Water Service from Main to Meter (Short Bore)	1	EA	\$1,125.00	\$1,125.00	\$1,500.00	\$1,500.00
10	1" Water Service from Main to Meter (Long Bore)	1	EA	\$1,500.00	\$1,500.00	\$2,300.00	\$2,300.00
11	Single Water Meter Box	2	EA	\$115.00	\$230.00	\$300.00	\$600.00
16	HMAC Pavement Repair	94	LF	\$135.00	\$12,690.00	\$98.00	\$9,212.00
19	Block Sod Parkway Repair	25	SY	\$22.00	\$550.00	\$21.00	\$525.00
20	Trench Safety	94	LF	\$3.00	\$282.00	\$1.00	\$94.00
TOTAL DEDUCTIVE ALTERNATE PART A				\$22,487.00		\$23,161.00	



Mayor and Council Communication Deliberation Item 8a

DATE: March 11, 2025

FROM: Sharon Jungman, Finance Director

ITEM: Discuss and consider approval of the Quarterly Investment Report for the period ending December 31, 2024.

BACKGROUND:

Per the City of Forest Hill Investment Policy, adopted July 18, 2023:

REPORTING. The Director of Finance shall submit a signed quarterly investment report that summarizes current market conditions, economic developments, and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

Finance Director Sharon Jungman will be available to answer any questions you may have regarding the report for the period ending December 31, 2024.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Quarterly Investment Report

MOTION:

Motion to approve or deny approval of the Quarterly Investment Report for the period ending December 31, 2024.

City of Forest Hill

Quarterly Investment Report

For Period Ending

December 31, 2024

City of Forest Hill

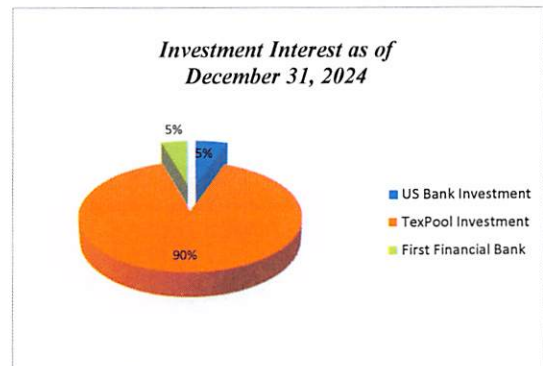
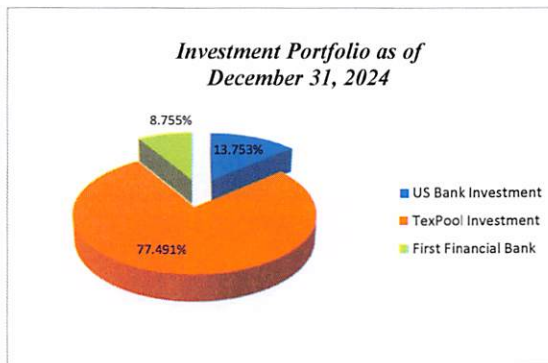
Investment Portfolio Summary - As of December 31, 2024

Investment Types	% of Total Investments	Amount
US Bank Investment		
US Bank Market Value	13.75%	\$ 5,444,604.64
US Bank Total	13.75%	5,444,604.64
TexPool Investment		
Consolidation Account 001	27.53%	10,899,898.47
WW&SS Debt Service 002	1.24%	489,631.30
Community Devel. Corp.003	0.81%	318,981.41
Capital Bonds 004	3.06%	1,212,122.30
Investment Pool Prime	44.85%	17,756,120.20
TexPool Total	77.49%	30,676,753.68
First Financial Bank		
Concentration Account 4588	8.76%	3,466,064.82
First Financial Bank Total	8.76%	3,466,064.82
Total Investment	100.00%	39,587,423.14

Investment Interest Types	% of Total Interest	Amount of Interest earned from Oct. 2024 Thru Dec. 2024
US Bank Investment		
US Bank Interest	5.38%	21,950.00
US Bank Total	5.38%	21,950.00
TexPool Investment		
Consolidation Account 001	31.62%	129,054.31
WW&SS Debt Service 002	1.42%	5,797.21
Community Devel. Corp.003	0.93%	3,776.74
Capital Bonds 004	3.52%	14,351.45
Investment Pool Prime	52.64%	214,828.01
TexPool Total	90.12%	367,807.72
First Financial Bank		
Concentration Account 4588	4.50%	18,370.16
First Financial Bank Total	4.50%	18,370.16
Total Quarterly Interest	100.00%	\$ 408,127.88

Investment Types	% of Total Investments	Amount
US Bank Investment	13.753%	\$ 5,444,604.64
TexPool Investment	77.491%	\$ 30,676,753.68
First Financial Bank	8.755%	3,466,064.82
Total Investment	100.00%	\$ 39,587,423.14

Investment Interest Types	% of Total Interest	Amount
US Bank Investment	5.3782%	21,950.00
TexPool Investment	90.1207%	367,807.72
First Financial Bank	4.5011%	18,370.16
Total Interest	100.00%	\$ 408,127.88

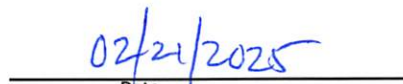


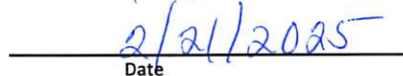
COMPLIANCE STATEMENT

The investment portfolio presented in these reports conforms in all respects to the investment policy of the City of Forest Hill Texas.


Venus Wehle - City Manager


Sharon Jungman - Finance Director


Date


Date



Mayor and Council Communication Deliberation Item 8b

DATE: March 11, 2025

FROM: Mayor Boardingham

ITEM: Discuss and consider action on the appointments of student members to the Uplift Ascend Preparatory Mayor's Youth Advisory Council.

BACKGROUND:

Student members of Uplift Ascend Preparatory must be appointed to the Mayor's Youth Advisory Council in order to participate in the program.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. MYAC Applications for student members for Uplift Ascend Preparatory School Liaison

MOTION:

Motion to approve or deny appointing student members to the Mayor's Youth Advisory Council School Liaison for Uplift Ascend Preparatory.

Place 6: _____

Motion:

Second:

Place 7: _____

Motion:

Second:

The City of Forest Hill

APPLICATION - Youth Advisory Council

Applications will be received and forwarded to Council Members on an ongoing-basis until all 7 board member seats are filled; however, the sooner you submit your application, the better. Please use this form to describe any qualifications, expertise, or special interests that relate to your possible appointment.

Amy Anderson, City Secretary
City of Forest Hill
3219 California Parkway
Forest Hill, Texas 76119
aanderson@foresthilltx.org

Date: 01-29-2025

Name: Cy'More Tamplin

Address: [REDACTED]

City: Forest Hill (you must be a resident) Zip Code: 76140

Parent/Guardian Name: NIKIA Tamplin

Phone No: [REDACTED]

Best phone no. to reach you (i.e. home phone, cell phone, pager): cell

E-Mail Address: Cymore08@tiscali.com School: UPH+ Ascend Grade: 11th

If selected for the Youth Advisory Council, would you be willing to attend meetings once a month?
(Circle one) Yes No

Overall, how much time do you think you would be able to commit to the Youth Advisory Council (including meetings)? (Check one)

1-2 hours

2-4 hours

4-6 hours

6-8 hours

Tell Us About Yourself

Tell us what you are involved in with your school (interest groups, school sports teams, academic groups, etc.).

As a founding member and officer of my school's DECA Chapter, I've helped build and grow the organization. I have competed in the district competition twice with my community giving project, qualifying both times for state. I have learned leadership skills from this.

Tell us what you are involved in outside of school (interests, faith community, work, job, music, etc.).

Outside of school, I am an active member of my church where I sometimes play the drums. I have past work experience at Cimmarron, which strengthened my teamwork skills. Also, I am passionate about giving back to my community at places like Mission Arlington and ACH Children's Family Services.

What would you like to accomplish if chosen for the City's Youth Advisory Council?

If chosen for the Forest Hill Youth Advisory Council, I would advocate for youth voices, promote community engagement, and help drive positive change.

Describe other leadership roles you have had.

I have held several leadership roles, including vice president of social media for my school's DECA Chapter, where I promoted engagement, and class ambassador where I represented my grade. This year, as DECA's vice president of community service, I lead initiatives to give back to the Forest Hill community.

What do you see as the role of youth in society and how would you change it in the future?

I believe youth are the driving force behind change, but we need more opportunities, resources, and representation to make a real impact on the future.

How did you hear about the Youth Advisory Council?

I heard about the Youth Advisory Council from my Economics and Theory of Knowledge teacher John Sampson.

COMMITMENT PLEDGE

Please Note:

The goal is to develop a group of youth leaders who are committed to learning about local government and the roles they can have in it, making a difference in our community and the lives of youth, recognizing their voice and using it, and representing other youth in the City of Forest Hill. **There is a lot of time, effort and commitment involved.** Truthfully, being a part of the City of Forest Hill's Youth Advisory Council may be a nice addition to your resume or college application but we strongly discourage you from applying solely for this reason.

Please be aware of the following requirements of membership on the Forest Hill Youth Advisory Council:

- One 2-hour meeting per month
- Active participation in meetings
- Active participation in developing, organizing and administering a Youth Event

Your signature below constitutes a pledge that your responses to the questions in this application are accurate. In addition, if selected, you understand and agree to follow the requirements of the City of Forest Hill Youth Advisory Council. In addition, you pledge that your behavior at these meetings and events related to the Youth Advisory Council will bring honor to yourself, your family, your committee colleagues, the City of Forest Hill and all citizens in the City of Forest Hill.

Cyrene Turner
Signature

01-24-2025
Date

My son/daughter, has my permission to apply for the City of Forest Hill's Youth Advisory Council.

NE Turner
Signature

01-30-2025
Date

Please submit this application to the address below or submit this application to the City Secretary directly.

Amy Anderson, City Secretary
City of Forest Hill
3219 California Parkway
Forest Hill, TX 76119
(817) 568-3040 (Office)
(817) 568-3049 (Fax)
aanderson@foresthilltx.org

The City of Forest Hill

APPLICATION - Youth Advisory Council

Applications will be received and forwarded to Council Members on an ongoing-basis until all 7 board member seats are filled; however, the sooner you submit your application, the better. Please use this form to describe any qualifications, expertise, or special interests that relate to your possible appointment.

Amy Anderson, City Secretary
City of Forest Hill
3219 California Parkway
Forest Hill, Texas 76119
aanderson@foresthilltx.org

Date: 1/29/25

Name: Morgan James

Address: [REDACTED]

City: Forest Hill (you must be a resident) Zip Code: 76119

Parent/Guardian Name: La'Mega James / Reuben James

Phone No: [REDACTED]

Best phone no. to reach you (i.e. home phone, cell phone, pager): 817-896 4674

morganrenae14@icloud.com

E-Mail Address: [REDACTED] School: Drift Ascend Grade: 11th

If selected for the Youth Advisory Council, would you be willing to attend meetings once a month?

(Circle one) Yes No

Overall, how much time do you think you would be able to commit to the Youth Advisory Council (including meetings)? (Check one)

1-2 hours

2-4 hours

4-6 hours

6-8 hours

Tell Us About Yourself

Tell us what you are involved in with your school (interest groups, school sports teams, academic groups, etc.).

I am involved Student Council, DECA, NHS, both volleyball and basketball varsity teams.

Tell us what you are involved in outside of school (interests, faith community, work, job, music, etc.).

Outside of school I am involved in a club volleyball team, usher board at church and I do hair on my spare time.

What would you like to accomplish if chosen for the City's Youth Advisory Council?

If I was chosen for the City's Youth Advisory Council I would hope to grow my confidence when speaking my opinions and ideas in front of different people I would also like to accomplish creating a space where other youth are comfortable saying what they need and improving our way of living.

Describe other leadership roles you have had.

Leadership roles that I've had is being captain of both school sports teams and also being a senior junior usher. I am also a co captain on my club volleyball team. I'm also an officer in Student Council.

What do you see as the role of youth in society and how would you change it in the future?

As a youth in society I see a lot of poverty and violence. In the future I hope that I can help show other kids that ~~that~~ you don't have to become a victim of your environment but, you can change your environment for the better.

How did you hear about the Youth Advisory Council?

I heard about the Youth Advisory Council through a teacher from school.

COMMITMENT PLEDGE

Please Note:

The goal is to develop a group of youth leaders who are committed to learning about local government and the roles they can have in it, making a difference in our community and the lives of youth, recognizing their voice and using it, and representing other youth in the City of Forest Hill. There is a lot of time, effort and commitment involved. Truthfully, being a part of the City of Forest Hill's Youth Advisory Council may be a nice addition to your resume or college application but we strongly discourage you from applying solely for this reason.

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Signature

Date

My son/daughter, has my permission to apply for the City of Forest Hill's Youth Advisory Council.

Signature

Date

Please submit this application to the address below or submit this application to the City Secretary directly.

Amy Anderson, City Secretary
City of Forest Hill
3219 California Parkway
Forest Hill, TX 76119
(817) 568-3040 (Office)
(817) 568-3049 (Fax)
aanderson@foresthilltx.org